

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of July 21, 2009**

**ITEM #**

**ITEM TITLE:** *(Please define the subject; e.g., change order – Berkeley City College)*

**Extension of Constitution Square lease – Berkeley City College**

**SPECIFIC BOARD ACTION REQUESTED:**

**Approve Addendum to Lease for Constitution Square annex extending rental from July 15 – December 15.**

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM)*

**ANNEX SPACE NEEDED FOR CAA BASIC SKILLS PROGRAM PERSIST IS BEING PAID FOR FROM BASIC SKILLS GRANTS FUNDS. ADDITIONAL ANNEX SPACE IS NEEDED AS SWING SPACE DURING THE BUILD-OUT AT BCC AND WILL BE PAID FOR BY MEASURE A FUNDS.**

**BACKGROUND/ANALYSIS:**

**BCC has been renting this space since January, 2009, using basic skills funds to provide a dedicated space for the basic skills PERSIST program. BCC has limited space for classes. Evening class overflow can use space on the UCB campus, but this space is not available during the day. BCC often has 10 – 15 classes scheduled without assigned classrooms, waiting for cancellations. Auditorium and conference room are used for classes when necessary. The build-out will take two or three classrooms out of service, necessitating the need for swing space during the fall, 2009 semester.**

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:**

**Approve**

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

**BASIC SKILLS INITIATIVE AND MEASURE A FUNDING**

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

**YES   x   No**

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

**DR. BETTY INCLAN**

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES \_\_\_\_\_ No X**

**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

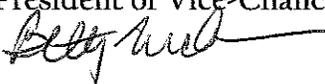
(\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor of the District-approved contract.)

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Bonita M. Schaffner, Dean of Instruction Date: July 7, 2009  
[Enter Your Name and Title of Individual]

**DOCUMENT PRESENTED BY:**

Prepared by: Dr. Betty Inclan, President Date: July 8, 2009  
[Enter Name of College President or Vice-Chancellor or Manager,  
and Title of Individual] 

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Thomas Smith, Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

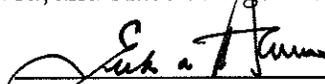
Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature:  Date: \_\_\_\_\_  
Elihu Harris, Chancellor