

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 27, 2009

ITEM # 18

ITEM TITLE:

Consider approval to Designate Old Kitchen Equipment from the Laney Bistro (formerly known as the Beginners Inn) as Surplus and to Dispose of the Equipment

SPECIFIC BOARD ACTION REQUESTED:

Approval to designate old kitchen equipment from the Laney Bistro (formally known as Beginners Inn), as surplus, and to dispose of the equipment.

ITEM SUMMARY:

The District has old kitchen equipment from the Beginners Inn, which will not be used in the newly renovated Laney Bistro. The majority of this equipment is large refrigerators (which are not energy efficient) and inoperable large-scale appliances. The District has purchased new equipment for the Laney Bistro and no longer needs the equipment listed below. The District would like to designate this equipment as surplus and dispose of it.

BACKGROUND/ANALYSIS:

The District has contracted with Interschola (a firm specializing in selling school surplus equipment), to auction off the below listed equipment:

<u>Equipment</u>	<u>Serial Number</u>	<u>PCCD Tag Number</u>
Hobart Mixer	11-457-401	034056
IVO Dough Sheeter/Molder	SM24-0889-0010	001377
Delfield 3-Door Refrigerator	N/A	001392
Extra Long Cutting Table	N/A	N/A
Imperial Smoker	02141001	N/A
Beverage Air 3-Door Refrigerator	N/A	008345
Hobart Band Saw	N/A	N/A
Delfield 2-Glass Door Refrigerator	N/A	N/A
Trille Refrigerator	N/A	000947
Traulsen 6-Door Refrigerator	N/A	N/A
DCS Double Ovens	04D04750A and 04D04749A	N/A
Stera Chemical Sanitizing Machine	65532A-2-98	N/A

Per Education Code Section 81450, the District will publicly conduct a sale of the above-listed equipment. Interschola will handle the listing, advertising, and marketing of this equipment on Ebay, so as to get the best possible price for this equipment. The bandsaw, mixer, dough sheeter, and smoker are operational. The refrigerators are quite large, old, and not energy efficient, but are operational. Because the refrigerators are so large, it is anticipated that only a large-scale kitchen could afford to bid on this equipment. Given the limited market for large used refrigerators (which are not energy efficient), the District does not anticipate receiving much money from the sale of this equipment. The District has offered this equipment to both Merritt and College of Alameda, for their kitchens, but neither college was interested in the equipment.

ALTERNATIVES/OPTIONS:

None.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended to designate old kitchen equipment from the Laney Bistro (formally known as Beginners Inn), as surplus, and to dispose of the equipment.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Minimal funds may be received from the sale of this equipment. The proceeds will be deposited in the General Fund account.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

NONE.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING? VICE CHANCELLOR IKHARO

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikhano Date: 1/15/09
Dr. Sadiq B. Ikhano
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikhano Date: 1/15/09
Dr. Sadiq B. Ikhano
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 1.16.09
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 1/16/09
Elihu Harris, Chancellor