

**1 of Trustees Agenda Report**

**For the Trustee Meeting Date of March 24, 2009**

**ITEM TITLE:** *(Please define the subject; e.g., change order – Berkeley City College)*

Hicks Consulting Group Professional Services Contract: Mainframe

**SPECIFIC BOARD ACTION REQUESTED:**

Approval of Hicks Consulting Group Agreement.

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM)*

Approval is requested of an agreement with Hicks Consulting Group to provide support and maintenance for Peralta's Mainframe/Legacy Financial Aid System (SAFE). This agreement covers the maintenance, special requests and support for the remainder of 08-09 Fiscal Year (January – June 2009). The compensation shall be, but not to exceed \$133,500.

**BACKGROUND/ANALYSIS:**

This contract is for the services of John Walker, Belinda Flowers-Birch and Tom Cluster to help maintain the existing Mainframe/Legacy Financial Aid Systems. They are former Peralta employees that helped to develop many of Legacy Systems.

**ALTERNATIVES/OPTIONS:**

These are trained resources that are knowledgeable of our computer and operational systems. New consultants would require additional time and resources to learn and develop the working knowledge of Peralta and its operation.

**EVALUATION AND RECOMMENDED ACTION:**

Approval is recommended

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES   X   NO                     

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

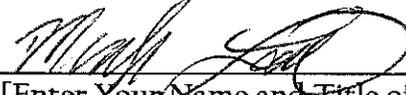
**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM?** YES            NO   X  

           IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by:  Date: \_\_\_\_\_  
[Enter Your Name and Title of Individual]

**DOCUMENT PRESENTED AND APPROVED BY:**

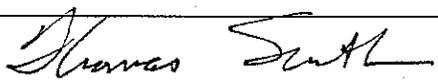
Presented and approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
[Enter Name of College President, (if originating from a college), or Vice-Chancellor or Manager (if originating from the District), and Title of the Individual]

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:  Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature:  Date: 3/18/09  
Thomas Smith, Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

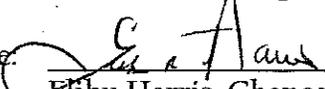
Legal review required       Legal review *not* required

If Legal review is required, determination is:  Approved       Not Approved

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature:  Date: 3/18/09  
Elihu Harris, Chancellor