

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of October 14, 2008

ITEM # 19

ITEM TITLE:

Ratification of Change Order No. 1, Landscape Improvements, Laney College, Robert A. Bothman, Inc.

SPECIFIC BOARD ACTION REQUESTED:

Ratification is requested for Change Order No. 1 to the contract with Robert A. Bothman, Inc. for the Landscape Improvements at Laney College, in the amount of \$39,170.

ITEM SUMMARY:

On December 12, 2006, this Board awarded a contract to Robert A. Bothman, Inc. for the Landscape Improvements at Laney College. Ratification is now requested for Change Order No. 1 in the amount of \$39,170, which is 3.6% of the original contract amount (\$1,093,940).

BACKGROUND/ANALYSIS:

This project will improve the perimeter landscaping of the Laney campus while concurrently providing irrigation through a sustainable drip water system. The project is now approximately 90% complete, and the following two items, comprising Change Order No. 1, have been added to the scope:

- In the concrete and asphalt area between 7th Street and Building F, the cast iron trench drain grates needed to be modified to accommodate service trucks (\$5,970).
- The inclusion of concrete steps at the corner of Fallon and 10th Streets to accommodate the natural flow of traffic from the bus stop (\$33,200).

The changes have been reviewed and approved by the project landscape architect and the General Services Department. It was necessary for the contractor to perform this work so that the schedule would not be delayed and the sequencing of the work would not be affected. In accordance with Board Policy 6.83, approval was requested from the Chancellor for the change order work, and Change Order No. 1 is now brought before the Board for ratification. The changes are further described in the attachment.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Ratification is recommended for Change Order No. 1 to the contract with Robert A. Bothman, Inc. for the Landscape Improvements at Laney College, in the amount of \$39,170.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Laney College, "Classroom and facilities repairs and grounds improvements."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: October 14, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: October 14, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 10-7-08
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen Date: 10/7/08
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 10/6/08
Elihu Harris, Chancellor

PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

CHANGE ORDER NO. 1

PROJECT: Laney Perimeter Landscape Improvements **DATE:** 9/30/08

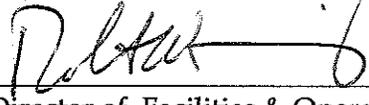
OWNER: Peralta Community College District
CONTRACTOR: ROBERT A. BOTHMAN, INC.

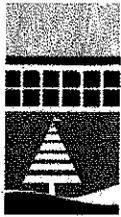
DSA FILE NO.: N/A
DSA APP NO.:
PCCD PROJECT #:
PROJECT MANAGER: R. Beckwith

The Contractor is authorized to make the changes listed in the **Summary** and described in **Change Order Attachment** when this Change Order has been approved.

Original Contract Sum.....\$ 1,093,940.00
 Net Change by previously authorized Change Orders.....\$ 0.00
 The Contract sum prior to this Change Order was.....\$ 1,093,940.00
 The Contract sum will be increased/decreased by this Change Order.....\$ 39,170.00
 The New Contract Sum including this Change Order will be.....\$ 1,133,110.00
 Cumulative Change Order(s) as a percentage of contract including this Change Order: 3.46%
 The Contract is changed by 45 Days
 Contract completion date as of this Change Order therefore is: November 30, 2008

Summary reference attached items P.C.O. 1

<p>Approved: Architect of Record</p> <p>Dennis Hansen Landscape Architect (see attached 9/8/08 letter)</p> <hr style="width: 80%; margin-left: 0;"/> <p>Date: 9/8/08</p>	<p>Approved: General Contractor</p> <p>Robert A. Bothman, contractor (see attached 7/23/08 proposal)</p> <hr style="width: 80%; margin-left: 0;"/> <p>Date: 9/8/08</p>	<p>Approved: Peralta Community College District</p> <p style="text-align: center;"></p> <hr style="width: 80%; margin-left: 0;"/> <p>Director of Facilities & Operations</p> <p>Date: 9/30/08</p> <hr style="width: 80%; margin-left: 0;"/> <p>Vice Chancellor of General Services</p> <p>Date:</p>
<p>Approved: Electrical or Structural Engineer</p> <p>N/A</p> <hr style="width: 80%; margin-left: 0;"/> <p>Date: N/A</p>	<p>Approved: Mechanical Engineer</p> <p>N/A</p> <hr style="width: 80%; margin-left: 0;"/> <p>Date: N/A</p>	<p>Approved: Div. of the State Architect</p> <p>N/A</p> <hr style="width: 80%; margin-left: 0;"/> <p>Date: N/A</p>



DENNIS R. HANSEN
LANDSCAPE ARCHITECT
3030 Bridgeway, Suite 213
Sausalito, 94965
Phone 415-331-9645
Fax 415-331-9638
Email drhasla@drhla.com
Member: American Society
of Landscape Architects

September 8, 2008

Peralta Community College District
333 East 8th Street
Oakland, CA., 94606

Attn: Robert Beckwith

Sub: Laney College Landscape Improvements Change Order One

Dear Mr. Beckwith:

I have received and reviewed the final proposals for extra work on the referenced project.

Item One: Re Mobilization. The additional amount for Re Mobilization on site to finish the remaining contract is Three-Thousand-Eight-Hundred Dollars (\$3,800.00), Lump Sum.

Item Two: Custom Grate Fitting. The cast iron drain grates at the South East entry and handicap parking have to be custom fitted because the existing drainage channel's grate shoulder is not of consistent width. Seventy-five percent of the grates have to be ground so that they will fit flush to the surrounding pavement. The amount requested for this work is Two-Thousand-One-Hundred-Seventy dollars (\$2170.00), Lump Sum.

Item Three: Concrete Steps at Tenth and Fallon. As per direction from the Laney President, the Contractor is asking for Thirty-Three-Thousand-Two-Hundred dollars (\$33,200.00), Lump Sum, to do the extra work as shown and described on drawings submitted to him by the Landscape Architect of Record. A reduced copy is included in this request.

I am recommending the District accept these proposals to finish this project. The total amount of the three items is \$39,170.00.

Please call if you have any questions.

Sincerely,

Dennis R. Hansen, R.L.A.
Project Architect

Attachments: Preliminary C.O. # 1, Copy of step proposal, copy of emailed proposal from Aaron Nakano to Dennis Hansen, copy of Step Plan(s) issued to R.A.B., dated 05-07

PERALTA COMMUNITY COLLEGE DISTRICT

Department of General Services • Phone 510/466-7341 • Fax 510/466-7315

PRELIMINARY CHANGE ORDER NO. ONE (1)

PROJECT: Laney College Landscape Improvements DATE: 9-05-2008
OWNER: Peralta Community College District DSA FILE NO.:
TO: Robert A. Bothman, Inc, Attn: Aaron Nakano DSA APP. NO.:
650 Quinn Avenue ARCHITECT FILE NO.: L-460-06
San Jose, Ca., 95112-2604

You are hereby directed to make the following change(s) in this Contract. When signed by the Owner and Architect and received by the Contractor, this document becomes effective immediately and the Contractor shall proceed as with the changes described below. An official change order shall be issued to follow up on this preliminary change order as soon as possible.

DESCRIPTION: Re Mobilization, Add Steps on Fallon Street, Add Custom Grate Fitting @ Handicap Parking

REASON INITIATED: Work interrupted by other project, Laney College President requested Steps,
Not all Drainage Grates could not fit in existing grate receiver

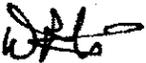
ATTACHMENTS: Proposals from Aaron Nakano, RAB, dated 7-23-08 and 8-25-08, Step Plans dated 05-07

The proposed basis of adjustment to the Contract Price and Contract time are as follows:

Amount of Change: Add Deduct \$ 39,170.00
 Lump Sum T & M Not to Exceed Force Amount

Time Extension: N/A

ISSUED BY:
Dennis R. Hansen, RLA



09-05-2008

Date

Architect of Record

REVIEWED BY:

Date

Project Manager

APPROVED BY:

Date

Contractor

Signature by the Contractor indicates the Contractor's agreement with the above adjustments in Contract Sum and Contract Time.

Director of Capital Date
Projects

Vice Chancellor of General Date
Services

Main Identity

From: "Aaron Nakano" <ANakano@bothman.com>
To: <drhasla@drhla.com>
Sent: Monday, August 25, 2008 9:32 AM
Subject: Laney Community College Landscape and Irrigation

Dennis:

The cost to re-mobilize equipment and personnel in order to finish the parking lot is \$3,800.00. The cost that was not accounted for was the cast iron trench drain grate modification. The cost to modify the grates was \$2,170.00

Aaron

Aaron Nakano
Senior Project Manager
Robert A. Bothman, Inc.
650 Quinn Avenue
San Jose, CA 95112-2604
(408) 279-2277
www.bothman.com

Quality People. Quality Projects. *

ROBERT A. BOTHMAN, INC.
 General Engineering and Building Contractors
 CA License 440332 NV License 0027271 AZ License 150057

FACSIMILE TRANSMITTAL

TO: Mr. Dennis R. Hansen DATE: July 23, 2008
Dennis R. Hansen, Landscape Arch. PHONE: (415) 331-9645
 FAX NO.: (415) 331-9638

FROM: Aaron Nakano
 TITLE: Senior Project Manager

RE: Laney Community College Landscape and Irrigation Improvements

NO. OF PAGES: 2 (INCLUDING THIS SHEET)

REMARKS:

Dennis:
 Transmitted is our cost proposal dated July 23, 2008 pertaining to the concrete steps at 10th Street and Fallon Street.

Administration Facsimile 408-279-2281
Estimating Department Facsimile 408-279-2286
Project Management Department Facsimile 408-271-9230

This facsimile transmittal is confidential and may be privileged and is intended for the use of the addressee only. If you are not the addressee (or a person responsible for delivering this transmittal to the addressee), do not use this transmittal in any way, but promptly contact the addressee by telephone.

ROBERT A. BOTHMAN, INC.

General Engineering and Building Contractors
CA License 440332 NV License 0027271 AZ License 150057

July 23, 2008

Mr. Dennis Hansen
Dennis R. Hansen Landscape Architect
3030 Bridge Parkway, Suite 213
Sausalito, CA 94965

**RE: LANEY COMMUNITY COLLEGE LANDSCAPE AND IRRIGATION
IMPROVEMENTS - STEPS
COST PROPOSAL - 10TH STREET AND FALLON STREET STEPS**

Dear Mr. Hansen:

Please consider the following our cost proposal pertaining to the construction of the concrete steps at the corner of Fallon Street and 10th Street. We have included all work noted on your drawing S-1 dated May, 2007. The following is a summary of the work included:

1. Project supervision and project management
2. Site security fence
3. Clearing and grubbing
4. Excavation and soil removal
5. Aggregate base material and compaction
6. Concrete steps and pavement
7. Stair tread nosing
8. Handrailings and painting
9. Storm drainage modifications
10. AC paving repair
11. Replace site lighting conduit
12. Furnish and install 30 - 5 gallon shrubs

Total: \$33,200.00

Please notify me at your earliest convenience if this cost meets with your approval and issue a Change Order in the amount of \$33,200.00.

Sincerely,
ROBERT A. BOTHMAN, INC.



Aaron Nakano
Senior Project Manager

