

Board of Trustees Agenda Report

For the Trustee Meeting Date of January 27, 2009

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Consider approval for a contract with CIBER for eRecruit

SPECIFIC BOARD ACTION REQUESTED:

The approval of a contract with CIBER for Talent Acquisition Manager (eRecruit) for a 9-month period

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM)*

- Implement Talent Acquisition Manager (eRecruit)

Benefits:

- Applicants can search for relevant job postings online
- Applicants can apply and submit materials online
- Materials do not need to be entered by Peralta staff because of online submission
- Peralta position managers can search applicant data in the system
- The overall time from posting to hire should be reduced

The total contract amount shall not exceed \$633,600.00

BACKGROUND/ANALYSIS:

- Faculty and Staff recruitment is a significantly manual process
- There is no online search capability for job postings only (the search function searches the entire Peralta website)
- Applicant materials must be mailed or faxed – no online submission
- Job seekers expect a more modern approach for application

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION: The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A: "Classrooms and facilities to enhance the community outreach capabilities of the District among the numerous ethnic communities living in and served by the District and technology upgrades (including consolidation of student services)."

TTN

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES X NO

COMMENTS:

This project is a joint effort between the Finance, Admissions and Records, and Information Technology departments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Thomas Smith, Vice Chancellor for Finance and Administration

DID A BOARD STANDING COMMITTEE APPROVE THE ITEM? YES NO X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: _____ Date: _____
Thomas Smith, Vice Chancellor for Finance and Administration

DOCUMENT PRESENTED BY:

Prepared by: _____ Date: _____
Thomas Smith, Vice Chancellor for Finance and Administration

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith [Signature] Date: 1/22/09
Thomas Smith, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved
(Note: *as continued rollout plan*)

Signature: Thuy T. Nguyen [Signature] Date: 1/22/09
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris [Signature] Date: 1/22/09
Elihu Harris, Chancellor