

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of April 21, 2009

ITEM # 6

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*
Contract Approval for Cypress Mandela Training Center, Inc. – Laney College

SPECIFIC BOARD ACTION REQUESTED:

Consider approval of a contract for Cypress Mandela Training Center, Inc., a non-profit corporation, in the amount of \$85,000 for performing recruitment, pre-training participant development and preparation, case management, outreach to trade unions and large contractors, and direct placement for 15 participants for the Oakland Green Jobs Corp program. This contract is part of fulfillment of ongoing project operations.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM)*

Cypress Mandela Training Center, Inc. will provide services as identified in and as part of the Peralta District/Laney College proposal to the City of Oakland for the Oakland Green Jobs Corp project. Specifically, Cypress Mandela Training Center, Inc. will recruit at-risk individuals from Oakland to participate in the Oakland Green Jobs Corp program, screen and select individuals to participate, provide pre-training skill development in use of tools, basic math, and life skills, provide case management during advanced training, provide outreach to Bay Area contractors and trade unions, and secure permanent placement for at least 15 program participants.

BACKGROUND/ANALYSIS:

The scope and budget for Cypress Mandela Training Center's work was developed as part of the proposal development and contract negotiation process with the City of Oakland for the Oakland Green Jobs Corp program. Cypress Mandela Training Center's deliverables include participant recruitment, intake, and screening, case management, and direct placement development in related green industry sector jobs. 65% of the budget for Cypress is for recruitment, intake, screening, and selection of approximately 50 program participants. The balance of the budget for Cypress is for placement and retention of 15 participants in full time employment.

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

APPROVAL

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

NATIONAL SCIENCE FOUNDATION – CATEGORICAL FUNDS – NO FISCAL IMPACT

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

Yes _____ No XX

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

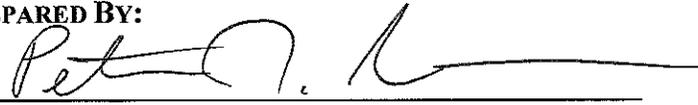
PETER CRABTREE, DEAN OF CAREER AND TECHNICAL EDUCATION, LANEY COLLEGE

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X
_____ IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

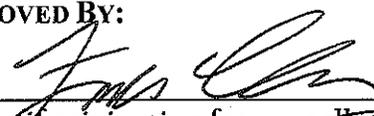
(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by:  Date: 4/10/09
[Enter Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

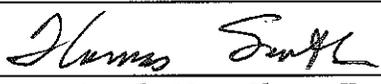
Presented and approved by:  Date: 4/14/09
[Enter Name of College President, (if originating from a college), or Vice-Chancellor or Manager (if originating from the District), and Title of the Individual]

FINANCE DEPARTMENT REVIEW

Finance review required Finance review not required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature:  Date: 4.14.09
Thomas Smith, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

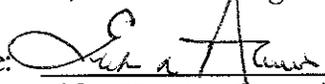
Legal review required Legal review not required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature:  Date: 4/14/09
Elihu Harris, Chancellor

Scope of Work
Cypress Mandela Training Center, Inc.
For
Oakland Green Jobs Corp Community Training Program

Background

The Oakland Green Jobs Corp program is funded through a performance contract with Peralta District/Laney College for the City of Oakland. The program consists of the following sequential elements: (1) outreach, recruitment, screening and selection of participants; (2) pre-training in preparation for the skilled trades, basic skills, life skills; (3) advanced Laney College classroom training in green career technical skills; (4) on-the-job training with employers; (5) placement into unsubsidized employment or union apprenticeships.

Cypress Mandela Role and Scope

Cypress Mandela is tasked with delivery of four key programmatic elements: (1) outreach, recruitment, screening and selection of participants; (2) providing pre-apprenticeship skills, life skills, basic skills and related skills training; (3) case management during various classroom phases of the program; and (4) placement and 90-day retention of 15 participants in permanent jobs by the end of the program.

Payment Plan

Using a performance contracting approach, Cypress will bill for three categories of activities:

Activity #1 Up to \$55,250 for recruitment and selection related functions, pre-training, and advancement of at least 40 participants into advanced technical training billed at \$1,381 per participant advancing into advanced training classes

Payment #2 Up to \$17,000 for placement of 15 participants into full-time apprenticeship positions billed at \$1,133 per participant placed

Payment #3 Up to \$12,750 for retention of 15 participants for 90 days on the job billed at \$850 per retained placement

Total contract not to exceed \$85,000