

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of March 24, 2009

ITEM# 28

ITEM TITLE:

Consider Approval to Piggyback on Foundation for Community Colleges (FCCC) Contract with KI Furniture for College of Alameda's Learning Resource Center (for the Second Floor of the Library Building), in the Amount of \$98,716.46

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to piggyback on the Foundation for California Community Colleges (FCCC) Contract CA0918B with KI Furniture for College of Alameda's Learning Resource Center (in the Second Floor of the Library Building), in the amount of \$98,716.46.

ITEM SUMMARY:

This request will upgrade the furniture in the Learning Resource Center (LRC), located on the second floor of the Library building, at a cost of \$98,716.46. New tutorial work stations and computer lab work stations will be provided, and the old furniture in the LRC Coordinator's office and the reception area will be replaced. As part of the Modernization and Short-Term Phase II projects for College of Alameda, the District has upgraded the electrical outlets in the second floor of the Library to accommodate the new workstations and computer stations. The furniture will be ordered from KI Furniture, as a piggyback on the FCCC Contract Number CA0918B to provide academic furniture to community colleges. This is allowable under Public Contract Code Section 20652.

Below is the list of furniture for the LRC's tutorial labs, computer labs, office, and reception area that the District will furnish:

COA' s Learning Resource Center Furniture	
<u>Room</u>	<u>Furniture Needs</u>
<i>202C (Computer Lab)</i>	<ul style="list-style-type: none"> • 10 computer stations consisting of powered tables • 1 ADA station • Staff desk with pedestal storage unit • 2 overhead storage units • 1 storage cabinet with laminate top to be used as printer table • 12 computer chairs
<i>204 (LRC Coordinator's Office Furniture)</i>	<ul style="list-style-type: none"> • Peninsula Desk • Return with pedestal storage unit • Overhead storage cabinets • Storage unit with laterals and cupboards • Storage cabinets • 1 task chair • 2 guest chairs

205 (Reception/Administration Staff Workstation)	<ul style="list-style-type: none"> • 1 large work station 12 x 12 to accommodate administration and students • Overhead storage units • Work surfaces • 3 task chairs • 3 storage cabinets • 2 - 42" square work tables • 15 reception chairs
205 (Tutorial Workstations)	<ul style="list-style-type: none"> • 8 tutorial work stations approximately 8' x 7' • 6 - 36" diameter round tables • 1 - 2' x 8' rectangular table • 26 mobile chairs • 2 computer tables • 4 mobile computer chairs

By utilizing the FCCC contract directly, the District will save time and expense by not having to competitively bid this project yet still receives a competitive bid price. The furniture selected by COA is the same quality and standard as the product lines purchased before from KI Furniture for Laney, College of Alameda and Berkeley City College.

BACKGROUND/ANALYSIS:

FCCC provides several competitively bid, piggybackable contracts for Community Colleges to use for the purchase of academic and administrative furniture. These piggybackable contracts save the districts time and expense by not having to competitively bid each project. KI is one of the vendors with a formal contract, (number CA0918B with FCCC), to provide academic and administrative furniture to community colleges. Under Public Contract Code 20652, the governing board of any community college district without advertising for bids, and when that board has determined it to be in the best interests of the district, may authorized by contract to purchase materials and equipment utilizing the piggybackable contracts. The District would like to utilize the FCCC (KI Contract # CA0918B) for the District's furniture needs.

The FCCC contract provides three different piggybackable contracts for KI furniture. The District priced this furniture under all three contracts, and chose FCCC Contract Number CA0918B, as it provides the largest discount for this furniture. For this purchase, the District's discount is 52% off list price for all academic and administrative furniture.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended to piggyback on the Foundation for California Community Colleges (FCCC) Contract CA0918B with KI Furniture for College of Alameda's Learning Resource Center (in the Second Floor of the Library Building), in the amount of \$98,716.46.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A (Form number 486) as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, College of Alameda, "Remodeling and equipping classrooms and campus facilities."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

No additional comments.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikhano Date: 3-17-09
Dr. Sadiq B. Ikhano
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikhano Date: 3-17-09
Dr. Sadiq B. Ikhano
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 3/17/09
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen Date: 3/17/09
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 3/17/09
Elihu Harris, Chancellor