

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of July 15, 2008**

ITEM # 28

**ITEM TITLE:**

Consider Approval of Contract Extension for Jack Lin for Providing Continued Coordination, Communications and Organizing Services for the Sustainable Peralta Initiative, Especially Coordination and Assistance on Sustainability-Related Facilities Projects

**SPECIFIC BOARD ACTION REQUESTED:**

District administration requests Board authorization to renew an independent contractor's agreement with Jack Lin for a not-to-exceed amount of \$60,000 for twelve months for the purpose of continuing organization and coordination of the Sustainable Peralta Initiative.

**ITEM SUMMARY:**

Since August of 2006, Mr. Lin has assisted the District in furthering sustainability efforts in ten areas: (1) researching, writing and evaluating model administrative and Board policies for sustainability planning for the District; (2) staffing the Chancellor's Advisory Committee on Sustainability, a Peralta-wide committee pushing forward our sustainability agenda; (3) aiding interested faculty members in institutionalizing curriculum for sustainability; (4) advising students to engage in sustainability work on-campus; (5) coordinating and organizing logistics, speakers, and volunteers for the 2007 Peralta Conference on Sustainability; (6) engaging community organizations and businesses into partnering with Peralta for sustainability; (7) bringing comprehensive recycling to campuses; (8) aiding General Services staff and managers in furthering Sustainability projects; (9) evaluating current operations and recommending future directions for greener operations; and (10) coordinating a massive long-term energy services contract execution for the Department of General Services.

**BACKGROUND/ANALYSIS:**

This position was identified as consulting and is included in the budget allocation for Measure A bond program management that was approved at the Board meeting of June 24, 2008.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Authorization is recommended to renew an independent contractor's agreement with Jack Lin for a not-to-exceed amount of \$60,000 for twelve months for the purpose of continuing organization and coordination of the Sustainable Peralta Initiative.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Funding Source: Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, District-Wide Projects "Solar energy system installation and the retrofitting of existing energy systems."

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No  X

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Vice Chancellor Ikharo

**DID A BOARD STANDING COMMITTEE APPROVE THE ITEM?** Yes \_\_\_\_\_ No  X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Sadiq B. Ikharo Date: July 15, 2008  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**DOCUMENT PRESENTED BY:**

Sadiq B. Ikharo Date: July 15, 2008  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Thomas Smith Date: 7.9.08  
Thomas Smith  
Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy T. Nguyen, General Counsel Date: 7/9/08  
Thuy T. Nguyen, General Counsel

*only to the extent time is spent on measure A projects (solar energy system installations and retrofitting of existing energy systems.)*

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: Elihu Harris, Chancellor Date: 7/9/08  
Elihu Harris, Chancellor