

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of July 15, 2008

ITEM # 24

ITEM TITLE:

Consider Approval to Piggyback on the Contra Costa Community College District's Contract P0010721 (RFP No. 42) for the Purchase of 22 Pay and Display Parking Meters

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to authorize the District to piggyback on the Contra Costa Community College District's (CCCCD) contract P0010721 (RFP No. 42) for the purchase of 22 Pay and Display Parking Meters from Cale Parking Systems, in the amount of \$269,069.25.

ITEM SUMMARY:

The District needs to replace its 22 existing parking meters with new, state-of-the-art, Pay and Display style parking meters. The new meters will be wireless, solar powered, ADA compliant, and can accept coins, bills, credit cards, and smart cards. The CCCCCD conducted a formal Request for Proposal in October 2007, which established the price for these meters and provided a piggyback-able contract for other colleges and public entities to utilize. Under Public Contract Code 20652, the governing board of any community college district, without advertising for bids, and when that board has determined it to be in the best interest of the district, may authorized by contract to purchase materials and equipment utilizing piggyback-able contracts. The District would like to utilize the CCCCCD Contract number P0010721 (RFP No. 42), for the purchase of these meters. The meters will be installed within 10 weeks upon approval by the Board of Trustees.

BACKGROUND/ANALYSIS:

The District currently has 22 parking meters (8 mechanical ones at COA, 10 mechanical ones at Merritt, and 4 electrical ones at Laney), which it would like to replace with new solar powered, programmable meters that can accommodate parking rate changes. The new meters will allow the District to remotely monitor the meters for alarm conditions; such as, paper jams, coin/bill collector is full, inoperable meter, etc. This will allow the District to respond quickly to fix the problem, thus decreasing downtime and loss of revenue. The new meters have a lockable vault so that the person collecting the money will not have access to the money, which will allow the District to consider in-house collection of funds, rather than hiring a third party to collect the funds. Per the CCCCCD contract the cost of each new meter is as follows:

Item	Cost
MP104 Pay and Display Meter (with coin, bill, credit card, and smart card capabilities)	\$11,110/meter (Cost includes setup, training, and bolting the meter to concrete. The District will have to provide the concrete pad with holes already drilled.)
On-Going Costs for real time alarms, air time for all communications and credit card data transfer	\$45/month per meter
Consumables (paper estimated at one roll per meter per month)	\$33/meter per month
Optional Extended Warranty (after the initial 12 months)	\$59/meter per month

The total initial cost for the 22 meters is \$269,069.25 (includes tax and 100 rolls of paper to get the meters up and running; excludes on-going charges).

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended to authorize the District to piggyback on the CCCCDC contract P0010721 (RFP no. 42), for the purchase of 22 Pay and Display Parking Meters, from Cale Parking Systems, in the amount of \$269,069.25. The City of Oakland, the City of Berkeley, and the Contra Costa Community College District all recently changed their parking meters to the Cale Parking Systems' MP104 Pay and Display style parking meter. Cale Parking Systems has a local warehouse in San Leandro, CA, which will handle the District's service calls. The District has received excellent reviews from CCCCDC regarding the meters and Cale's response time to service calls.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

~~District Parking Lot Fund.~~ *Measure A* *AC Transit is taking Fund 59 #'s*
"Walkway, parking lots, landscaping, and handicap accessibility improvements"

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

The District will be contracting separately for any concrete work necessary for the footings for the parking meters.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: July 15, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: July 15, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: _____ Approved _____ Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 7-9-08
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

X Legal review required _____ Legal review *not* required

If Legal review is required, determination is: X Approved _____ Not Approved

Signature: Thuy T. Nguyen Date: 7/9/08
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

X Approved, and Place on Agenda _____ Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 7/9/08
Elihu Harris, Chancellor