

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of July 15, 2008**

ITEM # 21

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Contract increase for Hands On Video Relay Service

**SPECIFIC BOARD ACTION REQUESTED:**

Hands On Video Relay Service provides sign language interpreters to attend classes with our students. Our need this fiscal year for interpreter services has increased from the past years. Merritt College is requesting an additional amount of \$8000 to cover the additional fees for the interpreter services through the end of June 2008.

**ITEM SUMMARY: (PLEASE DISCUSS THIS ITEM)**

The District is required to provide sign language interpreters for our students that require such services through our DSPS department.

**BACKGROUND/ANALYSIS:**

**ALTERNATIVES/OPTIONS:**

None

**EVALUATION AND RECOMMENDED ACTION:**

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Categorical

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO  X

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM?** YES \_\_\_\_\_ NO  X

**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor of the District-approved contract.)

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: \_\_\_\_\_

Anthony Powell, Dean - Student Services, Merritt College

Date: \_\_\_\_\_

6-26-08

**DOCUMENT PRESENTED BY:**

Prepared by: \_\_\_\_\_

Robert Adams, President - Merritt College

Date: \_\_\_\_\_

6/27/08

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:       Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: \_\_\_\_\_

Thomas Smith, Vice Chancellor for Finance and Administration

Date: \_\_\_\_\_

7.7.08

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:       Approved       Not Approved

Signature: \_\_\_\_\_

Thuy T. Nguyen, General Counsel

Date: \_\_\_\_\_

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: \_\_\_\_\_

Elihu Harris, Chancellor

Date: \_\_\_\_\_

7/7/08