

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 15, 2009

ITEM # 21

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Consider Request Authorization to approve Independent Contractor Agreement for Growth Sector, Inc., providing consulting services for the CalGRIP grant from the Employment Development Department within the framework of the Oakland Green Jobs Corp for Laney College.

Presenter: President Frank Chong

SPECIFIC BOARD ACTION REQUESTED:

Consider approval of a contract for Growth Sector, Inc., a Bay Area non-profit corporation, in the amount of \$185,000 for performing consulting services for employer outreach, on-the-job (OJT) training program development and case management, and overall participant eligibility determination, records management, and case management and tracking for CalGRIP participants, funded by the Employment Development Department, within the framework Oakland Green Jobs Corp program.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM)*

Growth Sector, Inc. will provide services as identified in and as part of the Peralta District/Laney College grant from the Employment Development Department for CalGRIP WIA funding within the framework of the Oakland Green Jobs Corp project. Specifically, Growth Sector, Inc. will provide the following services: (1) overall participant eligibility determination, records management, participant data collection, and case management; (2) outreach to Bay Area employers and development of OJT training slots for participants who complete Laney College's advanced green technology curriculum designed for the CalGRIP program; (3) case management of participants during OJT program activity; (4) placement of eligible participants in permanent jobs. As part of the OJT effort, Growth Sector, Inc. will develop 20 OJT positions for program participants, interview and match program applicants with the positions, develop OJT specifications with employers, monitor students during OJT participation, and ensure permanent placement of participants.

BACKGROUND/ANALYSIS:

The CalGRIP grant funds the effort to train and place in green sector jobs Oakland area young adults ages 18-24 who are or are at-risk of gang involvement. The scope and budget for Growth Sector's work was developed as part of the proposal development and contract negotiation process with the Employment Development Department for the CalGRIP grant within the general framework of the Oakland Green Jobs Corp program. Growth Sector's deliverables include participant tracking, data collection, and case management, employer outreach, OJT development, OJT case management, and final placement of students. 39% of Growth Sector's budget is for direct payments to employers for OJT reimbursements. The balance of \$113,000 is to perform all of the other services associated with the contract.

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

APPROVAL

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

CALIFORNIA EMPLOYMENT DEVELOPMENT DEPARTMENT – CATEGORICAL FUNDS – NO FISCAL IMPACT

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No XX

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

FRANK CHONG, PRESIDENT OF LANEY COLLEGE AND PETER CRABTREE, DEAN OF CAREER AND TECHNICAL EDUCATION, LANEY COLLEGE

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ NO X
_____ IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: _____ Date: _____
[Enter Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: _____ Date: _____
[Enter Name of College President, (if originating from a college), or Vice-Chancellor or
Manager (if originating from the District), and Title of the Individual]

FINANCE DEPARTMENT REVIEW

_____ Finance review required _____ Finance review *not* required

If Finance review is required, determination is: _____ Approved _____ Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____
Thomas Smith, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

_____ Legal review required _____ Legal review *not* required

If Legal review is required, determination is: _____ Approved _____ Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

_____ Approved, and Place on Agenda _____ Not Approved, but Place on Agenda

Signature: _____ Date: _____
Elihu Harris, Chancellor

