PERALTA COMMUNITY COLLEGE DISTRICT ITEM # 22

Board of Trustees Agenda Report
For the Trustee Meeting Date of October 14, 2008

ITEM TITLE:
Consider Approval of Extended Project Management/Construction Management Services for Miller & Associates, Merritt College Short-Term Projects, Phases I and II

SPECIFIC BOARD ACTION REQUESTED:
Approval is requested for an extension of Project Management Services provided by Miller & Associates for the Merritt College Short-Term Projects, at a not-to-exceed fee of $545,586.

ITEM SUMMARY:
Miller & Associates will provide project/construction management services to complete approved Short-Term Projects at Merritt College. Specific services to be provided and projects are identified in the proposal included in Board members' materials. The service period is August 31, 2008 to June 30, 2009.

BACKGROUND/ANALYSIS:
The original contract with Miller & Associates was approved at the Board meeting of October 9, 2007, in the amount of $358,825 (which included not-to-exceed $10,451 for reimbursable expenses). This amendment will increase the total not-to-exceed amount to $904,411.

ALTERNATIVES/OPTIONS:
Not applicable.

EVALUATION AND RECOMMENDED ACTION:
Approval is recommended for an extension of Project Management Services provided by Miller & Associates for the Merritt College Short-Term Projects, at a not-to-exceed fee of $545,586.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):
Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Merritt College, "Classroom and facilities repairs and grounds improvements."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):
YES _____ **NO** X

COMMENTS:
No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?
Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? **YES**_____ **NO** X
IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo **Date:** October 14, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo **Date:** October 14, 2008
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

__X__ Finance review required _____ Finance review *not* required

If Finance review is required, determination is: ✓ Approved ____ Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith **Date:** 10.7.08
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

__X__ Legal review required _____ Legal review *not* required

If Legal review is required, determination is: X Approved ____ Not Approved

Signature: **Date:** 10/7/08
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

__X__ Approved, and Place on Agenda ____ Not Approved, but Place on Agenda

Signature: **Date:** 10/6/08
Elihu Harris, Chancellor

Miller & Associates
ARCHITECTURE & PROJECT MANAGEMENT

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Oakland, CA 94605

Mailing Address
2332 El Monte Dr.
Oakley, CA 94561

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tm777@flash.net

September 14, 2008

Dr. Sadiq Ikharo
Department of General Services
Peralta Community College District
333 East 8th Street
Oakland, CA 94606

Re: Proposal for On-Going Project Management Services at Merritt Community College

Dear Dr. Ikharo:

We appreciate the District's continued confidence in out firm. We will strive to provide great service to you and the students of the Peralta Community College District. We hereby submit the following proposal to provide Project Management Services for the Phase I & II projects at Merritt College.

I. PROJECTS AND SCOPE:

It is our understanding the Measure 'A' Phase I & II projects for Merritt Community College are as listed on Attachment 'A'. We currently are providing Project/Construction Management services for these on-going Projects,; many of which have been completed, or in progress. Please see attached schedule (Attachment B) which shows the time frame for completion. We anticipate the completion of all projects by the end of next year. Our fee also includes the Up-coming projects listed on Attachment 'C'.

II. PROJECT APPROACH:

The items on the list meet the requirements of Security, Health, Safety and minor refurbishment. Our approach to completing the projects is as follows:

1. We would begin by further defining the scope of work for the items listed. We have met with the Merritt College President, and administrative staff, and understand the nature and scope of all the projects.
2. We have reviewed the construction costs previously budgeted for the projects and are developing engineering estimates to confirm the budgets.
3. We have developed project planning schedules that incorporated our bidding strategy.
4. We have prioritized the list of items according to Health and Safety items as highest priority, then Code related items and lastly by user requested items.
5. We have developed bid packages to incorporate many of the smaller projects into larger packages which would be easier to manage and coordinate.
6. We have hired Architects and Engineers to prepare the bid packages.
7. We would prepare the front end documents for bidding.
8. We would conduct pre-construction meetings after the contractor has received their "Notice-to-Proceed".
9. We would monitor and supervise the Construction projects from the beginning to end.

10. When the contractor has completed his work, we would initiate the 'Beneficial Occupancy' process to turn-over the finished project to the users.
11. We finally would close-out the projects, including, but limited to, issuing "Certificates of Occupancy', DSA clos-out, and filing the 'Notice of Completion' with the County.

III. PROPOSED SERVICES:

Our services are to consist of providing full time Project Management services at the site for the projects listed The proposed services include to following:

1. Project Management Services:
   - Project Scooping
   - Programming
   - Schedule and attend user meetings as required
   - Preparing Project Budgets
   - Estimating
   - Scheduling
   - Soliciting Consultants as needed
   - Preparing Bid Packages
   - Bidding
   - Conduct job meeting as required
   - Transcribe and distribute meeting minutes
   - Review and process submittals, samples and shop drawings as required
   - Process Change Orders
   - Analyze Proposal Requests
   - Review Contractor Schedules
   - Assemble as-built drawings
   - Project close-out

IV. Clarifications and Assumptions:

1. Interim Housing will not be required for any of the Projects.
2. The Costs listed on the Project lists are Construction Costs, prepared by others..

V. EXCLUSIONS:

1 Soils engineering, geotechnical or geohazard reports
2. Topographic survey work of any kind.
3. Miller & Associates specifically excludes any work, or reports, necessary for hazardous material abatement.
4. Architectural Services, which are to be provided as a separate proposal
5 Landscaping
6. Traffic Studies or reports
7. Arborist report
8. Temporary Housing Design
9. Move Coordination
10. Pipeline Risk analysis
11. Funding Agency Applications
12. Preparation of Owner elective changes requiring changes to the work already completed.
13. Changes in project scope or Owner's requirements following the approval of scope and compensation outlined in this document.
14. Acoustic Engineering and consultation.

15. Special Studies:
    a. Environmental impact investigation and related research.
    b. Life Cycle Costing
16. Change Orders to the construction contract which require submittal to DSA and which were not caused as a result of our documents will be charged as an additional service.
17. Furniture and equipment planning.
18. Building Commissioning
19. Bid Alternates.
20. Sub-Consultant which would be contracted directly with the District.

VI. PROPOSED FEE:

We request a fee increase for the next year to complete the on-going projects. For the above Project/Construction Management services we herein propose a not-to-exceed fee as follows:

- Project and Construction Management Not-to-Exceed $545,586

A breakdown of proposed personnel and time projections are provided on Attachment 'D' attached. We propose to invoice monthly on an hourly basis.

VII. PROPOSED TERM:

The duration of the contract shall extend from August 31, 2008 to June 30, 2009.

If you find this proposal acceptable please print two copies of the proposal, sign both of them and return them to me. I then will sign and return your copy.

It was a pleasure meeting with you and I look forward to doing business with you.

Sincerely,

Terrell Miller
Principal/Owner

Acceptance by:

Miller & Associates

_____ _____

Its _____ _____

Date:_____ _____ _____

MERRITT COLLEGE
PHASE I & II PROJECT LIST

MILLER & ASSOCIATES

	Dept/Location		Description	PH I C.C.	PH II C.C.	Totals
Phase I	Bldg. A	Complete	A-206 2nd door needs repainting on both sides. (See Andy's Painting II)	$250		
Phase I	Bldg. A	Complete	A-208, 2nd door needs repainting one side. (See Andy's Painting II)	$250		
Phase I	Bldg. A	Complete	A-122 sink/drain problem. Replace plumbing fixture. (See Clogbusters I)	$2,500		
Phase I	Bldg. A	Complete	A-133 replace all sinks in the Ceramics Room.	$7,500		
Phase I	Bldg. A	Complete	A-129, Replace Fan inside the plenum! Completed by Plant Managers	$1,500		
Phase I	Bldg. E	Cancelled	Replace Overhead Trim, Men's Restrooms. Couldn't find this!!!	$15,000		
Phase I	Bldg. E	Cancelled	Standardized Lighting using same light bulbs. Couldn't determine the scope and where!!!	$2,500		
Phase I	Campus Wide	Complete	HVAC System (Maintenance & Duct Cleaning) (See Quality Air, Bay Valley)	$175,000		
Phase I	Campus Wide	Complete	Restrm. Upgrades replace all manual toilets to automatic flushes, restrm vent fans, sinks	$224,000		
Phase I	Bldg. Q	Complete	First Level Men's and Women's Restrooms needs upgrade (See Guru II)	$17,800		
Phase I	Bldg. A	Complete	1st Level near A-116, near A-137 corner - outside wall need repair, anchor on wall. (See	$1,500		
Phase I	Bldg. A	Complete	Window Tinting A-117, 122, 129, 133, 139, 100 (See Bldg. Q below)	$10,000		
Phase I	Bldg. A	Complete	Replace Door Blinds with tint or solid window coverings - A-116, A-117 (See Bldg. A above)	$8,500		
Phase I	Bldg. E	Complete	Replace hand rails both sides. (See Gilmore Steel)	$20,000		
Phase I	Bldg. E	Complete	Replace Toilets both restrooms. (See Guru II)	$30,000		
Phase I	Bldg. E	Complete	Women's restroom replace broken restroom stall door. (see Guru II	$3,500		
Phase I	Bldg. L	Complete	Replace Double Doors first and second level main entrance. See Tormax)	$3,000		
Phase I	Bldg. L	Complete	Replace toilet on all 3 levels - restrooms. (See Guru II)	$15,000		

MERRITT COLLEGE
PHASE I & II PROJECT LIST

MILLER & ASSOCIATES

	Dept/Location	Description	PH I C.C.	PH II C.C.	Total
Phase I	Bldg. L Complete	Replace 6 wooden benches first and second level outside (See Ross Recreation + Gilmore	$35,000		
Phase I	Bldg. Q Complete	Q-330 conference room tinting. (See Bldg. A above)	$7,500		
Phase I	Horticulture Complete	Men's and Women's Restroom Upgrade.(S&H Const.)	$15,000		
Phase I	Horticulture Complete	Upgrade Power Capacity (See Guru I, Includes power for automatic Doors @ Bldg.	$10,000		
Phase I	Horticulture Complete	Replace Entry Gates. (R&S Overhead)	$15,000		
Phase I	Tennis Courts Complete	Remove wooden units from fence and replace with net material (J&R Fence)	$55,000		
Phase I	Parking Lots Complete	Add More trash cans.	$25,000		
Phase I	Flag Pole Complete	Install new cord to on flag pole. (See Anglin)	$5,000		
Phase I	Flag Pole Complete	Install Lock Box on each pole. (See Aglin)	$3,000		
Phase I	Campus Wide Complete	Need 30-35 large trash cans on Main Campus. (See Marin Concrete Products)	$35,000		
Phase I	Quad Area Complete	Replace benches that were removed from quad area (See Benches Bldg L).	$45,000		
Phase I	Child Care Complete	Building - 1 missing Handrail at Child Care Center.	$2,500		
Phase I	Campus Wide Cancelled	Remove/Replace Assessment SCOPE NOT CLEAR!!!	$75,000		
Phase I	Campus Wide Complete	Clock System (Maintenance)	$100,000		
Phase I	Campus Wide Complete	Clock System Assesment	$50,000		
Phase I	Campus Wide Complete	Blue Phones	$75,000		
Phase I	Snack Bar Complete	Replace Flex Door	$1,500		
Phase I	Snack Bar Complete	Replace Sink	$2,500		
Phase I	Snack Bar Complete	Add more AC power with circuit breaker box.	$5,000		

MERRITT COLLEGE
PHASE I & II PROJECT LIST

MILLER & ASSOCIATES

	Dept/Location		Description	PH I C.C.	PH II C.C.Totals
Phase I	Bldg. F	Cancelled	F-105 need new hot tub.	$3,000	
Phase I	Bldg. A	Complete	A-105 replace ceiling tile.	$2,500	
Phase I	Bldg. F	Cancelled	Replace shower fixtures in both locker rooms.	$10,000	
Phase I	Bldg. F	Cancelled	Replace Locker in staff room, Mens & Womens	$10,000	
Phase I	Bldg. F	Cancelled	Replace overhead lights (T-5 to T-S system) both locker rooms.	$5,000	
Phase I	Bldg. L	Cancelled	Roof Leaks.	$3,500	
Phase I	Bldg. P	Cancelled	P-103 sound problem, wall tile needed	$2,500	
Phase I	Bldg. P	Cancelled	Lighting Upgrades P-128.	$7,500	
Phase I	Bldg. P	Complete	Window repair, vice president's office. Done by West Coast Contractors	$7,500	
Phase I	Bldg. P	Cancelled	Second Level men's and women's restrooms needs upgrade. P210	$15,000	
Phase I	Bldg. P	Cancelled	Elevator needs upgrade and quarterly maintenance	$20,000	
Phase I	Campus Wide	Complete	Install White Boards throughout Campus. Additional Scope (See Elias Const.) Project		
Phase I	Bldg. L	Complete	Emergency Leak Repairs at Restrooms in Library. (See Project Authorization #2 -		
Phase I	Campus Wide	Complete	Paint Handrails Campus Wide I (see Ollyman Develop)		
Phase I	Campus Wide	Complete	Paint Handrails and Light Poles II. (See Andy's Painting)		
Phase II	Campus Wide	Cancelled	Leaks are coming from various points. Analysis and repairs are needed in order to		$249,750
Phase II	Campus Wide	In Design	Assessment needed to check for any asbestos fibers. Missing ceiling tiles need to		$202,500
Phase II	Track Field	Complete	Troubleshoot and fix leaks. By Clog busters, (Project Authority #3)	$0	$33,750
Phase II	Bldg. A	Complete	Kiln and related equipment to be relocated. We were informed by Saadi that this work has		$101,250

MERRITT COLLEGE
PHASE I & II PROJECT LIST

MILLER & ASSOCIATES

		Dept/Location	Description	PH I C.C.	PH II C.C.	Totals
			Subtotal			$1,773,550
101	**Flooring Project**					
	Phase I	Bldg. A Complete	A-113 Replace Carpet Tiles	$5,000		
	Phase I	Bldg. A Complete	A-201 to A-205 Office carpet needs to be replaced. INCLUDED IN FLOORING	$2,500		
	Phase I	Bldg. Q Complete	Q-105, 111 missing floor tile.	$1,500		
	Phase I	Bldgs. Q & A Complete	Added Scope: Hazmat Abatement, Bldgs. Q & A. (Completed by Bayview Environmental)			
	Phase I	Bldg. Q & A Complete	Added Scope: Different Flooring Scope. Includes Flooring in Bldg. L (MCC Flooring)			
	Phase I	Bldg. L 111 & L115 Complete	Asbestos Abatement relative to the Flooring Project. Performed by Bayview			
			Subtotal			$9,000
102	**Painting: Classrooms & Offices, Bldg. A & Q**					
	Phase I	Bldg. A Complete	Landing Paint - Needs correct paint prep.	$2,500		
	Phase I	Bldg. Q Complete	Painting Classrooms Bldg Q & A in association with Flooring Project. (See Andy's			
			Subtotal			$2,500
103	**Parking Lot Lighting and Renovation Project**					
	Phase I	Parking Lots In Construction	Upgrade Lighting. PARKING LOT 'C'!!!	$12,000		
	Phase I	Parking Lots In Construction	Repaint White Lines	$25,000		
	Phase I	Parking Lots In Construction	Install car stops at Parking Lot C.(See New Century Nothwest)			
	Phase I	Parking Lots In Construction	Remove two metal poles in C-Lot.	$10,000		
	Phase I	Bldg. D In Construction	D-Building - 2 broken ones need replacement.	$75,000		
	Phase II	Parking Lots In Construction	Increase energy efficiency and security.			$337,500
	Phase II	Campus Wide In Construction	Repave as needed and remove any hazardous conditions, stripe, speed bumps.			$249,750
	Phase II	Campus Wide In Construction	Install fencing around slopes to restrict pedestrian access. Exposed tree roots can			$101,250

MERRITT COLLEGE
PHASE I & II PROJECT LIST

MILLER & ASSOCIATES

	Dept/Location		Description	PH I C.C.	PH II C.C.Totals
				Subtotal	$810,500
105	**Repair Structural Crack at Bldg. Q**				
Phase II	Bldg. Q	In Design	Front Office with (2) major cracks in concrete. Requires Engineering research abd design		$506,250
Phase II	Bldg. P	In Design	Repair Concrete deck at Entry to Bldg. P.(PA #14)		
Phase II	Bldg. Q	In Design	Repair Leaks at Crack in Tunnel connecting Bldg. R, Q and Library		
				Subtotal	$506,250
106	**Self Reliant House Remodel**				
Phase I	Self Reliant House	Complete	Replace broken windows.	$25,000	
Phase I	Self Reliant House	Complete	Repair Roof Leaks	$15,000	
Phase I	Bldg. P	Complete	P 2nd level, hand rail damaged.	$2,500	
				Subtotal	$42,500
107	**Child Care Remodel**				
Phase I	Child Care	In Design	Replace all Carpet.	$25,000	
Phase I	Child Care	In Design	Upgrade kid's restrooms, toilet, sink and stalls.	$25,000	
Phase I	Child Care	In Design	Replace sink in classrooms.	$15,000	
Phase I	Child Care	In Design	Upgrade sink in kitchen.	$25,000	
				Subtotal	$90,000
108	**Tennis Court Upgrades**				
Phase I	Tennis Courts	In Design	Resurface tennis courts	$45,000	
Phase I	Tennis Courts	In Design	Install Lighting System for Night Use.	$70,000	
Phase I	Tennis Courts	In Design	More AC Power needed - facing soccer field.	$50,000	
				Subtotal	$165,000

MERRITT COLLEGE
PHASE I & II PROJECT LIST

MILLER & ASSOCIATES

		Dept/Location		Description	PH I C.C.	PH II C.C.Totals
109	**Track and Field Improvements**					
	Phase I	Track Field	Complete	Install Fence unit in front of bleachers (By J&R Fence)	$55,000	
	Phase I	Track Field	Complete	Install Fence Unit on both sides of the bleachers with double locking gate. (Included	$80,000	
					Subtotal	$135,000
110	**Horticulture Dept. Improvements**					
	Phase I	Horticulture	In Design	HVAC	$10,000	
	Phase II	Horticulture	In Design	Upgrade power outlets, repair leaking sinks, replace old controls with digital energy		$371,250
					Subtotal	$381,250
112	**Building 'Q' Improvements**					
	Phase I	Bldg. Q	In Design	Add more AC Power, 2nd 3rd Level. Circuit Breaker Problem	$8,500	
	Phase I	Bldg. Q	Complete	2nd Floor Men's overhead leak from drain the above.	$20,000	
	Phase I	Bldg. Q	Complete	Plumbing Repairs. C.R.'s Q110, Q112, 1st and 2nd Flors, Custodians Closet. By		
	Phase II	Bldg. Q	In Design	Administrative request for interior remodel for additional offices. Relocation of the mail room		$270,000
	Phase II	Bldg. Q	In Design	Create (2) wall openings for natural light ventilation. Energy saving and increase		$290,250
	Phase II	Bldg. Q	In Design	Signs of rust in majority of the plumbing system.		$236,250
					Subtotal	$825,000
113	**Buildings 'E' and 'F' Improvements**					
	Phase I	Bldg. E	In Design	Repair Water Leaks, Skylights both sides.	$3,500	
	Phase I	Bldg. E / Gym	In Design	Replace Floor.	$15,000	
	Phase I	Bldg. E	In Design	Replace 2 sets of bleachers	$30,000	
	Phase I	Bldg. F	In Design	New Lockers in team room.	$15,000	
	Phase I	Bldg. F	In Design	Replace lockers in Men's and Women's locker room.	$15,000	

MERRITT COLLEGE
PHASE I & II PROJECT LIST

MILLER & ASSOCIATES

	Dept/Location		Description	PH I C.C.	PH II C.C.	Total
Phase I	Bldg. F	Complete	Install New toilet in both locker rooms.	$15,000		
Phase II	Bldg. E & F	In Design	Remove and Replace flooring due to leaks at entrance of Bldg. E & F. Re-evaluate this		$303,750	
Phase II	Bldg. E & F	In Design	Sky Lights		$405,000	
Phase II	Bldg. E & F	In Design	Replace lower storefront panels		$60,000	
			Subtotal		$862,250	
116	**Electrical Upgrades - Campuswide**					
Phase I	Outside Facade	In Design	All Building Lighting Needs Upgrade. Ground Lighting	$85,000		
Phase II	Campus Wide	In Design	Replace loose light diffusers		$371,250	
Phase II	Campus Wide	In Design	Provide fully functional Emergency lighting, Exit Signs, Fire Doors, Fire Extinguishers, Fire		$337,500	
Phase II	Campus Wide	In Design	Assessment Needed to correct any unsafe electrical conditions throughout the campus.		$243,000	
Phase II	Campus Wide	Complete	Replace Lamps and Ballast for Exterior Lights Campus Wide.			
			Subtotal		$1,036,750	
117	**Plumbing and Mechanical Upgrades - Campuswide**					
Phase I	Outside Facade	In Design	Electrical and Plumbing Upgrades	$65,500		
Phase II	Campus Wide	In Design	Slow drainage need corrective action.		$135,000	
			Subtotal		$200,500	
120	**Misc Repair Projects - Small Contracts**					
Phase I	Bldg. A	Not Started	Fire Extinguisher Cabinet broken glass near A -103	$200		
Phase I	Bldg. A	Complete	Door to A-103 will not close right. Metal frame door / add hardware as appropriate.	$500		
Phase I	Bldg. A	Complete	A-120 Heater Fan Problem. Motor broken and coil is dirty. Work includes replacing the motor	$2,500		
Phase I	Bldg. A	Complete	Upgrade Lighting in Outside Hallways.	$1,500		
Phase I	Bldg. E	Complete	Team Office, replace double doors.	$6,500		

MERRITT COLLEGE
PHASE I & II PROJECT LIST

MILLER & ASSOCIATES

	Dept/Location		Description	PH I C.C.	PH II C.C.Total
Phase I	Bldg. E	Complete	Team Office, replace doors.	$3,500	
Phase I	Bldg. E	Complete	Replace all hoop units, back boards, motor units.	$2,500	
Phase I	Bldg. F	Complete	Carpeting - Probably in the Coaches Offices. May not be required!!!	$5,000	
Phase I	Bldg. F	Complete	Replace locking double doors women's locker room. Install new double doors @ women's	$5,000	
Phase I	Bldg. F	Complete	Install locking double doors women's locker room.	$3,000	
Phase II	Bldg R - Student	Pending	Replace Mini-Blinds w/ Shades at Student Lounge		
				Subtotal	$30,200

121 **CR Upgrades - A129**

Phase I	Bldg. A	In Design	A-129, Install VCT Flooring. (Project Authorization #8) Bayview Environmental	$5,000	
				Subtotal	$5,000

122 **Replace Damaged Sidewalks, place handrails Campuswide**

Phase I	Self Reliant House	Cancelled	Access to Building Walkway	$25,000	
Phase I	Bus Stop	Cancelled	Remove and Install new benches	$85,000	
Phase II	Campus Wide	Cancelled	Hand railing should be installed where there are two or more risers.		$162,000
Phase II	Campus Wide	Cancelled	Replace Sections of Sidewalks to eliminate trip and fall hazards.		$303,750
				Subtotal	$575,750

123 **Plumbing Repairs Bldg. P & Q**

Phase II	Bldg. P	Complete	Plumbing Repairs Bldg. P111 & Q110 (Project Authorization #11) Clog Busters		
				Subtotal	

125 **Replace Sliding Doors at Library**

Phase II	Bldg. L	Deleted	Replace Automatic Sliding Doors at Library. Replace the Tormax doors. Front and Rear.		
				Subtotal	

MERRITT COLLEGE
PHASE I & II PROJECT LIST

MILLER & ASSOCIATES

	Dept/Location		Description	PH I C.C.	PH II C.C.	Totals
126	**CR Upgrades P218 & Bldg. 'R' Restrooms**					
Phase II	Bldg. P	Bidding	Flooring, P218 (PA #9) = Install VCT Flooring, Paint Walls & Ceiling, Replace Damaged			
Phase II	Bldg. R	Bidding	Bldg. R Restrooms (PA #12) = Replace Vanity, Mirrors, Install Lock @ Stall Door.			
			Subtotal			
999						
Phase II	All Projects		Project Management Fees			$340,000
Phase II	All Pprojects		Reimbursable Expenses			$10,200
Phase II	All Projects		Architect Fees			$69,000
Phase II	All Projects		Electrical Engineer Fees			$69,000
Phase II			Dept of State Architect Fees			$15,000
Phase II	All Projects		Moving Coordinator			$25,000
Phase II	All Projects		Moving Contractor			$35,000
Phase II	Campus Wide		Construction Contingency			$378,420
			Subtotal			$941,620
			Grand Total			$8,392,620

Short Term Projects — Merritt College

'hase I COMPLETED PROJECTS

- White Board Installation
- Placement of Trash Cans
- New Tennis Court Fence
- Duct Cleaning Buildings E, F, Q & L
- Handrail Repair
- Installation of Automatic Library doors
- Women's Restroom Renovation Building H
- Handrail Painting – Phase I & II
- Installation of Automatic Gate for Horticulture Department
- Lighting upgrade for Horticulture Department parking lot
- Campus wide Renovation of 13 Men's and Women's Restrooms
- Window Covering for Buildings Q & A
- Painting – Handrails (Phase III), Electrical Poles and Basketball Poles
- Campus wide installation of Benches

'hase II COMPLETED PROJECTS

- Roof Leak Repair Building D
- Critical Electrical upgrade at Parking Lot C
- Emergency Plumbing Leak Buildings L, Q and R
- Leak detection at Track Field
- Coordinate Furniture and Equipment Move
- Install gate under Bleachers for storage
- Replace lamps for Exterior Lighting Campus Wide
- **Painting**
  1. Building Q - 1st Floor,
  2. Building A Offices & Classrooms 1st & 2nd Floors
  3. Building A Atrium

- **Asbestos Abatement (Flooring)**
  1. Building Q 1st Floor
  2. Building A 1st & 2nd Floors
  3. Library Building 1st Floor

- **VCT Floor Installation with Rubber Base**
  1. Building Q 1st Floor
  2. Building A Offices & Classrooms 1st & 2nd Floors
  3. Library Building 1st Floor

Miscellaneous projects Campus wide

1. Bldg A-129 Replace: Fire Extinguisher, Fan motor, ceiling tile, & leaky pipe
2. Replace Doors in Building E and F
3. Remove one basketball hoop unit and replace with power motor

PROJECTS IN PROGRESS

- Upgrade and re-pave Parking Lots C
- Repair structural crack and replace walkway in front of Bldgs P and Q
- Restructure Business Office in Building Q
- Tennis Court resurfacing
- Horticulture Department Electrical Upgrades
- Child Care Center Upgrades
- Access to Building walkway at self-reliant house
- Remove and install new benches at bus stop
- Replace damaged Sidewalks, place handrails campus wide
- Classroom upgrade P-218
- Restroom Upgrade Building R

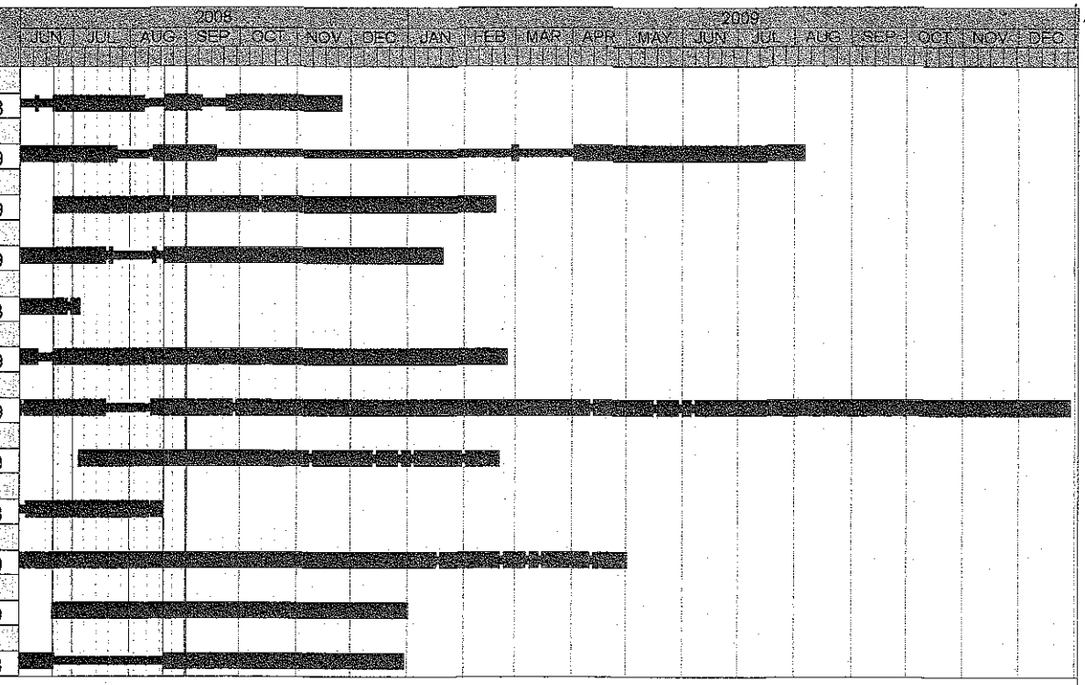
Phase III FUTURE PROJECTS

- Fence around Soccer Field
- Tennis Court Lighting
- Stadium Lighting
- Soccer Field Lighting
- Repaving of outdoor basketball courts
- Restrooms for Soccer Fields

ATTACHMENT A1

As of 07/25/08

Activity ID	Description	Original Duration	Early Start	Early Finish
+PROJ# 104	Parking Lot Upgrades	231	01/08/08	11/25/08
+PROJ# 105	Repair Leaks at Cracks	381	02/21/08	08/06/09
+PROJ# 107	Child Care Remodel	171	06/20/08	02/18/09
+PROJ# 108	Tennis Court Remodel	219	03/20/08	01/20/09
+PROJ# 109	Track and Field Improvements	47	05/01/08	07/04/08
+PROJ# 110	Horiculture Dept. Improvements	226	04/15/08	02/24/09
+PROJ# 112	Bldg.Q Improvements	438	04/25/08	12/29/09
+PROJ# 113	Bldg. E and F Improvements	166	07/04/08	02/20/09
+PROJ# 120	Misc. Repair Projects	80	04/30/08	08/19/08
+PROJ# 121	CR Upgrades - A129	263	04/30/08	05/01/09
+PROJ# 122	Replace Damaged Sidewalks	140	06/20/08	01/01/09
+PROJ# 126	CR Upgrades P218	184	04/17/08	12/30/08

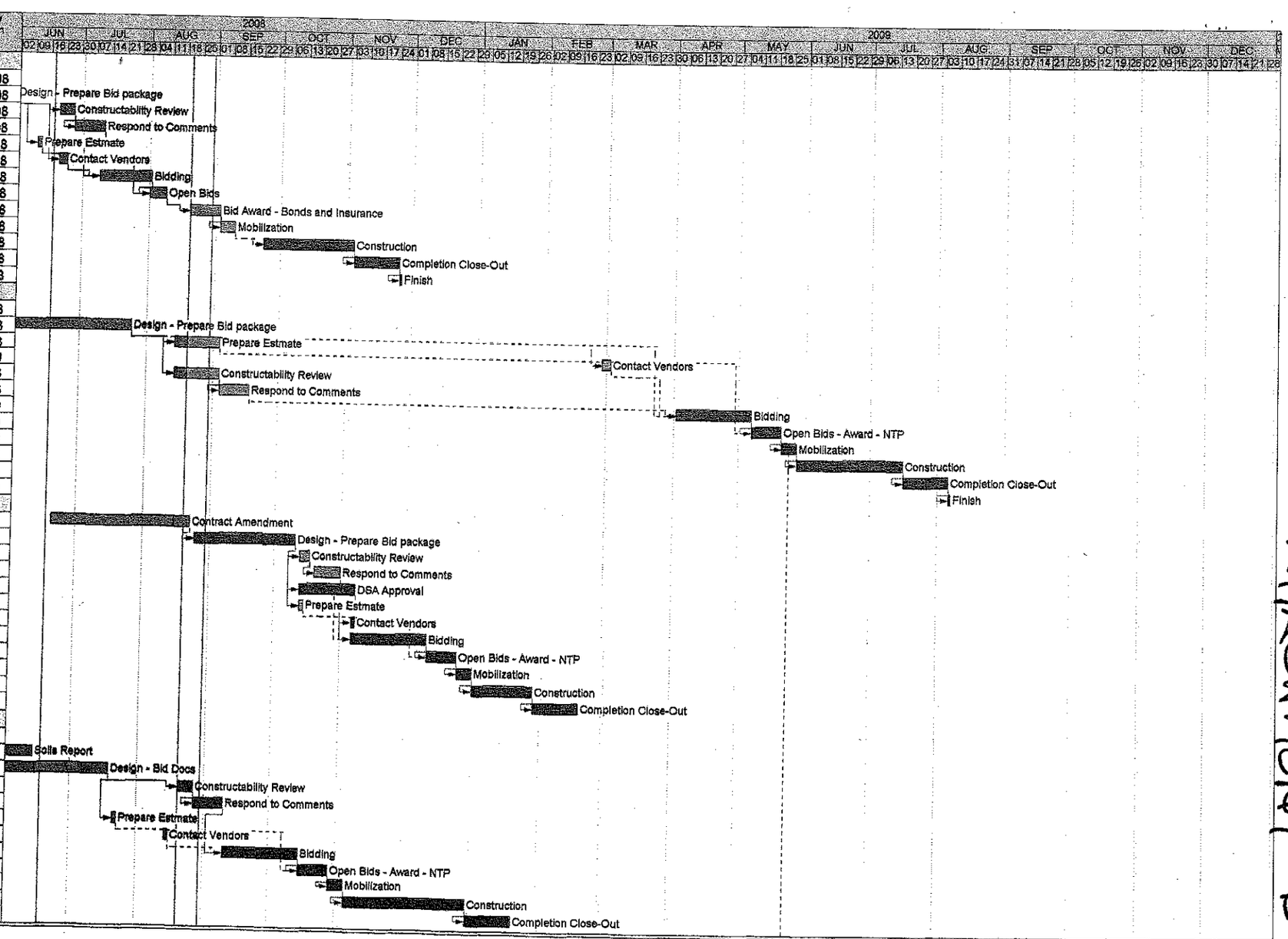


Merritt - Phase I & II Projects
Miller & Associates

1A

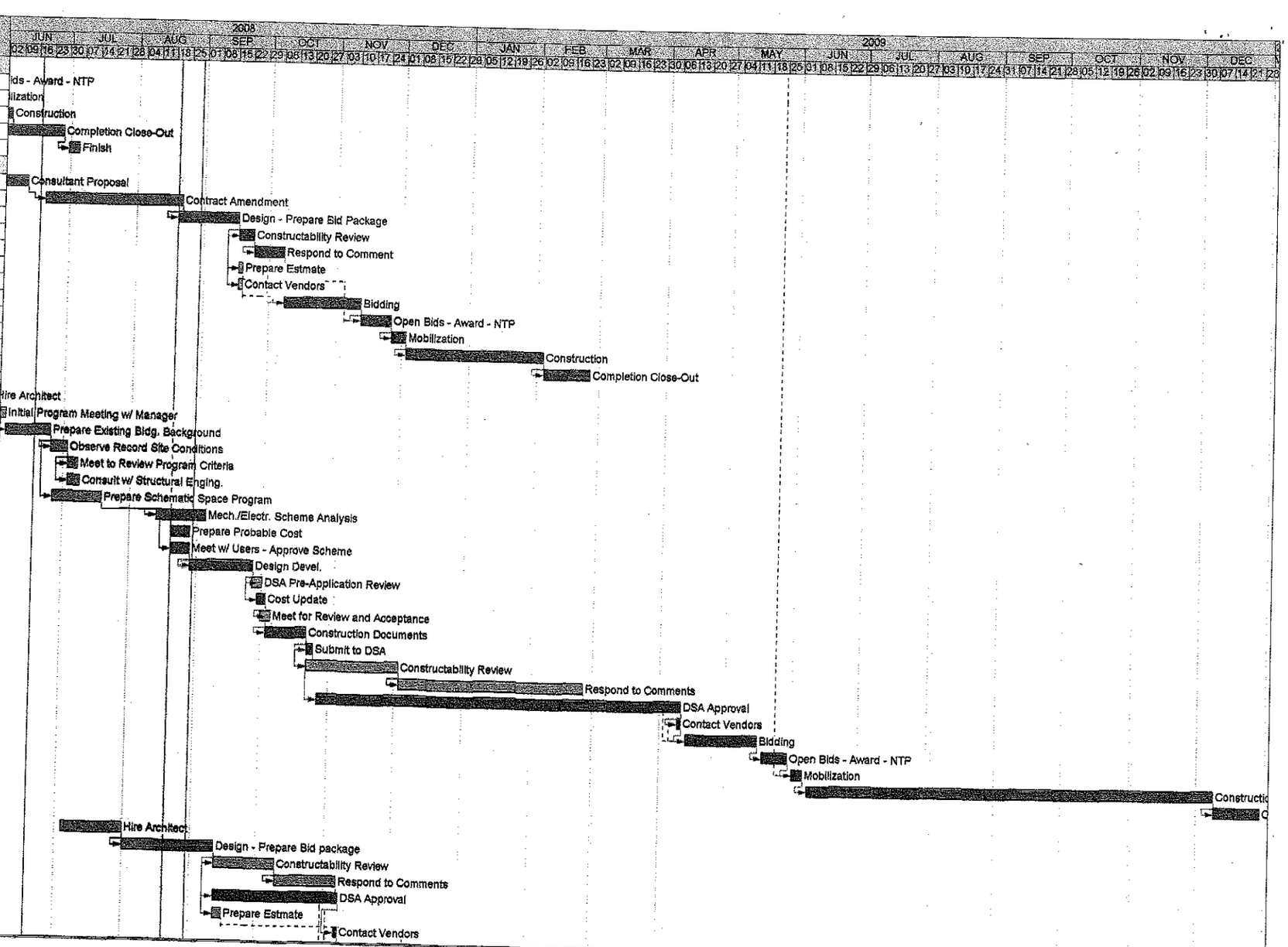
ATTACHMENT 'B'

Activity ID	Description	Original Duration	Early Start	Early Finish
PROJ# 104 - Parking Lot Upgrades				
A00095	Hire Consultant	15	01/08/08	01/28/08
A00100	Design - Prepare Bid package	10	03/26/08	05/30/08
A00105	Constructability Review	5	06/20/08	06/26/08
A00107	Respond to Comments	10	06/27/08	07/10/08
A00110	Prepare Estmate	2	06/10/08	06/11/08
A00120	Contact Vendors	2	06/20/08	06/23/08
A00130	Bidding	20	07/09/08	08/01/08
A00140	Open Bids	5	08/01/08	08/08/08
A00145	Bid Award - Bonds and Insurance	10	08/20/08	09/02/08
A00150	Mobilization	5	09/03/08	09/09/08
A00160	Construction	30	09/23/08	11/03/08
A00170	Completion Close-Out	15	11/04/08	11/24/08
A00180	Finish	1	11/25/08	11/25/08
PROJ# 105 - Repair Leaks at Cracks				
A00190	Hire Consultant	15	02/21/08	03/12/08
A00200	Design - Prepare Bid package	84	03/13/08	07/24/08
A00210	Prepare Estmate	15	08/14/08	09/03/08
A00220	Contact Vendors	2	02/27/09	03/02/09
A00225	Constructability Review	15	08/14/08	09/03/08
A00227	Respond to Comments	10	09/04/08	09/17/08
A00230	Bidding	25	04/02/09	05/06/09
A00240	Open Bids - Award - NTP	10	05/07/09	05/20/09
A00250	Mobilization	5	05/21/09	05/27/09
A00260	Construction	35	05/28/09	07/15/09
A00270	Completion Close-Out	15	07/16/09	08/05/09
A00280	Finish	1	08/06/09	08/06/09
PROJ# 107 - Child Care Remodel				
A00400	Contract Amendment	5	06/20/08	06/26/08
A00403	Design - Prepare Bid package	35	08/25/08	10/10/08
A00404	Constructability Review	5	10/13/08	10/17/08
A00405	Respond to Comments	10	10/20/08	10/31/08
A00407	DSA Approval	20	10/13/08	11/07/08
A00410	Prepare Estmate	2	10/13/08	10/14/08
A00420	Contact Vendors	2	11/06/08	11/07/08
A00430	Bidding	25	11/06/08	12/10/08
A00440	Open Bids - Award - NTP	10	12/11/08	12/24/08
A00450	Mobilization	5	12/25/08	12/31/08
A00460	Construction	20	01/01/09	01/28/09
A00470	Completion Close-Out	15	01/29/09	02/18/09
PROJ# 108 - Tennis Court Remodel				
A00490	Hire Consultant	15	03/20/08	04/09/08
A00495	Soils Report	30	04/14/08	06/13/08
A00500	Design - Bid Docs	71	04/11/08	07/18/08
A00505	Constructability Review	5	08/20/08	08/26/08
A00507	Respond to Comments	10	08/27/08	09/09/08
A00520	Prepare Estmate	2	07/21/08	07/22/08
A00530	Contact Vendors	2	08/14/08	08/15/08
A00540	Bidding	25	09/10/08	10/14/08
A00550	Open Bids - Award - NTP	10	10/15/08	10/28/08
A00560	Mobilization	5	10/29/08	11/04/08
A00570	Construction	40	11/05/08	12/30/08
A00580	Completion Close-Out	15	12/31/08	01/20/09

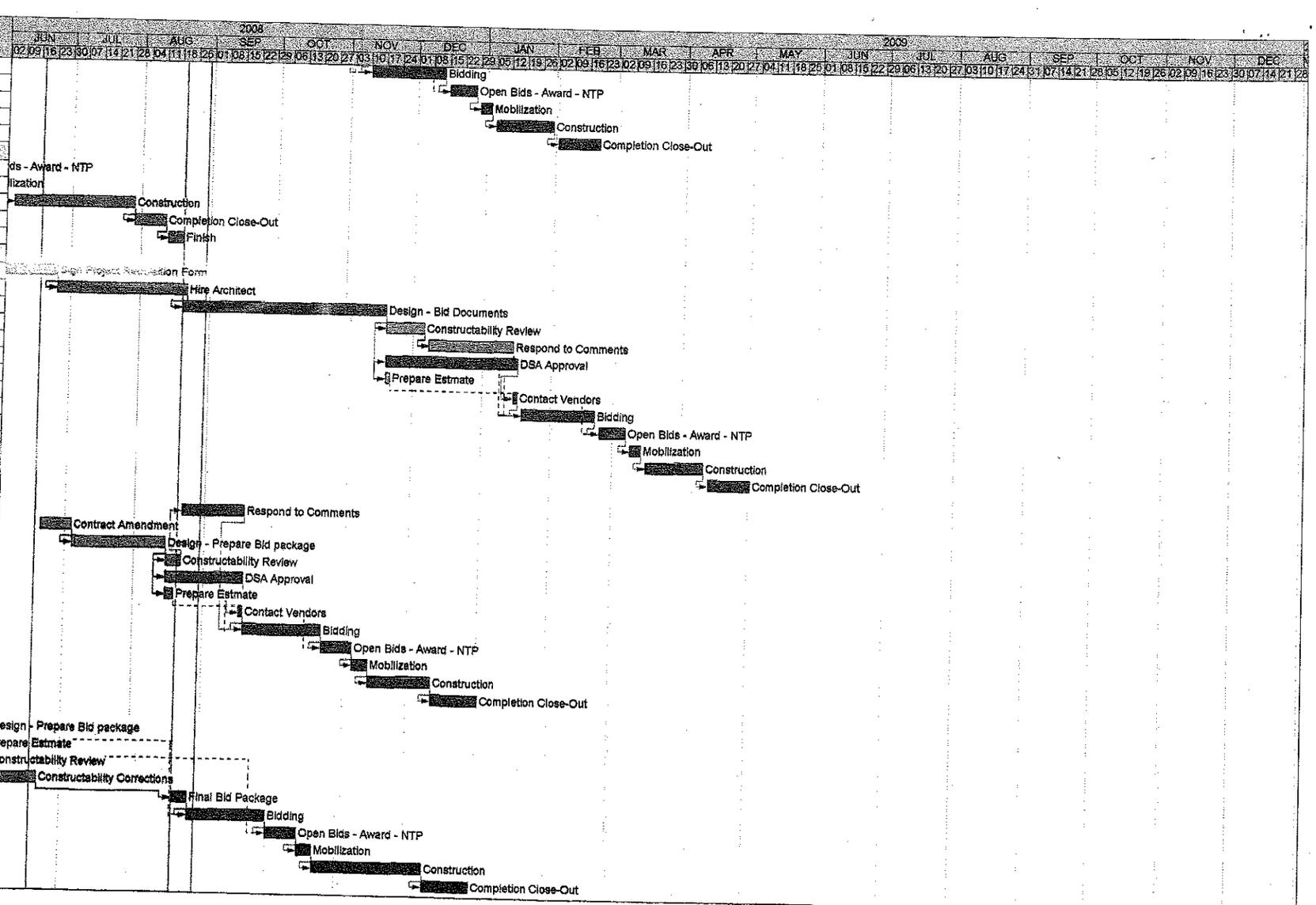


ATTACHMENT 'B'

Activity ID	Description	Original Duration	Early Start	Early Finish
PROJ# 109 - Track and Field Improvements				
A00640	Open Bids - Award - NTP	10	05/01/08	05/14/08
A00650	Mobilization	5	05/15/08	05/21/08
A00660	Construction	20	05/23/08	06/03/08
A00670	Completion Close-Out	28	05/21/08	06/27/08
A00680	Finish	5	06/30/08	07/04/08
PROJ# 110 - Horticulture Dept. Improvements				
A00690	Consultant Proposal	20	04/15/08	05/11/08
A00695	Contract Amendment	5	06/20/08	08/21/08
A00700	Design - Prepare Bid Package	20	08/20/08	09/16/08
A00710	Constructability Review	5	09/17/08	09/23/08
A00715	Respond to Comment	10	09/24/08	10/07/08
A00720	Prepare Estmate	2	09/17/08	09/18/08
A00730	Contact Vendors	2	09/17/08	09/18/08
A00740	Bidding	25	10/08/08	11/11/08
A00750	Open Bids - Award - NTP	10	11/12/08	11/25/08
A00760	Mobilization	5	11/26/08	12/02/08
A00770	Construction	45	12/03/08	02/03/09
A00780	Completion Close-Out	15	02/04/09	02/24/09
PROJ# 112 - Bldg.Q Improvements				
A00900	Hire Architect	50	04/25/08	06/29/08
A00900.01	Initial Program Meeting w/	0	06/02/08	
A00900.02	Prepare Existing Bldg. Background	15	06/04/08	06/24/08
A00900.03	Observe Record Site Conditions	6	06/25/08	07/02/08
A00900.04	Meet to Review Program Criteria	3	07/03/08	07/07/08
A00900.05	Consult w/ Structural Enging.	4	07/03/08	07/08/08
A00900.06	Prepare Schematic Space	17	06/26/08	07/18/08
A00900.07	Mech./Electr. Scheme Analysis	17	08/13/08	09/04/08
A00900.08	Prepare Probable Cost	7	08/20/08	08/28/08
A00900.09	Meet w/ Users - Approve Scheme	7	08/20/08	08/28/08
A00900.10	Design Devel.	21	08/29/08	09/26/08
A00900.11	DSA Pre-Application Review	0	09/29/08	
A00900.12	Cost Update	4	09/29/08	10/02/08
A00900.13	Meet for Review and Acceptance	0	10/03/08	
A00900.14	Construction Documents	13	10/03/08	10/21/08
A00900.15	Submit to DSA	3	10/22/08	10/24/08
A00907	Constructability Review	30	10/22/08	12/02/08
A00909	Respond to Comments	60	12/03/08	02/24/09
A00910	DSA Approval	120	10/27/08	04/10/09
A00930	Contact Vendors	2	04/09/09	04/10/09
A00940	Bidding	25	04/13/09	05/15/09
A00950	Open Bids - Award - NTP	10	05/18/09	05/29/09
A00960	Mobilization	5	06/01/09	06/05/09
A00970	Construction	132	06/08/09	12/08/09
A00980	Completion Close-Out	15	12/09/09	12/29/09
PROJ# 113 - Bldg. E and F Improvements				
A01000	Hire Architect	20	07/04/08	07/31/08
A01005	Design - Prepare Bid package	30	08/01/08	09/11/08
A01007	Constructability Review	20	09/12/08	10/09/08
A01009	Respond to Comments	20	10/10/08	11/06/08
A01010	DSA Approval	41	09/12/08	11/07/08
A01020	Prepare Estmate	2	09/12/08	09/15/08
A01030	Contact Vendors	2	11/06/08	11/07/08



Activity ID	Description	Original Duration	Early Start	Early Finish
A01040	Bidding	25	11/10/08	12/12/08
A01050	Open Bids - Award - NTP	10	12/15/08	12/26/08
A01060	Mobilization	5	12/29/08	01/02/09
A01070	Construction	20	01/05/09	01/30/09
A01080	Completion Close-Out	15	02/02/09	02/20/09
PROJ# 120 - Misc. Repair Projects				
A01100	Open Bids - Award - NTP	10	04/30/08	05/13/08
A01110	Mobilization	5	05/15/08	05/21/08
A01120	Construction	32	06/05/08	07/28/08
A01130	Completion Close-Out	10	07/29/08	08/11/08
A01140	Finish	5	08/13/08	08/19/08
PROJ# 121 - CR Upgrades - A129				
A01200	Sign Project Requisition Form	30	04/30/08	05/24/08
A01205	Hire Architect	18	06/25/08	08/21/08
A01210	Design - Bid Documents	65	08/20/08	11/18/08
A01215	Constructability Review	13	11/19/08	12/05/08
A01217	Respond to Comments	28	12/08/08	01/14/09
A01220	DSA Approval	43	11/19/08	01/16/09
A01230	Prepare Estmate	2	11/19/08	11/20/08
A01240	Contact Vendors	2	01/15/09	01/16/09
A01250	Bidding	25	01/19/09	02/20/09
A01260	Open Bids - Award - NTP	10	02/23/09	03/06/09
A01270	Mobilization	5	03/09/09	03/13/09
A01280	Construction	20	03/16/09	04/10/09
A01290	Completion Close-Out	15	04/13/09	05/01/09
PROJ# 122 - Replace Damaged Sidewalks				
A01227	Respond to Comments	20	08/22/08	09/18/08
A01310	Contract Amendment	10	06/20/08	07/03/08
A01320	Design - Prepare Bid package	30	07/04/08	08/14/08
A01325	Constructability Review	5	08/15/08	08/21/08
A01330	DSA Approval	25	08/15/08	09/18/08
A01340	Prepare Estmate	2	08/15/08	08/18/08
A01350	Contact Vendors	2	09/17/08	09/18/08
A01360	Bidding	25	09/19/08	10/23/08
A01370	Open Bids - Award - NTP	10	10/24/08	11/06/08
A01380	Mobilization	5	11/07/08	11/13/08
A01390	Construction	20	11/14/08	12/11/08
A01395	Completion Close-Out	15	12/12/08	01/01/09
PROJ# 126 - CR Upgrades P218				
A01410	Design - Prepare Bid package	30	04/17/08	05/30/08
A01430	Prepare Estmate	2	05/28/08	05/29/08
A01435	Constructability Review	2	05/30/08	05/30/08
A01437	Constructability Corrections	20	05/30/08	06/20/08
A01440	Final Bid Package	5	08/20/08	08/26/08
A01450	Bidding	25	08/27/08	09/30/08
A01460	Open Bids - Award - NTP	10	10/01/08	10/14/08
A01470	Mobilization	5	10/15/08	10/21/08
A01480	Construction	35	10/22/08	12/09/08
A01490	Completion Close-Out	15	12/10/08	12/30/08



Merritt College - Measure A Allocation Needs for 2008/2009

Loc	Department	Bldg	Dept. Contact	Phone #	Type	Categories						Description	Qty	Unit Price	Subtotal	Tax	Other Charges			
						ADA	A/E	CHS	FUR	LIB	OE						Freight	Installation		
M	Athletics	trackshed	Brock Drazen	436-2477	G						x	the stick self roller massager (24 in	5	$ 39.95	$ 199.75	$ 17.48	$ 19.98		$ 237.20	Necessa
																			$ 279,995.03	Student
M	Business Office	Q Bldg	BELL	436-2407	G							Laptop Computers	2	$ 2,500.00	$ 5,000.00	$ 437.50			$ 5,437.50	Upgrade
M	Custodial		Bell	436-2407	G						x	small Truck	1	$ 20,000.00	$ 20,000.00	$ 1,750.00			$ 21,750.00	Acquire r
M	Business Office	Q Bldg	BELL	436-2407	G						x	Office Chairs	5	$ 500.00	$ 2,500.00	$ 218.75			$ 2,718.75	Upgrade
M	President	Q Bldg	Adams	436-2416	G						x	Computers & monitor	3	$ 1,700.00	$ 5,100.00				$ 5,100.00	Upgrade
M	Campus-Wide	Field	BELL	436-2407	G						x	Fence around soccer fields	1	$ 300,000.00	$ 300,000.00				$ 300,000.00	Upgrade
M	Campus-Wide	Field	BELL	436-2408	G						x	Tennis Courts Lighting	1	$ 250,000.00	$ 250,000.00				$ 250,000.00	Upgrade
M	Campus-Wide	Field	BELL	436-2409	G						x	Stadium Lighting	1	$ 500,000.00	$ 500,000.00				$ 500,000.00	Upgrade
M	Campus-Wide	Field	BELL	436-2410	G						x	Succor Fields Lighting	1	$ 1,500,000.00	$ 1,500,000.00				$ 1,500,000.00	Upgrade
M	Campus-Wide	Field	BELL	436-2407	G							Repaving of outdoor basketball courts	1	$ 200,000.00	$ 200,000.00				$ 200,000.00	Upgrade
M	Campus-Wide	Field	BELL	436-2408	G							Restroom for soccer fields	1	$ 300,000.00	$ 300,000.00				$ 300,000.00	Upgrade
M	Campus-Wide	D	Patricia Rom	213-0349	G							Computers & Monitors for Lab-SFF w/Vista	38	$ 1,700.00	$ 64,600.00	$ 5,652.50			$ 70,252.50	Upgrade be Windo
M	Campus-Wide	P	Patricia Rom	213-0349	G							Computers & Monitors for Lab-CMT w/Vista	62	$ 1,700.00	$ 105,400.00	$ 9,222.50			$ 114,622.50	Upgrade be Windo
M	Campus-Wide	ALL	Patricia Rom	213-0349	G							Hard drives for servers & computers	4	$ 1,500.00	$ 6,000.00	$ 525.00			$ 6,525.00	Upgrade swappab
M	Merritt IT	ALL	Patricia Rom	213-0349	G							Wi-Fi Detector	2	$ 100.00	$ 200.00	$ 17.50			$ 217.50	Detect se bandwidt unauthori
M	Campus-Wide	ALL	Patricia Rom	213-0349	G							Projectors	4	$ 2,000.00	$ 8,000.00	$ 700.00			$ 8,700.00	Projector administr classroor
M	Merritt IT	ALL	Patricia Rom	213-0349	G						x	Wheeled carry-all for Projectors	4	$ 200.00	$ 800.00	$ 70.00			$ 870.00	Replace up & deli to/from t
M	Merritt IT	ALL	Patricia Rom	213-0349	G				x			Computer Carts	4	$ 350.00	$ 1,400.00	$ 122.50			$ 1,522.50	Replace up & deli to/from t
M	Merritt IT	ALL	Patricia Rom	213-0349	G						x	Computer repair tools	4	$ 250.00	$ 1,000.00	$ 87.50			$ 1,087.50	Upgrade
M	Campus-Wide	ALL	Patricia Rom	213-0349	G							Data-Vac HEPA Vacuum Cleaner capable of safely cleaning up micro particles from laser toner and other computer devices.	1	$ 600.00	$ 600.00	$ 52.50			$ 652.50	For healt Staff whi printers c is highly t

ATTACHMENT 'C'

ge - Measure A Allocation Needs for 2008/2009

Bldg	Dept. Contact	Phone #	Type	Categories: ADA	AVE	CHS	FUR	LIB	OIE	Description	Qty	Unit Price	Subtotal	Tax	Other Charges: Freight	Installation		Justification
trackshed	Brock Drazen	436-2477	G						x	the stick self roller massager (24 in	5	$ 39.95	$ 199.75	$ 17.48	$ 19.98		$ 237.20	Necessary equipment for sport
																	$ 279,995.03	Student Services Total
Q Bldg	BELL	436-2407	G							Laptop Computers	2	$ 2,500.00	$ 5,000.00	$ 437.50			$ 5,437.50	Upgrade old computers
	Bell	436-2407	G						x	small Truck	1	$ 20,000.00	$ 20,000.00	$ 1,750.00			$ 21,750.00	Acquire new truck
Q Bldg	BELL	436-2407	G						x	Office Chairs	5	$ 500.00	$ 2,500.00	$ 218.75			$ 2,718.75	Upgrade old chairs
Q Bldg	Adams	436-2416	G						x	Computers & monitor	3	$ 1,700.00	$ 5,100.00				$ 5,100.00	Upgrade old equip.
Field	BELL	436-2407	G						x	Fence around soccer fields	1	$ 300,000.00	$ 300,000.00				$ 300,000.00	Upgrade soccer fields
Field	BELL	436-2408	G						x	Tennis Courts Lighting	1	$ 250,000.00	$ 250,000.00				$ 250,000.00	Upgrade Tennis Courts Lighting
Field	BELL	436-2409	G						x	Stadium Lighting	1	$ 500,000.00	$ 500,000.00				$ 500,000.00	Upgrade Stadium Lighting
Field	BELL	436-2410	G						x	Succor Fields Lighting	1	$ 1,500,000.00	$ 1,500,000.00				$ 1,500,000.00	Upgrade Soccer Fields Lighting
Field	BELL	436-2407	G							Repaving of outdoor basketball courts	1	$ 200,000.00	$ 200,000.00				$ 200,000.00	Upgrade Basketball Courts
Field	BELL	436-2408	G							Restroom for soccer fields	1	$ 300,000.00	$ 300,000.00				$ 300,000.00	Upgrade soccer fields
D	Patricia Rom	213-0349	G							Computers & Monitors for Lab-SFF w/Vista	38	$ 1,700.00	$ 64,600.00	$ 5,652.50			$ 70,252.50	Upgrade obsolete computer lab to be Windows Vista compatible
P	Patricia Rom	213-0349	G							Computers & Monitors for Lab-CMT w/Vista	62	$ 1,700.00	$ 105,400.00	$ 9,222.50			$ 114,622.50	Upgrade obsolete computer lab to be Windows Vista compatible
ALL	Patricia Rom	213-0349	G							Hard drives for servers & computers	4	$ 1,500.00	$ 6,000.00	$ 525.00			$ 6,525.00	Upgrade servers & computer lab hot swappable drives
ALL	Patricia Rom	213-0349	G							Wi-Fi Detector	2	$ 100.00	$ 200.00	$ 17.50			$ 217.50	Detect security, connectivity, & bandwidth issues due to unauthorized Wi-Fi units.
ALL	Patricia Rom	213-0349	G							Projectors	4	$ 2,000.00	$ 8,000.00	$ 700.00			$ 8,700.00	Projectors to be signed-out by administrators, faculty & staff for classroom and campus use.
ALL	Patricia Rom	213-0349	G						x	Wheeled carry-all for Projectors	4	$ 200.00	$ 800.00	$ 70.00			$ 870.00	Replace obsolete carts used to pick-up & deliver computer equipment to/from buildings all over campus.
ALL	Patricia Rom	213-0349	G				x			Computer Carts	4	$ 350.00	$ 1,400.00	$ 122.50			$ 1,522.50	Replace obsolete carts used to pick-up & deliver computer equipment to/from buildings all over campus.
ALL	Patricia Rom	213-0349	G						x	Computer repair tools	4	$ 250.00	$ 1,000.00	$ 87.50			$ 1,087.50	Upgrade obsolete tools for Merritt IT
ALL	Patricia Rom	213-0349	G							Data-Vac HEPA Vacuum Cleaner capable of safely cleaning up micro particles from laser toner and other computer devices.	1	$ 600.00	$ 600.00	$ 52.50			$ 652.50	For health & safety of Merritt IT Staff while working on / cleaning up printers containing laser toner which is highly toxic micronized plastic.

Merritt College - Measure A Allocation Needs for 2008/2009

Loc	Department	Bldg	Dept. Contact	Phone #	Type	Categories						Description	Qty	Unit Price	Subtotal	Tax	Other Charges			
						ADA	AVE	CHS	FUR	LIB	OIE						Freight	Installation		
M	Campus-Wide	DSPS	Patricia Rom	213-0349	G							ADA Compliant computer workstations for student use	5	$ 3,500.00	$ 17,500.00	$ 1,531.25			$ 19,031.25	Al w Li C
M	Campus-Wide	ALL	Patricia Rom	213-0349	G						x	Server upgrade	2	$ 10,000.00	$ 20,000.00	$ 1,750.00			$ 21,750.00	U &
M	Campus-Wide	ALL	Patricia Rom	213-0349	G							Cisco power supply	3	$ 1,000.00	$ 3,000.00	$ 262.50			$ 3,262.50	R su
M	Campus-Wide	ALL	Patricia Rom	213-0349	G							Compaq Rackmount monitor keyboard combo	3	$ 2,000.00	$ 6,000.00	$ 525.00			$ 6,525.00	R
M	Campus-Wide	ALL	Patricia Rom	213-0349	G							Compaq Rackmount KVM switches & cables	4	$ 1,000.00	$ 4,000.00	$ 350.00			$ 4,350.00	R
M	Campus-Wide	ALL	Patricia Rom	213-0349	G							Rackmount platforms	4	$ 200.00	$ 800.00	$ 70.00			$ 870.00	R
M	Merritt IT	L	Patricia Rom	213-0349	G							Laptop	2	$ 2,500.00	$ 5,000.00	$ 437.50			$ 5,437.50	U
M	Merritt IT	L	Patricia Rom	213-0349	G							Computer	2	$ 1,800.00	$ 3,600.00	$ 315.00			$ 3,915.00	U
M	Campus-Wide	ALL	Patricia Rom	213-0349	G							Surge protectors for offices & computers labs comply with new Fire Codes	150	$ 50.00	$ 7,500.00	$ 656.25			$ 8,156.25	R in di pr
M	Campus-Wide	ALL	Patricia Rom	213-0349	G							Security locks for computers & laptops	200	$ 80.00	$ 16,000.00	$ 1,400.00			$ 17,400.00	P ec
M	Campus-Wide	ALL	Patricia Rom	213-0349	G							Networked Laserjet Printer	2	$ 1,500.00	$ 3,000.00	$ 262.50			$ 3,262.50	R cc
M	Merritt IT	L	Patricia Rom	213-0349	G							Networked Office Pro AIO printer	2	$ 500.00	$ 1,000.00	$ 87.50			$ 1,087.50	R IT
M	Campus-Wide	ALL	Patricia Rom	213-0349	G							Mobile Lighting for MDF/IDF Rooms	5	$ 200.00	$ 1,000.00	$ 87.50			$ 1,087.50	In sc
M	Merritt IT	L	Patricia Rom	213-0349	G							Ergonomic Chairs	2	$ 250.00	$ 500.00	$ 43.75			$ 543.75	In sc
M	Campus-Wide	D	Patricia Rom	213-0349	G							Memory upgrade computer lab	31	$ 33.00	$ 1,023.00	$ 89.51			$ 1,112.51	U la pr
																			$ 3,387,247.51	B
M												TOTAL							$ 4,394,127.04	

ege - Measure A Allocation Needs for 2008/2009

Bldg	Dept. Contact	Phone #	Type	Categories: ADA	AVE	CHS	FUR	LIB	OIE	Description	Qty	Unit Price	Subtotal	Tax	Other Charges: Freight	Installation		Justification
DSPS	Patricia Rom	213-0349	G							ADA Compliant computer workstations for student use	5	$ 3,500.00	$ 17,500.00	$ 1,531.25			$ 19,031.25	ADA Compliant computer workstations for student use in Library, Learning Center, Welcome Center, Career Center
ALL	Patricia Rom	213-0349	G						x	Server upgrade	2	$ 10,000.00	$ 20,000.00	$ 1,750.00			$ 21,750.00	Upgrade servers for administrative & instructional needs
ALL	Patricia Rom	213-0349	G							Cisco power supply	3	$ 1,000.00	$ 3,000.00	$ 262.50			$ 3,262.50	Replace malfunctioning power supplies in cisco switches
ALL	Patricia Rom	213-0349	G							Compaq Rackmount monitor keyboard combo	3	$ 2,000.00	$ 6,000.00	$ 525.00			$ 6,525.00	Replace malfunctioning units
ALL	Patricia Rom	213-0349	G							Compaq Rackmount KVM switches & cables	4	$ 1,000.00	$ 4,000.00	$ 350.00			$ 4,350.00	Replace malfunctioning units
ALL	Patricia Rom	213-0349	G							Rackmount platforms	4	$ 200.00	$ 800.00	$ 70.00			$ 870.00	Required for several network rooms
L	Patricia Rom	213-0349	G							Laptop	2	$ 2,500.00	$ 5,000.00	$ 437.50			$ 5,437.50	Upgrade Merritt IT Staff laptops
L	Patricia Rom	213-0349	G							Computer	2	$ 1,800.00	$ 3,600.00	$ 315.00			$ 3,915.00	Upgrade Merritt IT Staff computers
ALL	Patricia Rom	213-0349	G							Surge protectors for offices & computers labs comply with new Fire Codes	150	$ 50.00	$ 7,500.00	$ 656.25			$ 8,156.25	Required by Fire Marshall for safety in offices and computer labs which disallows daisy-chaining surge protectors together.
ALL	Patricia Rom	213-0349	G							Security locks for computers & laptops	200	$ 80.00	$ 16,000.00	$ 1,400.00			$ 17,400.00	Prevent theft of computer & printer equipment
ALL	Patricia Rom	213-0349	G							Networked Laserjet Printer	2	$ 1,500.00	$ 3,000.00	$ 262.50			$ 3,262.50	Replace obsolete printers in computer labs
L	Patricia Rom	213-0349	G							Networked Office Pro AIO printer	2	$ 500.00	$ 1,000.00	$ 87.50			$ 1,087.50	Replace obsolete printers in Merritt IT offices
ALL	Patricia Rom	213-0349	G							Mobile Lighting for MDF/IDF Rooms	5	$ 200.00	$ 1,000.00	$ 87.50			$ 1,087.50	Increase productivity & accuracy in some poorly lighted network rooms.
L	Patricia Rom	213-0349	G							Ergonomic Chairs	2	$ 250.00	$ 500.00	$ 43.75			$ 543.75	Increase productivity & accuracy in some poorly lighted network rooms.
D	Patricia Rom	213-0349	G							Memory upgrade computer lab	31	$ 33.00	$ 1,023.00	$ 89.51			$ 1,112.51	Upgrade RAM memory in computer lab for Art & Biology software programs
																	$ 3,387,247.51	Business Services Total
										TOTAL							$ 4,394,127.04	

MILLER ASSOCIATES

Printed on 9/14/2008

PROPOSAL FOR PROJECT MANAGEMENT SERVICES
MERRITT COLLEGE - PHASE II IMPROVEMENT PROJECTS
EXHIBIT B

		Aug. 08	Sept. 08	Oct. 08	Nov. 08	Dec. 08	Jan. 09	Feb. 09	Mar. 09	Apr. 09	May 09	June 09	Totals
	Working Days	21	20	23	22	21	23	21	21	22	22	21	
Personnel	**Hours/Month**	168	160	184	176	168	184	168	168	176	176	168	
Principal	$135 /Hr	5% $1,134	5% $1,080	5% $1,242	5% $1,188	5% $1,134	5% $1,242	5% $1,134	5% $1,134	5% $1,188	5% $1,188	5% $1,134	**$12,798**
Project Manager	$115 /Hr	65% $12,558	100% $18,400	100% $21,160	100% $20,240	100% $19,320	100% $21,160	100% $19,320	100% $19,320	100% $20,240	100% $20,240	100% $19,320	**$211,278**
Construction Manager	$110 /Hr	65% $12,012	100% $17,600	100% $20,240	100% $19,360	100% $18,480	100% $20,240	100% $18,480	100% $18,480	100% $19,360	100% $19,360	100% $18,480	**$202,092**
Administrative	$65 /Hr	65% $7,098	100% $10,400	100% $11,960	100% $11,440	100% $10,920	100% $11,960	100% $10,920	100% $10,920	100% $11,440	100% $11,440	100% $10,920	**$119,418**
Totals		**$32,802**	**$47,480**	**$54,602**	**$52,228**	**$49,854**	**$54,602**	**$49,854**	**$49,854**	**$52,228**	**$52,228**	**$49,854**	**$545,586**