PERALTA COMMUNITY COLLEGE DISTRICT

ITEM # 13

Board of Trustees Agenda Report

For the Trustee Meeting Date of January 27, 2009

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Consider approval for a contract extension with CIBER for continued on-going IT support

SPECIFIC BOARD ACTION REQUESTED:

The approval of a contract with CIBER for continued IT support for 3-12 months (varies by consultant)

ITEM SUMMARY: (PLEASE *DISCUSS THIS ITEM)*

- Continue current level of support provided by CIBER until Peralta can staff its proposed organizational structure
- Leverage existing support to ensure user training and knowledge transfer
- Develop a plan to transfer support responsibility from CIBER to Peralta
- DBA to provide implementation of PeopleSoft modules, including updating the databases before "go-live" of modules.

Benefits:

- Continuity of operations will be ensured
- Peralta can take the time to select internal candidates
- Expert support staff available to transfer knowledge to Peralta's technical and functional staff
- Provides smooth transition to 2009 projects

The total contract amount shall not exceed $530,640.00

BACKGROUND/ANALYSIS:

- Peralta's IT department is critically understaffed and is not able to provide the level of support required by functional users
- Peralta's functional staff are undermanned and still learning to support PeopleSoft
- Peralta does not have staff dedicated to reporting yet

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION: The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A: "Classrooms and facilities to enhance the community outreach capabilities of the District among the numerous ethnic communities living in and served by the District" and "technology upgrades" (including consolidation of student services)."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES X NO _____

COMMENTS:

This project is a joint effort between the Finance, Admissions and Records, and Information Technology departments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

/ise E. Allen, Vice Chancellor for Educational Services

DID A BOARD STANDING COMMITTEE APPROVE THE ITEM? YES _____ NO X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: _____ Date: _____
Wise E. Allen, Vice Chancellor for Educational Services

DOCUMENT PRESENTED BY:

Prepared by: Wise E. Allen Date: 1/22/09
Wise E. Allen, Vice Chancellor for Educational Services

FINANCE DEPARTMENT REVIEW

✓ Finance review required _____ Finance review *not* required

If Finance review is required, determination is: ✓ Approved ___ Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith/jl Date: 1/22/09
Thomas Smith, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

✓ Legal review required _____ Legal review *not* required

If Legal review is required, determination is: ✓ Approved ___ Not Approved
(Note: *as continued rollout plan*)

Signature: _____ Date: 1/27/09
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

___ Approved, and Place on Agenda ___ Not Approved, but Place on Agenda

Signature: _____ Date: 1/22/09
Elihu Harris, Chancellor