

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 22, 2013**

ITEM TITLE:

Fiscal Year 2013-14 Budget Development Calendar

SPECIFIC BOARD ACTION REQUESTED:

Approve the 2013-14 Budget Development Calendar

ITEM SUMMARY:

The proposed budget development calendar has been created in accordance with Board Policy 6200 and Administrative Procedure 6200 and is now being presented to the Board of Trustees for review and approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

NOT APPLICABLE.

BACKGROUND/ANALYSIS:

The purpose of the budget development calendar is to provide timelines necessary for discussion, review and adoption of the District's annual budget. This proposed calendar provides adequate time to develop the budget, review the budget with appropriate administrative and shared governance groups, and to receive input and feedback accordingly. This calendar is a guideline and will remain flexible to accommodate any necessary changes that may occur during the process. Any changes will be brought back to the Board for discussion and review.

DELIVERABLES AND SCOPE OF WORK:

Not Applicable

ANTICIPATED COMPLETION DATE:

Not Applicable

ALTERNATIVES/OPTIONS:

Not Applicable

EVALUATION AND RECOMMENDED ACTION:

Approval of the 2013-14 Budget Development Calendar.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Gerhard

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Ronald Gerhard*
Ron Gerhard, Chief Financial Officer

Date: 1/9/13

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Ronald Gerhard*
Ron Gerhard, Chief Financial Officer

Date: 1/9/13

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: *Ronald Gerhard*
Ron Gerhard, Chief Financial Officer

Date: 1/9/13

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____
Thuy T. Nguyen, General Counsel

Date: _____

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: *José M. Ortiz*
José M. Ortiz, Chancellor

Date: 1-15-12