

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 9, 2009

ITEM # 6

ITEM TITLE:

SPECIFIC BOARD ACTION REQUESTED:

Request approval to amend the contract amount for Laura Grinder to coordinate the Bay Area Career Pathways Alliance's (BACPA) 4-Day Summer Institute for high school and community college CTE instructors in the Bay Area. The amount to be approved shall not exceed \$23,000. The prior contract amount of \$24,500 brings the total amount to \$47,500. All terms and conditions (including Scope of Work) remain the same. It is anticipated that this will cover expenses for the fiscal year 2008-09. Any contract is subject to negotiation and execution by Chancellor. The Chancellor recommends approval.

ITEM SUMMARY:

The Summer Institute is a project of Bay Area Career Pathway Alliance (a one-year Tech Prep regional coordination grant from the California Department of Education).

Ms. Grinder will be responsible for:

- Research college and high school programs/classes; Special Interest stakeholders (e.g.: employers, ROP, CBO, State Initiatives, etc.)
- Identify and engage potential partners and interested core groups from colleges and high schools.
- Identify issues, barriers, challenges and opportunities to support the success of the program.
- Identify target areas for programs of study and/or sub-programs.
- Develop database, outreach presentations and strategies for engagement.
- Develop new opportunities or identify existing ones to engage regional employers.
- Form stakeholders group to develop program sequences.
- Work with industry to identify jobs, careers and industry opportunities; and to map skill sets and develop sequences of skill building.
- Research and develop a template layout for program of study.
- Design courses into 9-14 or 9-16 programs of study.

BACKGROUND/ANALYSIS:

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Bay Area Regional Tech Prep.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Wise E. Allen, Vice Chancellor of Educational Services.

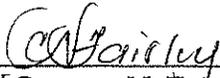
DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X

_____ IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

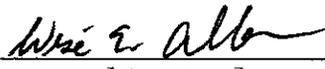
PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: 
[Carmen N. Fairley, Staff Services Specialist]

Date: 6/1/09

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: 
[Wise E. Allen, Vice Chancellor of Educational Services]

Date: 6/2/09

FINANCE DEPARTMENT REVIEW

Finance review required Finance review not required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature:  Date: 6.5.09
Thomas Smith, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

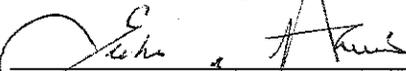
Legal review required Legal review not required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: 
Elihu Harris, Chancellor

Date: 6/4/09

LAURA GRINDER

110 Kenny Court, Santa Cruz, CA 95065, ph: 831 464-3363, fax: 831 464-3336,
e-mail: lagrinde@cabrillo.edu

EXPERIENCE: TECH PREP RELATED

CABRILLO COMMUNITY COLLEGE

Dates 12/1/99 – present

7 years - Collège Faculty Assignment

Career Education and Economic Development

Tech Prep Director, Santa Cruz County Tech Prep Consortium

- **Tech Prep Director**, Santa Cruz County Tech Prep Consortium: Responsible for the direction and coordination of the Tech Prep, School-to-Career and Career Technical Education grant efforts. The consortium covers five school districts representing eight secondary schools, two adult education and three alternative high schools, the county office of education regional occupation programs, and the community college district.

LAURA GRINDER ASSOCIATES

Dates 1980 – 12/1/99

8 years of Tech Prep/School-to-Career contracted services for educational institutions including:

Cabrillo, Foothill, and DeAnza Community College Tech Prep Grants, School-to-Career Region V State Grant Project, Ladders Project, Santa Cruz County Office of Education, and San Lorenzo Valley Unified School District

Positions/contracts

- **Tech Prep/School-to-Career Coordinator**, Cabrillo, Foothill, and DeAnza Community College Tech Prep Grants.
- **Region V Web Project Coordinator**, Region V State School-to-Career Grant Project
- **Ladders Workbased Learning Coordinator**, Ladder's Project, Cabrillo College.
- **Career Pathways Consultant**, San Lorenzo Valley High School, SLVUSD
- **Grant Writing Specialist**, San Lorenzo Valley High School

MANAGEMENT, TRAINING AND TEACHING EXPERIENCE

LAURA GRINDER ASSOCIATES

Dates: 1980 – 12/1/99

19 Years of Business & Program Development, Management, Consultancy and Teaching including:

- **12 years as principal of Laura Grinder Associates, trainer/ consultant** - specialization in the design, implementation, teaching and assessment of business and education programs; international management consultation and training; and public speaking.
- **8 years as managing partner for Grinder DeLozier and Associates, GDA.** Under my leadership, GDA developed into a dynamic international seminar and consulting company with revenues of 3 million with five domestic and eight foreign market as well as five strategically placed U.S. centers..
- **4 years as principal for Laura Grinder Associates Resource Center, LGA.** This entrepreneurial endeavor both published and produced LGA training books, audio & video tapes as well as developed contracts to internationally market multi-disciplinary training materials, books, audio and video tapes produced by other small training houses resulting in annual catalogue sales of \$ 350,000.
- **8 years of Tech Prep/School-to-Career related consulting experience** – K-14 program and curriculum development, staff development and training,