

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of March 26, 2013**

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Consider Approval of a contract extension to the Independent Contractor Agreement with Danial Beesley, dba EcoVision Consulting to render various technical support and project management services to the Laney College Carpentry Department, the National Science Foundation BEST Center website development process, and the CTE Open House event at Laney College.

SPECIFIC BOARD ACTION REQUESTED:

Consider approval of an independent contractor agreement extension for Danial Beesley (doing business as EcoVision Consulting) for an amount not exceed \$10,000 for technical support and project management services to the Laney College Carpentry Department, the National Science Foundation BEST Center website development, and the CTE Open House event at Laney College. Prior contract amounts this year total \$24,750. Increasing the contract amount by \$10,000 brings the total contract amount for the fiscal year to \$34,750.

Source of funds:

Three different funding sources support this effort: Laney College Perkins funding for the Carpentry Department, SB70 funding for the Career Day planning, and National Science Foundation for the website development assistance.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM. IF A VENDOR IS INVOLVED, PLEASE INCLUDE THE COMPANY NAME AS WELL AS THE INDIVIDUAL.)*

EcoVision Consulting will provide technical support and project management services to the Carpentry Department, the National Science Foundation BEST Center website development, and the CTE Open House event at Laney College. EcoVision Consulting has been providing services to Laney College in a similar capacity since September of 2010.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Perkins, NSF, and SB 70 Grant funds. No general fund impact.

BACKGROUND/ANALYSIS:

Danial Beesley dba EcoVision will provide technical support and project management services in support of the critical mission of Laney College and the Peralta District to offer high quality educational program opportunities for the communities served within the Bay Area region.

DELIVERABLES AND SCOPE OF WORK:

EcoVision Consulting will provide the following support services to the Carpentry Department: Organize, manage communications and provide project management for both on and off campus projects, provide technical support to the Carpentry Department and its instructors, and assist in the development of the BEST Center, as it pertains to the Carpentry Department and in facilitating cross curriculum partnerships.

EcoVision Consulting will provide the following support services for the National Science Foundation BEST Center website: act as a liaison between the NSF grant staff and the external website development agency, update the website with additional content and media, collaboratively develop user interface and functionality, and provide training to staff to enable website updates and new content creation.

EcoVision Consulting will provide the following support services for the CTE Open House: develop and maintain the website for the event, assist with project management for the event, and provide technical support as need by event organizers.

ANTICIPATED COMPLETION DATE:

June 30, 2013

ALTERNATIVES/OPTIONS:

None

EVALUATION AND RECOMMENDED ACTION:

Approval

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No XX

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? (VICE CHANCELLOR)

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

DOCUMENT PREPARED BY:

Prepared by: *Elnora T. Webb, Ph.D.*
Elnora T. Webb, President, Laney College

Date: March 9, 2013

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: *Michael Orkin* Date: March 9, 2013
Michael Orkin, Vice Chancellor of Educational Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: *Ron Gerhard*
Ron Gerhard, Chief Financial Officer

Date: 3-22-13

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____
General Counsel

Date: _____

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: *José M. Ortiz*
Dr. José M. Ortiz, Chancellor

Date: 3-19-13