



PERALTA COMMUNITY COLLEGE DISTRICT
Office of General Services

December 20, 2012

MEMORANDUM

TO: Dr. Jose Ortiz ,Chancellor

FROM: Dr. Sadiq B. Ikharo, Vice Chancellor for General Services *SBI*

SUBJECT: **Acceptance of amendment 1 to Agreement for Architectural Services with YHLA Architects for the Laney College Administration Tower Renovation – Phase 2**

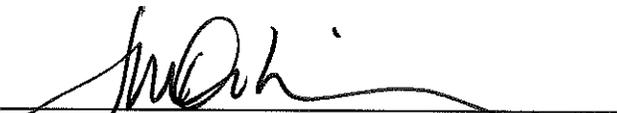
Your approval is requested to amendment #1 to the Agreement for Architectural Services with YHLA Architects for the Laney College Administration Tower Renovation – Phase 2 in the not to exceed amount of \$45,290.00.

The District has requested that YHLA Architects modify the construction documents to include additional mechanical, electrical, data, plumbing, and additional; architectural scope to more fully address the campus needs. Architectural services are required and the scope of work includes:

- Replace the main switch-gear (this may be a stand-alone phase). Replacing failing switchgear
- Tying basement smoke dampers to fire alarm control panel
- Coordinating installation with District IT staff and providing MDF and IDF racks, patch panels and other equipment to process all incoming data lines.
- Tying all data lines to IDF patch panels and test lines.
- Provide equipment, connections and testing as required for full phone system operation.
- 25. Provide a new power, data and local video cable on each floor level above the ceiling for proposed flat screen
- Providing TV drops at floors 2-8.
- Add volume dampers as needed at floors 6-8 and balance the building's HVAC system and provide a balance report.
- 27. Provide a double check valve between the wet standpipe and domestic water systems.
- 28. Replace a leaking check valve at the dry standpipe fire department connection.
- Review of contractor's submittals, Review payment applications.
- Replace smoke seals at all stair and exit doors.
- Remove one wall at the second floor. Repair ceiling, flooring and wall finishes
- Coordinate members of the design team, including mechanical, plumbing and electrical consultants, respond to contractor's requests for information during construction.

- New finishes – carpet and paint – at Student Health.
- Add a door between the President’s vestibule and the adjacent conference room.

Architectural services are required to comply with the fire life safety and switchgear upgrades as required to run the building in a safe and efficient manner. Additionally, architectural services are required to cover the contract administration required for the construction phase of the Laney Tower Renovation Phase II project. These services are necessary to ensure oversight of the ongoing construction and compliance with the plans and specifications developed for the project. An important part of the construction administration is the project closeout phase that involves coordination and compliance with all the requirements of DSA. Your approval, as permitted under the Chancellor Authorization to Sign (Resolution 99/00-5), is requested to enter into a contract with YHLA Architects so that the work can commence during the Board recess period. This will allow the project construction to begin on schedule and be completed in a timely manner, which will benefit the faculty, staff and students at Laney Campus. The amendment will be taken to the January 22, 2013 Board meeting for ratification.

Approved:  Date: 1.7.13
Dr. Jose M. Ortiz, Chancellor



INTEROFFICE MEMO

Department of General Service

DATE: December 21, 2012

TO: Dr. Jose M. Ortiz, Chancellor

FROM: Dr. Sadiq B Ikharo, Vice Chancellor of General Services **SBI**

RE: Board Recess Items for the Chancellor's Approval

The attached two items are going to send over to the Chancellor for approval during the Board recess.

1. Acceptance of bid and award a contract to Environmental Systems Inc. for Building A Heating Upgrade Improvements Project at Merritt College.

2. Acceptance of amendment 1 to Agreement for Architectural Services with YHLA Architects for the Laney College Administration Tower Renovation – Phase 2.

Thank you for your assistance.

