

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of October 14, 2008**

ITEM # 12

ITEM TITLE:

Consider Ratification of Piggyback to Foundation for California Community Colleges (FCCC) Contract with KI for Furniture for the College of Alameda Library and Laney DSPS Swing Space

SPECIFIC BOARD ACTION REQUESTED:

Ratification is requested for the purchase of office and classroom furniture from KI Furniture through a piggyback to FCCC Contract number CA0198B, in the amount of \$298,844.45. This is allowable under Public Contract Code Section 20652.

ITEM SUMMARY:

Under the FCCC contract, the pricing for the KI furniture is based on a percentage discount off the list price. The discount varies depending on the purchase amount. Furniture was purchased from KI as follows:

Project	Amount	Discount Received
COA Library Furniture	\$197,543.40	55% off retail list
Laney DSPS Swing Space Furniture	\$101,301.05	52% off retail list

Because it was necessary to order the furniture during the Board recess period, the purchase was approved by the Chancellor, permitted under the Chancellor Authorization to Sign (Resolution 99/00-5). Ratification is now requested for furniture purchases from KI Furniture totaling \$298,844.45.

BACKGROUND/ANALYSIS:

The District has approved the use of Measure A funds for the purchase of furniture for both the COA Library (Measure A form number 395) and the Laney College DSPS portable building swing space (Measure A form number 242). Under Public Contract Code 20652, the governing board of any community college district, without advertising for bids and when that board has determined it to be in the best interest of the district, may authorize by contract to purchase materials and equipment utilizing piggyback-able contracts. The District has utilized the FCCC (KI Contract #CA0198B) for these furniture needs.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Ratification is recommended for the purchase of office and classroom furniture from KI Furniture through a piggyback to FCCC Contract number CA0198B, in the amount of \$298,844.45.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, College of Alameda, "Equipment, technology upgrades, and facility and classroom improvements and expansions for the college's following programs and proposed programs: ... Library, Learning Resources Center ...," and Merritt College, "Testing facilities for DSPS students."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: October 14, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: October 14, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 10.7.08
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen Date: 10/7/08
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 10/6/08
Elihu Harris, Chancellor



INTEROFFICE MEMO

Purchasing Department

DATE: July 16, 2008
TO: Dr. Sadiq B. Ikharo, Vice Chancellor of General Services
FROM: John Banisadr, Purchasing Compliance Manager *JB*
SUBJECT: Authorization to Purchase KI Furniture for COA Library and Laney DSPS Swing Space

In absence of a formal Board of Trustee meeting for August 2008, the District is requesting the Chancellor to authorize the purchase of office and classroom furniture from KI, utilizing the piggyback-able contract from the Foundation for California Community College (FCCC) contract number CA0198B.

Background/Analysis

The District has already approved the use of Measure A funds for the purchase of furniture for both the COA Library (Measure A form number 395), and the Laney College DSPS trailer swing space (Measure A form number 242). Under Public Contract Code 20652, the governing board of any community college district without advertising for bids, and when that board has determined it to be in the best interest of the district, may authorized by contract to purchase materials and equipment utilizing the piggyback-able contracts. The District would like to utilize the FCCC (KI Contract # CA0918B) for the District's furniture needs.

Under the FCCC contract, the pricing for the KI furniture is based on a percentage discount off the list price. The discount varies depending on how much each agency spends. For example, the discount for (Delivered and Installed) furniture between \$100,001 to \$250,000 is 52% off list price.

The District currently has two major projects it would like to piggyback on the FCCC contract; they are:

Project	Amount	Discount Received
COA Library Furniture	\$197,543.40	55% off list
Laney DSPS Swing Space Furniture	\$101,301.05	52% off list

Recommendation

By utilizing the FCCC contract directly, the District will save time and expense of not having to competitively bid each project. The District has previously purchased furniture from KI, utilizing the FCCC contract, and recommends approval to issue POs to KI, for \$298,844.45.

Approved By:

Sadiq B. Ikharo

Dr. Sadiq Ikharo, Vice Chancellor of General Services

7/17/08

Date

Elihu Harris

Elihu Harris, Chancellor

7/17/08

Date