

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 16, 2008**

ITEM #

ITEM TITLE:

Consider Ratification of Proposal from Ojo Technology to Provide and Install Cabling for Security Cameras at the District Administrative Complex

SPECIFIC BOARD ACTION REQUESTED:

Ratification of a proposal from Ojo Technology to provide and install cabling for security cameras at the District Administrative Complex, in the amount of \$8,331.

ITEM SUMMARY:

Three proposals were solicited to provide Category 5e cabling for security cameras at 28 locations at the District Administrative Complex. Ojo Technology was the only company that responded with a bid in the amount of \$8,331 for labor and materials. It was necessary to proceed with the installation of the cabling prior to the installation of the security cameras; therefore, the Chancellor approved proceeding with the work during the Board recess period, permitted under the Chancellor Authorization to Sign (Resolution 99/00-5). Ratification of the proposal acceptance is now requested.

BACKGROUND/ANALYSIS:

Board approval was required to accept the proposal, because although this amount is below the bid threshold, the cumulative total of purchase orders to Ojo Technology exceeds the bid threshold amount. The security cameras were purchased and are being installed by OjoTechnology under a separate contract.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Ratification of a proposal from Ojo Technology to provide and install cabling for security cameras at the District Administrative Complex, in the amount of \$8,331, is recommended.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, District-Wide Projects, "Security systems, fencing, site improvements."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

Yes _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ NO X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: September 16, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: September 16, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

X Finance review required _____ Finance review *not* required

If Finance review is required, determination is: / Approved _____ Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 9.9.08
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

X Legal review required _____ Legal review *not* required

If Legal review is required, determination is: / Approved _____ Not Approved

Signature: Thuy T. Nguyen Date: 9/9/08
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

X Approved, and Place on Agenda _____ Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 9/8/08
Elihu Harris, Chancellor



PERALTA COMMUNITY COLLEGE DISTRICT
Office of General Services

September 2, 2008

MEMORANDUM

TO: Chancellor Elihu M. Harris

FROM: Dr. Sadiq B. Ikharo, Vice Chancellor for General Services

SUBJECT: Approval to Accept Proposal from Ojo Technology to Provide and Install Cable for Security Cameras

Your approval is requested to accept a proposal from Ojo Technology to provide and install Category 5e cable for security cameras at 28 locations at the District Administrative Complex. The total for labor and materials is \$8,331. The programming and installation of the security cameras will be provided by Ojo Technology under a separate independent contract. Proposals for the cabling were requested from three companies, and Ojo Technology was the only company that responded with a bid. Board approval is required to accept this proposal, because including this amount, the bid threshold is exceeded. The cable must be in place prior to the installation of the security cameras; therefore, your approval is requested to proceed with this work during the Board recess period. Ratification of the proposal acceptance will be placed on the agenda for the September 16 Board meeting. The source of funding is Measure A.

SBI:cr
Attachment

Approved
[Signature]



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July 21, 2008

Ojo Technology is pleased to present this proposal to provide and install **Category 5e cabling** for **Peralta Community College District, in Oakland, CA.**

The following installation descriptions detail the specific tasks required to complete the installation in accordance with your requirements.

SCOPE OF WORK

A. Provide and install **(28)** camera locations with **(1)** plenum, category 5e cable. These cables will be terminated on existing termination product at the closet ends and will be left un-terminated at each location end. Camera locations are specified under our Design Proposal presented to the District on July 17th, 2008.

The following list details all materials needed to complete the installation:

ITEM	DESCRIPTION	QUANTITY
1	4 pair category 5e – plenum - blue	6,000 feet
2	Panduit cat 5e data insert – color TBD	18
3	Misc. Material, labels, tie wraps, sleeves, ceiling support, tape, etc.	1 lot

MATERIAL: \$3,600.00

Sales tax: \$ 315.00

LABOR: \$4,416.00

LUMP SUM TOTAL: \$8,331.00

TERMS: 50% down payment and 50% on Net 30 days from wiring completion

GENERAL NOTES, EXCEPTIONS AND ASSUMPTIONS:

1. All work listed will be performed during normal business hours. Any requirements for overtime to facilitate an accelerated schedule or a weekend or after-hours completion, may require an overtime surcharge.
2. Ojo Technology cannot order materials or commence work on this project without an authorized Purchase order.
3. "This proposal is valid for 30 days."

Should you have any questions regarding any aspect of this proposal, please contact Mark Flores at 925-918-0676