

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of February 24, 2009

ITEM # 10

ITEM TITLE:

Consider Approval to Designate Old Computer and Audio Equipment as Surplus and to Dispose of the Equipment

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to designate old computer equipment (from Merritt College) and old audio and computer equipment (from the District's Peralta TV), as surplus and to dispose of the equipment.

ITEM SUMMARY:

The District currently has approximately 251 old computers, 295 old monitors, and 50 old printers from Merritt College and some old audio and computer equipment (list attached to this memo) from Peralta TV, which it would like to designate as surplus. The District would like to donate this computer equipment to a local nonprofit agency, Oakland Technology Exchange West, which will refurbish and donate the equipment to families who cannot afford a computer. These computers and associated peripherals (keyboards and mouse devices) are quite old and have virtually no value.

BACKGROUND/ANALYSIS:

For the past three to four years Merritt College has been accumulating their old and broken computers and has been storing them to be surplus. None of the 251 computers and 295 monitors has been used in recent years. Because of its age and condition, the equipment is not useful and has no value to the District. Additionally, Peralta TV has some old audio and computer equipment that it too would like to dispose of. (The list of the Peralta TV equipment is attached to this memo.) The District has been working with Oakland Technology Exchange West (OTXWest), a local nonprofit agency who will refurbish the old computer equipment and donate it to local Oakland families who cannot afford a computer. Any computers and audio equipment that cannot be refurbished will be recycled properly by OTXWest so as not to end up in a landfill. By designating this equipment as surplus, the District will be able to donate the equipment and provide an environmentally sustainable re-use of the equipment.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended to designate old computer equipment (from Merritt College) and old audio and computer equipment (from the District's Peralta TV), as surplus and to dispose of the equipment.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

No District funds will be expended.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

When Peralta students need a computer, OTXWest has been giving them computers and providing them with free computer training and support.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? Yes _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: 2/19/09
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: 2/19/09
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 2/23/09
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required ^{7 TV}

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 2/20/09
Elihu Harris, Chancellor

Peralta TV Surplus Equipment

Quantity	Item	Serial Number	Asset Tag
1	Tascam 252 Cassette Player	260043862	19413
3	Hitachi	40M0224	N/A
	Intelligent, Pan/	40M0253	N/A
	Tilt	40M0252	N/A
1	BK Percsion Oscilloscope	07680	12488
1	Hewlett Packard Deskjet Printer	CN03E1NiJV	24989
1	Unidyne Dynamic M.C	5455D	24989
1	FM System, Video Master	U01064	12506
1	EZ Dupe, DVD aw	1304095	N/A
1	Tru Spee CATV Distribution Amplifier	5281058	30415
1	Texscan,VSM-2D Spectrum Analyzer	D4577	19330
1	Mackie Ultrapilot Mixer Automation Control	V11432	N/A
1	Len Co Distribution Electronic DIV,BNC PatchBay	120VAC	11863
1	Sanyo Progressive Scan,4-head Hi-Fi VCR & DVD	258E3944BA	N/A
1	PS/C-10 Charger Converter	N/A	N/A
1	HP 842 C	C6414B	24800
3	AC Adaptors	EM2837-1	N/A
1	Honey WellRepronar Exposure Calculator	80FA	21478
1	American Laser Systems Model 747 Transmitter	1494	12553
1	Model 747 Receiver	1214	28736
1	Panasonic Cameras Model WV-E550	5ZA04752	11012
1	Panasonic Cameras Model WV-E550	42A04466	11013
1	Panasonic Cameras Model WV-E550	45A02864	11010
1	Panasonic Cameras Model WV-E550	4ZA0519Z	11011
1	Fujinon Lens Model 514x7, SBMD-D47	N/A	11039
1	Fujinon Lens Model 514x7, SBMD-D47	N/A	11038
1	Fujinon Lens Model 514x7, SBMD-D47	N/A	11040
1	Fujinon Lens Model 514x7, SBMD-D47	N/A	11041
1	Pan t Tilt Model SS-485P	40M0948	N/A
1	Commodore Monitor	100-120V	11113
1	Commodore Keyboard Model KKQ-E94YC	9210	N/A
1	Commodore Amiga 400 Computer Model-A4000	201433	N/A
1	Canon I850 Printer	N/A	5985
1	Wireless Video Transmitter Model K10219	N/A	4935
1	Tripp Lite Model U18423415	N/A	24054
1	HP Deskjet 820CXI	SG6CB1917J	11291
1	Panasonic Video Monitor Model AC120V	KD5440054	32266
1	Panasonic Video Monitor Model AC120V	KD5440054	32267
1	Panasonic AG7150P	J6TC00004	19132