

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of October 14, 2008**

ITEM # 26

**ITEM TITLE:**

Consider Approval to Enter into Agreement for Architectural Services with Byrens Associates for Merritt College Short-Term Projects

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested for the Chancellor to enter into an agreement for architectural services with Byrens Associates for architectural services related to the Merritt College Short-Term Projects, in the amount of \$57,175.

**ITEM SUMMARY:**

Architectural services will be provided for the following approved short-term projects:

Scope	Fee
Horticulture (HVAC and HVAC controls, plumbing repairs to existing leaking sinks, upgrades to power outlets)	\$38,100
Child Care (replace carpeting, upgrades to restrooms, replace sinks in classroom and kitchen)	\$ 9,000
Building Q (increase from prior contract of \$72,400 to adjust to 10% of contract value of \$824,750)	\$10,075
<b>TOTAL:</b>	<b>\$57,175</b>

**BACKGROUND/ANALYSIS:**

Byrens Associates was selected from the previously Board approved short list of architects. They are currently under contract for the Building Q Improvements, a Merritt Short-Term Project (approved at the Board meeting of May 20, 2008).

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Approval is requested for the Chancellor to enter into an agreement for architectural services with Byrens Associates for architectural services related to the Merritt College Short-Term Projects, in the amount of \$57,175.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Merritt College "Plumbing, electrical, mechanical system upgrades and improvements."

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

Yes \_\_\_\_\_ No   X

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Vice Chancellor Ikhara

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES \_\_\_\_\_ NO X**

**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Sadiq B. Ikharo Date: October 14, 2008  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**DOCUMENT PRESENTED BY:**

Sadiq B. Ikharo Date: October 14, 2008  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Thomas Smith Date: 10.7.08  
Thomas Smith  
Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy T. Nguyen Date: 10/7/08  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 10/6/08  
Elihu Harris, Chancellor

**MERRITT COLLEGE:  
DAVID BYRONS FEE SUMMARY**

	Scope		Fee
1. Campus Wide & Site	\$575,750		\$57,575
2. Horticulture	\$381,000		\$38,100
3. Child care	\$90,000		\$9,000
4. Bldg. Q (Increase from prior contract of \$72,400 to adjust to 10% of Listed Contract value of \$824750	\$824,750	\$82,475 -\$72,400	\$10,075
<b>Current Fee Total</b>			<b>\$114,750</b>

**Recommended Fee:**

1. Horticulture	\$381,000		\$38,100
2. Child care	\$90,000		\$9,000
3. Bldg. Q (Increase from prior contract of \$72,400 to adjust to 10% of Listed Contract value of \$824750	\$824,750	\$82,475 -\$72,400	\$10,075
<b>Proposed Fee Total</b>			<b>\$57,175</b>