

**PERALTA COMMUNITY COLLEGE DISTRICT  
Board of Trustees Agenda Report  
For the Trustee Meeting Date of December 9, 2008**

ITEM # 28

**ITEM TITLE:**

Consider Approval of Independent Contract for Inspection Services with Jason R. Zalinski for College of Alameda Short-Term Projects

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested for to enter into an independent contract with Jason R. Zalinski to provide inspection services for two of the Phase II modernization and short-term projects for the College of Alameda, in the not-to-exceed amount of \$8,000.

**ITEM SUMMARY:**

The inspection services to be provided include review of plans and specifications, and observance and inspection of work performed on site. Jason Zalinski's services for the two College of Alameda short-term projects will be billed at an hourly rate of \$80, for a not-to-exceed amount of \$8,000.

**BACKGROUND/ANALYSIS:**

Jason Zalinski is a DSA-certified inspector who is the approved DSA Inspector of Record on another project at College of Alameda. Although these two short-term projects do not require DSA certification, inspection services are needed, and it is cost effective to utilize the services of the inspector who is already on site. Although the cost is below the bid threshold, Board approval is required because the total of purchase orders issued to Jason Zalinski exceeds the threshold amount of \$72,400.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Approval is recommended to enter into an independent contract with Jason R. Zalinski to provide inspection services for two of the Phase II modernization and short-term projects for the College of Alameda, in the not-to-exceed amount of \$8,000.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, College of Alameda, "Remodeling and equipping classrooms and campus facilities."

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No   X  

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Vice Chancellor Ikharo

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM?** YES \_\_\_\_\_ NO  X

**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**  
Prepared by: Sadiq B. Ikhano Date: 12-02-08  
Dr. Sadiq B. Ikhano  
Vice Chancellor of General Services

**DOCUMENT PRESENTED BY:**  
Sadiq B. Ikhano Date: 12-02-08  
Dr. Sadiq B. Ikhano  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**  
 Finance review required  Finance review *not* required  
If Finance review is required, determination is:  Approved  Not Approved  
If not approved, please give reason: \_\_\_\_\_  
Signature: Thomas Smith Date: 12.2.08  
Thomas Smith  
Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**  
 Legal review required  Legal review *not* required  
If Legal review is required, determination is:  Approved  Not Approved  
Signature: Thuy T. Nguyen, General Counsel Date: 12/2/08

**CHANCELLOR'S OFFICE APPROVAL**  
 Approved, and Place on Agenda  Not Approved, but Place on Agenda  
Signature: Elihu Harris Date: \_\_\_\_\_  
Elihu Harris, Chancellor

## Jason R. Zalinski

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Inspection/Construction Services  
2518 Shiells Road  
Newman, CA 95360  
Phone: (209) 652-9453 Fax: (209) 862-2666  
Email: [jasonrzalinski@lycos.com](mailto:jasonrzalinski@lycos.com)  
DSA/ORS Cert. #4486

Peralta Community College district  
Attn: Mark Sennette  
Attn: Olivia Rocha  
Physical Plant Dept.  
333 East 8<sup>th</sup> Street, Oakland, CA 94606  
510-466-7344 Fax 510-466-7315

Dear Mr, Sennette & Ms,Rocha

I'm sending this proposal per your request for the Small jobs project Phase 2 and Water proofing at Buildings C&D at College of Alameda.

Our rate will be \$80.00 per hour. Inspection rate for weekends and hours from 6:00 p.m. to 6:00 a.m. There is an additional \$30.00 per hour.

We propose to provide this project w/onsite services on a random as needed bases. I Jason R. Zalinski will be the primary inspector. We estimate approximately 80 hours on the small Jobs portion & approx, 20 hours on the Water proofing project for the combined time of 100 hours.

These services will include review of plans & specs, Observance& inspection of work performed on site.

Project is to be closed out within 6 months of final punch list. Additional fees will be charged @ present hourly rate for any additional work after the six months.

TOTAL ESTIMATED COST

\$8000.00

I am looking forward again to be working with Ms. Rocha & the team at PCCD.

Sincerely,

Jason R. Zalinski

