

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of September 16, 2008**

ITEM #

**ITEM TITLE:**

Consider Ratification to Extend Lease Agreement with Kitchens To Go for the Culinary Portables, Laney College

**SPECIFIC BOARD ACTION REQUESTED:**

Ratification is requested to extend the lease for the two culinary portables at Laney College for a six-month period for a total of \$227,885.64.

**ITEM SUMMARY:**

Ratification is requested for a six-month lease extension of the two culinary portables at Laney College. The portables are providing interim housing during the renovation of the Beginner's Inn. The lease period was extended from July 15, 2008 to January 15, 2009, at a rate of \$37,980.94 per month, for a total of \$227,885.64. Because it was necessary to continue the lease during the Board recess period, the extension was approved by the Chancellor, permitted under the Chancellor Authorization to Sign (Resolution 99/00-5).

**BACKGROUND/ANALYSIS:**

The original lease was approved by Board to begin January 15, 2007, for a six-month term. The lease contained an option for a seven-month extension until February 15, 2008, which was approved by Board on July 17, 2007. The lease has continued on a month-to-month basis since that time.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Ratification is recommended of a lease extension for the two culinary portables at Laney College for a six-month period for a total of \$227,885.64.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Laney College "Equipment, technology upgrades, and facility and classroom improvements for the college's following programs: Biology, Business, Chemistry, CIS, Culinary Arts, Dance, Environmental Control Technology, Foreign Languages, Geography, Math, Theater Arts, and Welding."

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

Yes \_\_\_\_\_ No   X  

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES \_\_\_\_\_ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Sadiq B. Ikharo Date: September 16, 2008  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**DOCUMENT PRESENTED BY:**

Sadiq B. Ikharo Date: September 16, 2008  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

X Finance review required \_\_\_\_\_ Finance review *not* required

If Finance review is required, determination is: ✓ Approved \_\_\_\_\_ Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Thomas Smith Date: 9.9.08  
Thomas Smith  
Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

X Legal review required \_\_\_\_\_ Legal review *not* required

If Legal review is required, determination is: ✓ Approved \_\_\_\_\_ Not Approved

Signature: Thuy T. Nguyen Date: 9/9/08  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

X Approved, and Place on Agenda \_\_\_\_\_ Not Approved, but Place on Agenda

Signature: Elithu Harris Date: 9/8/08  
Elithu Harris, Chancellor



PERALTA COMMUNITY COLLEGE DISTRICT  
Department of General Services

August 25, 2008

**MEMORANDUM**

**To:** Chancellor Elihu M. Harris

**From:** Dr. Sadiq B. Ikharo, Vice Chancellor for General Services *SBI*

**Subject :** **Approval to Extend the Lease Agreement with Kitchens To Go for the Culinary Portables, Laney College**

Your approval is requested to extend the lease for the two culinary portables at Laney College. The portables are providing interim housing during the renovation of the Beginner's Inn. The original lease was approved by Board to begin January 15, 2007, for a six-month term. The lease contained an option for a seven-month extension until February 15, 2008, which was approved by Board on July 17, 2007. The lease has continued on a month-by-month basis since that time. Approval is requested to extend the lease from July 15, 2008 to January 15, 2009, at a rate of \$34,925 per month plus applicable sales tax. Ratification of the lease extension will be placed on the agenda for the September 16 Board meeting. The funding source is Measure A.

SBI:cr  
Enclosures

*Approved*  
*[Signature]*  
*9/2/08*

# Kitchens To Go

## **Rider to Equipment Lease**

This rider amends a certain lease between Kitchens To Go, LLC ("Lessor") and Peralta Community College District, a California corporation, ("Lessee") dated the \_\_\_\_\_ day of August, 2008 as follows:

1. The term of the Lease is hereby extended 6 months from July 15, 2008 to January 15, 2009.
2. Payment for each month of the extended term shall be thirty four thousand nine hundred twenty five & 00/100 (\$34,925) plus applicable sales tax and made in accordance with the terms of the original Lease.
3. All other terms of the Lease remain the same.

LESSOR:

Kitchens To Go, LLC

By: Susan A Zilist

Print Name: SUSAN ZILIST

Title: BUSINESS MANAGER

Date: 8-5-08

LESSEE:

Peralta Community College District

By: \_\_\_\_\_

Print Name: Dr. Sadiq B. Khare

Title: Vice Chancellor for General Services

Date: 8/5/08