

**PERALTA COMMUNITY COLLEGE DISTRICT  
Board of Trustees Agenda Report  
For the Trustee Meeting Date of March 24, 2009**

ITEM # 33

**ITEM TITLE:**

Consider Approval to Enter into an Independent Contract with Hung Construction to Supply and Install a Door and Bullet-Proof Glass Windows at the Berkeley City College Bursar's Office

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested to enter into an Independent Contract with Hung Construction to install a veneer door at the first-floor information booth and two bullet-proof glass windows in the Bursar's Office at Berkeley City College, in the amount of \$7,200.

**ITEM SUMMARY:**

These items were not included in the original base building design, but the College has requested this work due to security and safety issues on campus, particularly at the Bursar's Office. The installations will provide added safety for students and staff at Berkeley City College.

**BACKGROUND/ANALYSIS:**

Bids for the work were solicited from three contractors, and Hung Construction provided the lowest quote for the total scope in the amount of \$7,200. Board approval is required because the cumulative total of purchase orders issued to Hung Construction exceeds the bid threshold amount.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Approval is recommended to enter into an Independent Contract with Hung Construction to install a veneer door at the first-floor information booth and two bullet-proof glass windows in the Bursar's Office at Berkeley City College, in the amount of \$7,200.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Berkeley City College "Campus security and safety."

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO  X

**COMMENTS:**

No additional comments.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES \_\_\_\_\_ NO X  
IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:  
Prepared by: Sadiq B. Ikhano Date: 3-17-09  
Dr. Sadiq B. Ikhano  
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:  
Sadiq B. Ikhano Date: 3-17-09  
Dr. Sadiq B. Ikhano  
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW  
 Finance review required \_\_\_\_\_ Finance review *not* required  
If Finance review is required, determination is:  Approved \_\_\_\_\_ Not Approved  
If not approved, please give reason: \_\_\_\_\_  
Signature: Thomas Smith Date: 3/17/09  
Thomas Smith  
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):  
 Legal review required \_\_\_\_\_ Legal review *not* required  
If Legal review is required, determination is:  Approved \_\_\_\_\_ Not Approved  
Signature: Thuy T. Nguyen Date: 3/17/09  
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL  
 Approved, and Place on Agenda \_\_\_\_\_ Not Approved, but Place on Agenda  
Signature: Elihu Harris Date: 3/17/09  
Elihu Harris, Chancellor