

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of July 21, 2009

ITEM #18

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Consider approval for a contract extension with CIBER, Inc. for Human Capital Management and Campus Solutions Upgrade

SPECIFIC BOARD ACTION REQUESTED:

Approval of the contract extension for CIBER to continue with the PeopleSoft upgrades.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM)*

Please see attached description of item.

The total contract amount shall not exceed \$877,536.00

BACKGROUND/ANALYSIS:

- Peralta's IT department is critically understaffed and is not able to provide the level of support required by functional users
- Peralta's functional staff are undermanned and still learning to support PeopleSoft

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION: The Chancellor recommends approval.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A: "Classrooms and facilities to enhance the community outreach capabilities of the District among the numerous ethnic communities living in and served by the District and technology upgrades (including consolidation of student services)."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO _____

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Thomas Smith, Vice Chancellor for Finance and Administration

DID A BOARD STANDING COMMITTEE APPROVE THE ITEM? YES _____ NO X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PRESENTED BY:

Prepared by: _____ Date: _____
Thomas Smith, Vice Chancellor for Finance and Administration

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 7-16-09
Thomas Smith, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved
(Note: *as continued rollout plan*)

Signature: Thuy T. Nguyen Date: 7/20/09
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 7/16/09
Elihu Harris, Chancellor

Approval to Contract with CIBER, Inc for Human Capital Management and Campus Solutions Upgrade
Presenter: Vice Chancellor Smith

In support of resolving current findings in the Financial and Accreditation Audit it has been determined that Peralta does not have the required staff to complete all the work required to remedy the findings. As a part of getting in compliance for with some regulatory Tax updates to both Payroll and Student Financials as well as remedy challenges with the flow of data to the General Ledger, Peralta would like to engage CIBER to deliver and upgrade to our current Human Capital Management and Campus Solutions environments. An upgrade is the process of replacing the existing PeopleSoft release with a new or latest release. Now that the district has been on the application for over a year we would like to upgrade the software from 8.9 to 9.0 the latest release. Essentially there are three key reasons associated with the desire to upgrade, Enhanced Application Functionality, Product Vendor Support, and Stay on course for Fusion Roadmap.

Enhanced Application Functionality

New delivered business processes and workflows are restructured and reengineered to keep up with the changing business needs thus making the application more scalable and efficient. In addition, enhanced integration technology with third party applications finds its way in newer releases leading to improved performance and reduced maintenance effort. Peralta would like to be able to utilize new functionality introduced in version 9.0 which included improvement to Student Self Service as well as the new communication generation engine to name a couple. There have been a few customization identified that can be eliminated from PeopleSoft as a result of the new functionality. Specifically some of the processes written populate student group for EOPS and DSPS can be eliminated by using Population Select and Update. Student groups now have the ability to be secured by user. This will allow Peralta to gain greater controls over what individuals will be able to see what students are assigned to a student group like EOPS or DSPS. Students will be able to get 1098T from Student Self Service thus reducing the turnaround time to satisfy the federal reporting requirement. Students who express a need for special services like Childcare, Employment, Financial Aid, CalWorks, Tutoring will be able to be automatically put into Student Groups for easy visibility and access by counselors improving student service and taking more proactive approach to improving MIS reporting numbers. Student groups are now effective for a term. The calculation of fees is more flexible with equation formulas. This will help Peralta to get in compliance with COTOP limits, which is a limit that crosses terms. It is a limit set at the fiscal year level that the current release of PeopleSoft cannot support. Student will be able, through self service select miscellaneous charges, like parking and pay them at the same time. This would help Peralta in assessing charges that need to be assessed and paid to the home campus. All of the above listed items have direct impacts on audit finding and improving services to students. In Campus Solutions 9.0, the foundation delivered with Student Center enrollment functions in CS 8.9 was enhanced with an extensive set of new web pages that have been structured with a usable tab design. At the core of this powerful functionality is the My Academic Requirement page that is planned to provide extensive academic information and transactional capabilities. In previous versions of Campus Solutions, this report was an online version of the printed degree audit that many institutions found to be difficult to use. Like the degree audit report, My Academic Requirements is a detailed analysis of the student's progress towards satisfying academic goals as they are recognized by the rules in an institution's Academic Advisement setup. Academic Advisement (education plans) is an area of needed improvement by Peralta in servicing our student. This new functionality will eliminate gaps to support the desired functionality that we want to deliver to our students. These added features are just a few that directly impact our audit findings. There are additional feature that are of added value but are not the focus of the need of the upgrade.

Product Vendor Support

As higher versions are released by PeopleSoft, cutoff date for older releases for such support is notified to the customers. Upgrading to higher release assures continued vendor support on regulatory compliance and patch support. Currently Oracle plans to de-support the 8.9 release of PeopleSoft in

December of 2010. Peralta would like to take a proactive approach to getting current with the application to ensure there is no disruption in support from Oracle.

Stay on course for Fusion Roadmap

Oracle has set the Fusion road map for all applications under its portfolio. For PeopleSoft, there would be a direct migration path from version 9.0 to Fusion. Customers with older releases will have to upgrade to 9.0 to stay on course with the technology advancement of Oracle. Oracle has announced that future enhancements to Campus solutions will be delivered through routine maintenance delivered with version 9.0. Peralta would like to be able to utilize any new functionality that will be delivered as a part of those updates to 9.0.

Currently Peralta is behind on applying maintenance to the system for version 8.9. This upgrade will help us to get current with regulation tax updates as well tax updates needed to be able to use the delivered 1098T processing for our next run in January 2010. Peralta currently is not staffed to be able to get the system updated and CIBER will take on responsibility of applying the software updates and testing the system. Peralta will oversee the project and make sure that all the critical processes are functioning as expected upon taking delivery of the updated system.

The fee for services is not-to-exceed \$877,536.00. The duration of the service period is six months. CIBER will do all system testing so that strain on Peralta staff is minimized