

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of November 18, 2008

ITEM # 21

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Request Authorization to approval of Independent Contractor Agreement for Gary Yee, consulting services for the East Bay Career Advancement Academy (EBCAA) Peralta Community College District. The amount to be approved shall not exceed \$72,000. Chancellor's recommends board approval. Presenter: President Frank Chong

SPECIFIC BOARD ACTION REQUESTED:

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM)*

Mr. Yee's Scope of work:

As senior Consultant to the East Bay-Career Advancement Academy:

- Review status, progress and challenges of seven sites and district management of East Bay Career Advancement Academy (EBCAA).
- Recommend and assist in short term and long term strategies to improve productivity, visibility, and efficiency of CAA model at all sites (Alameda, Berkeley, Laney, Merritt, Contra Costa Community College District), especially during the spring 2009 semester, to meet target of 27 cohorts and 600 students in the 2008-09 academic year.
- Connect sites and central administration in responsive and transparent fashion, including:
 - a. Faculty and staff recruitment
 - b. Professional development for faculty and staff
 - c. Identification of community partners as integral part of recruitment, case management, and job placement, as required
 - d. Establishment of Community Advisory Council to provide advisory strategic planning and feedback to EBCCA
 - e. Ongoing support for emerging programs and struggling programs at sites.
- Advice to senior staff as to policy directions necessary to incorporate lessons learned into overall plan to ensure sustainability beyond initial grant period.
- Assist in implementation of required CalPASS data management protocols for student data tracking
- Provide interface with state-wide partners, including other CAA sites statewide, Career Ladders Project, and State Chancellor's office.

BACKGROUND/ANALYSIS:

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Funding Agency: State Chancellor's Office, Sacramento—East Bay Career Advancement Academy

NO IMPACT

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

VICE CHANCELLOR WISE ALLEN, EDUCATIONAL SERVICES

DID A BOARD STANDING COMMITTEE APPROVE THE ITEM? YES _____ NO X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

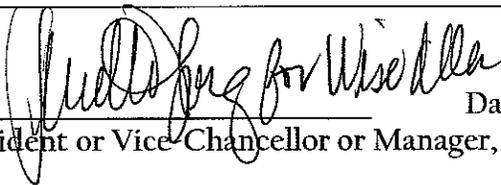
Prepared by: Carmen N. Fairley, Staff Services Specialist
[Enter Your Name and Title of Individual]



Date: 11/07/08

DOCUMENT PRESENTED BY:

Prepared by: Wise Allen, Vice Chancellor
[Enter Name of College President or Vice Chancellor or Manager,
and Title of Individual]



Date: 11/07/08

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: _____



Date: 11.7.08

Thomas Smith, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____

Thuy T. Nguyen, General Counsel

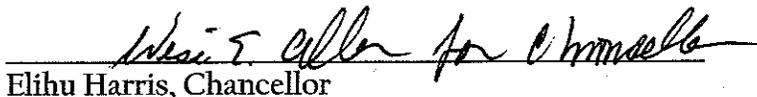
Date: _____

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda

Not Approved, but Place on Agenda

Signature: _____



Elihu Harris, Chancellor

Date: 11/10/08

