

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of December 9, 2008

ITEM # 31

ITEM TITLE:

Consider Approval to Enter into Agreement for Architectural Services with Gerson Overstreet Architects for the Building D Repairs, Genomics Lab Room and Classroom Refurbishment Project at Merritt College

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for the Chancellor to enter into an agreement with Gerson Overstreet Architects to provide architectural Services for the Merritt College Building D Repairs, Genomics Lab Room and Classroom Refurbishment Project at Merritt College, in the amount of \$150,000.

ITEM SUMMARY:

Under this agreement Gerson Overstreet Architects will provide architectural services for limited repairs to Building D and to renovate the current Merritt Learning Center area to accommodate the Genomics Lab Room and classroom, in the not-to-exceed amount of \$150,000. The total construction budget for this project is \$1,250,000. The scope of work includes the following:

- Architectural services for minor repairs for Building D and providing the final short list of items for renovation.
- The Gerson Overstreet team will meet District and college representatives three times in each phase (two phases) of the project. One of the meetings will include discussions with equipment suppliers and the need for emergency power.

BACKGROUND/ANALYSIS:

Gerson Overstreet Architects is located in Oakland and was selected from the previously Board approved short list of architectural firms. This architect was awarded a previous contract for the modernization of the entire Building D Science Center. This modernization contract was canceled due to the project change to build a new Allied Science Building.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for the Chancellor to enter into an agreement with Gerson Overstreet Architects to provide architectural Services for the Merritt College Building D Repairs, Genomics Lab Room and Classroom Refurbishment Project at Merritt College, in the amount of \$150,000.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Merritt College, "Classrooms and facilities repairs and

grounds improvements" and "Equipment, technology upgrades, and facility and classroom improvements for the college's following programs: Science..."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

Yes _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? Yes _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikhano Date: Dec. 4.08
Dr. Sadiq B. Ikhano
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikhano Date: Dec. 4.08
Dr. Sadiq B. Ikhano
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 12.5.08
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen Date: 12/5/08
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 12/6/08
Elihu Harris, Chancellor



5628 Martin Luther King, Jr. Way
Oakland, California 94609

November 18, 2008

Dr. Sadiq Ikharo
Vice-chancellor General Services
Peralta Community College District
333 - 8th Street
Oakland, CA 94606

510.420.8467
Fax: 510.420.1765

Email: go@gersonoverstreet.com

Attn: Ms. Claudette Brero-Gow (Executive Team Consultant)

Re: Genomics Laboratory and Miscellaneous minor repair for Building "D" fee proposal

Dear Ms. Brero-Gow,

Per our telephone conversation on 11-18-08, this is to confirm that Gerson/Overstreet, per the request by the District, will provide time for one additional meeting in each of two phases at no extra charge.

Gerson/Overstreet's full compensation for services performed shall be \$150,000.00 (12% of the Construction Budget of \$1,250,000.00) or 12% of the final construction cost, whichever is greater. It is our understanding that the budget for the miscellaneous minor repair is \$500,000.00 and the budget for the new Genomics Laboratory is \$750,000.00.

Our fee proposal is based on the following:

1. The District will be responsible for cost estimating.
2. Miscellaneous minor repair of building "D":- District shall supply a final short list of items to renovate in building "D".
3. Gerson Overstreet Team will meet with the District and College representatives twice in each phase (2 phases) of the project. One of these meetings will include discussions with equipment suppliers/installers and the need for emergency power.
4. Any additional meetings will be billed extra.
5. The schedule is accelerated by you to complete the work for DSA approval by May, 2009, or earlier, and construction is started within 90 days after DSA approval. This fee proposal is based on our meeting of November 13, 2008. If you have any questions about the proposal, please call. I hope this meets with your approval, and thanking you,

Sincerely,

A handwritten signature in black ink, appearing to read "Harry L. Overstreet", written over a horizontal line.

Harry L. Overstreet, N.O.M.A., A.I.A