

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 15, 2009

ITEM # 31

ITEM TITLE:

Consider Ratification of Change Order No. 2, Tennis Courts Renovations at Merritt College, Interstate Grading & Paving, Inc.

SPECIFIC BOARD ACTION REQUESTED:

Ratification is requested for Change Order No. 2 to the contract with Interstate Grading & Paving, Inc. for the Tennis Courts Renovations at Merritt College, in the amount of \$1,318.

ITEM SUMMARY:

On March 24, 2009, this Board awarded a contract to Interstate Grading & Paving, Inc. for the Tennis Courts Renovations at Merritt College, in the amount on \$261,900. Ratification is requested for Change Order No. 2 to the contract, in the amount of \$1,318. Including the previous Board approved change order, the cumulative amount is \$21,814.58, which is 8.3% of the original contract amount (\$261,900). This change order was necessitated by unforeseen conditions and consists of repair of three undetected utility cables. It also provides a time extension of ten days.

BACKGROUND/ANALYSIS:

The changes have been reviewed and approved by the project architect, project manager and the District. It was necessary for the contractor to perform this work so that the schedule would not be delayed and the sequencing of the work would not be affected. In accordance with Board Policy 6.83, approval was requested from the Chancellor for the change order work, and Change Order No. 2 is now brought before the Board for ratification. The changes are further described in the attachment. It has been determined that it was in the best interests of the District and financially prudent to authorize this change order.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Ratification is recommended for Change Order No. 2 to the contract with Interstate Grading & Paving, Inc. for the Tennis Courts Renovations at Merritt College, in the amount of \$1,318.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Merritt College, "Classroom and facilities repairs and grounds improvements."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? Yes _____ No _____

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

This item will be reviewed at a meeting of the Board Facilities and Land Use Planning Committee.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:
Prepared by: Sadiq B. Ikhano Date: 9-9-09
Dr. Sadiq B. Ikhano
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:
Sadiq B. Ikhano Date: 09-09-09
Dr. Sadiq B. Ikhano
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW
 Finance review required Finance review *not* required
If Finance review is required, determination is: Approved Not Approved
If not approved, please give reason: _____
Signature: Thomas Smith Date: 9.8.09
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):
 Legal review required Legal review *not* required
If Legal review is required, determination is: Approved Not Approved
Signature: Thuy T. Nguyen Date: 9/9/09
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL
 Approved, and Place on Agenda Not Approved, but Place on Agenda
Signature: Elihu Harris Date: 9/8/09
Elihu Harris, Chancellor

PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

CHANGE ORDER NO. 2

PROJECT: 08-09/19 TENNIS COURT RENOVATION DATE: JULY 21, 2009

OWNER: Peralta Community College District

DSA FILE NO.:
 DSA APP NO.:
 PCCD PROJECT #: 2303-27
 PROJECT MANAGER: Miller & Assoc

CONTRACTOR: INTERSTATE GRADING & PAVING COMPANY

The Contractor is authorized to make the changes listed in the Summary and described in Change Order Attachment when this Change Order has been approved.

Original Contract Sum.....\$ 261,900.00
 Net Change by previously authorized Change Orders.....\$ 20,496.58
 The Contract sum prior to this Change Order was.....\$ 282,396.58
 The Contract sum will be increased/decreased by this Change Order.....\$ 1,317.84
 The New Contract Sum including this Change Order will be.....\$ 283,714.42
 Cumulative Change Order(s) as a percentage of contract including this Change Order 0.4 %
 The Contract is changed by (10) Days
 Contract completion date as of this Change Order therefore is: July 25, 2009

Summary reference attached items P.C.O'. 4-5

Approved: Landscape Architect of Record Date: <u>9.2.09</u>	Approved: General Contractor <u>9/3/09</u> Date:	Approved: Peralta Community College District Director of Capital Projects Date: <u>4, Sept. 2009</u>
Approved: Electrical or Structural Engineer N/A Date: _____	Approved: Mechanical Engineer N/A Date: _____	Approved: Div. of the State Architect Date: _____
Approved: Vice Chancellor of General Services Vice Chancellor of General Services Date: <u>9/8/09</u>		

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1	PCO #4	ADD \$1,317.84
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Description: During the re-routing of the underground Tennis Court drain the contractor broke 3 unknown utility cables. As-Built drawings did not exist, and original drawings did not show the lines at all. It was not possible to detect the utility lines without forewarning, therefore the repair costs are justifiable.

Requested by: 1A- Unforeseen conditions

Reason:

**DSA prelim.
approval date:** n/a

2	PCO #5	Extended 10 days
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Description: Time extension of 10 days is given for completion of project. During the course of finish surfacing intermittent corrections were made that necessitate extending the schedule.

Requested by: 1A- Owner Initiated

Reason:

**DSA prelim.
approval date:** n/a

End of Items

