



Laney College
Office of the President

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MEMORANDUM

DATE: July 15, 2008
TO: Chancellor Elihu M. Harris
FROM: President Frank Chong *F.C.*
SUBJECT: Laney College Measure "A" Equipment and Furniture

The Board of Trustees approved an original list of close to \$8.9 million for Laney College's Measure "A" Equipment and Furniture List in January 2007. To date, Laney College has expended close to \$3 million.

I have requested that the Board of Trustees approve an updated list of \$1.7 Million to reflect the current needs of faculty and staff. Since the initial approval, the changes are necessary for the following reasons:

1. Equipment and technology has changed
2. Pricing of items has changed
3. Program needs have changed
4. Individual furniture orders have been bundled together for uniformity and quantity discounts

The process used for the revisions was a consultative process led by our Vice President of Instruction, Vice President of Student Services and Business Manager. We worked with faculty, staff and administrators in a consultative process. The proposed list reflects the most current needs and most current prices for meeting the needs of our faculty and students. I urge your favorable consideration of this item.

FC:yfl