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cc: Gerhard (Rox)

ACCREDITING COMMISSION for COMMUNITY and JUNIOR COLLEGES

Western Association of Schools and Colleges

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February 5, 2013

Dr. Jose Ortiz
Chancellor
Peralta Community College District
333 East Eighth Street
Oakland, CA 94606

Dear Chancellor Ortiz:

In December you were advised that the Commission would be meeting to review the report from the financial reviewer process. The financial reviewer report was also sent to you at that time. At its meeting January 9-11, 2013, the Accrediting Commission for Community and Junior Colleges (ACCJC) acted to request that the Peralta Community College District and its colleges, Berkeley City College, College of Alameda, Laney College, and Merritt College, provide a report to the Commission by April 1, 2013.

The purpose of the Special Report is to provide an update to the Commission on the current status of the resolution of audit findings and district plans for the funding of Other Post-Employment Benefits (OPEB) obligations. The report shall address the following:

- The District shall provide excerpts from the 2011/12 audit report showing that the District has addressed the multiple 2010/11 audit findings, especially those that were repeated from prior years. If the report shows that the District has not resolved the persistent findings, the District should submit a plan that demonstrates how the findings will be resolved (Accreditation Standard III.D.2.f).

- The District shall provide a report that clearly states the district's plan for funding its OPEB obligations, including an assessment of the OPEB bonds and the increasing debt service required (Accreditation Standard III.D.3.c).

The report should be sent electronically to the ACCJC's office no later than April 1, 2013. The Special Report should include a narrative, evidentiary documents, and other supporting documentation relevant to the report. The ACCJC publication, *Guidelines for Preparing Institutional Reports to the Commission*, explains the presentation of reports to the Commission. The Commission values brevity and clarity in these reports.

The Commission will consider the institution's Special Report at its meeting June 5-7, 2013. If the conditions warrant, the Commission may act on the accredited status of the District's colleges.

We wish the Peralta Community College District and its colleges success in resolving these fiscal concerns. Please do not hesitate to contact Associate Vice President Norv Wellsfry (nwellsfry@accjc.org) if you have questions.

Sincerely,

Barbara A. Beno, Ph.D.
President

BAB/ws

cc: Dr. Debbie Budd, Interim President, Berkeley City College
Dr. Jannett Jackson, President, College of Alameda
Dr. Elnora Webb, President, Laney College
Dr. Patricia Stanley, President, Merritt College