

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of January 13, 2009**

ITEM # 15

**ITEM TITLE:**

Consider Ratification of Contract Award, Electrical and Data/Telecom Related Upgrades to Buildings F and G Computer Labs at Laney College, Bid No. 08-09/16, Sousa Electric Corporation

**SPECIFIC BOARD ACTION REQUESTED:**

Ratification of the contract award for Electrical and Data/Telecom Related Upgrades to Buildings F and G Computer Labs at Laney College, Bid No. 08-09/16, to Sousa Electric Corporation, in the amount of \$138,000.

**ITEM SUMMARY:**

This project involves providing and installing electrical and data/telecom related upgrades at Rooms F251 through F254 in Building F and CIS Computer Labs in Building G at Laney College, per construction documents prepared by YHLA Architects. This project is one of the previously approved Laney College Modernization and Short-Term Projects, funded by Measure A. A formal bid was conducted for this project (Bid No. 08-09/16), and a bid opening was held on November 20, 2008. Six bids were received, as follows:

CONTRACTOR	LOCATION	TOTAL BID
Sprig Electric	San Jose, CA	\$25,481.61
Guru Electric & General Construction	San Jose, CA	\$92,000.00
<b>Sousa Electric Corporation</b>	<b>Livermore, CA</b>	<b>\$138,000.00</b>
National Electric Co.	Union City, CA	\$163,850.00
A M Woo Construction	Oakland, CA	\$223,000.00
Advantel	San Jose, CA	\$257,090.57

The low bidder, Sprig Electric, was disqualified by the District for failure to acknowledge Addendum #2. The next low bidder, Guru Electric & General Construction, made an error in their bid and requested to withdraw the bid. The lowest responsible and responsive bid was submitted by Sousa Electric Corporation, in the amount of \$138,000. It was not feasible for the contractor to perform this work when the labs were occupied, as it would be too disruptive. Therefore, construction was scheduled to begin on December 22, 2008, so that the majority of the work could be performed when classes were not in session. The contract award was approved by the Chancellor, permitted under the Chancellor Authorization to Sign (Resolution 99/00-5). Board ratification of the contract award to Sousa Electric Corporation, in the amount of \$138,000, is now requested.

**BACKGROUND/ANALYSIS:**

Bid information for this project was published in newspapers of general circulation and ethnic publications reflecting the diversity of the market area. Bid information was sent to all Chambers of Commerce within the market area to disseminate to their constituency, local plan rooms and associated contractor subscription services.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Ratification of the contract award for Electrical and Data/Telecom Related Upgrades to Buildings F and G Computer Labs at Laney College, Bid No. 08-09/16, to Sousa Electric Corporation, in the amount of \$138,000, is recommended.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Funding Source: Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Laney College, "Upgrade power grid, network capacity and cooling/ventilation in labs, including science, math, English, language, and technology labs."

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No  X

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Vice Chancellor Ikharo

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM?** Yes \_\_\_\_\_ No  X

**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Sadiq B. Ikhano Date: 1-7-09  
Dr. Sadiq B. Ikhano  
Vice Chancellor of General Services

**DOCUMENT PRESENTED BY:**

Sadiq B. Ikhano Date: 1-7-09  
Dr. Sadiq B. Ikhano  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Thomas Smith Date: 1-8-09  
Thomas Smith  
Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy T. Nguyen Date: 1/9/09  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 1-7-09  
Elihu Harris, Chancellor



PERALTA COMMUNITY COLLEGE DISTRICT  
Department of General Services

December 10, 2008

MEMORANDUM

To: Chancellor Elihu M. Harris  
From: Dr. Sadiq B. Ikharo, Vice Chancellor for General Services *SBI*  
Subject: **Approval of Contract Award Prior to Board Ratification, Sousa Electric Corporation, Electrical and Data/Telecom Related Upgrades at Buildings F and G Computer Labs at Laney College (Bid No. 08-09/16)**

Your approval is requested to accept the bid and award a contract to Sousa Electric Corporation for the Electrical and Data/Telecom Related Upgrades at Buildings F and G Computer Labs at Laney College, in the amount of \$138,000. This project involves providing and installing electrical and data/telecom related upgrades at Rooms F251 through F254 in Building F and CIS Computer Labs in Building G at Laney College, per construction documents prepared by YHLA Architects. This project is one of the previously approved Laney College Modernization and Short-Term Projects, funded by Measure A. A formal bid was conducted for this project (Bid No. 08-09/16), and a bid opening was held on November 20, 2008. Six bids were received, as follows:

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Advantel	San Jose, CA	\$257,090.57

The low bidder, Sprig Electric, was disqualified by the District for failure to acknowledge Addendum #2. The next low bidder, Guru Electric & General Construction, made an error in their bid, so they have requested to withdraw their bid. The lowest responsible and responsive bid was submitted by Sousa Electric Corporation, in the amount of \$138,000. Your approval to enter into the contract with Sousa Electric Corporation is recommended. Your approval is requested prior to the January 13 Board meeting because it is desirable to commence construction during the winter break, scheduled for December 22, 2008, so that the majority of the work can be performed when classes are not in session. The contract award will be placed on the agenda for the January 13, 2009 meeting for ratification by the Board.

SBI:cr  
Enclosures

*Approved*  
*[Signature]*  
12/16/08