

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 15, 2009

ITEM # 35

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

AEKO Consulting Professional Services Contact (PeopleSoft)

SPECIFIC BOARD ACTION REQUESTED:

Extension of AEKO Consulting Support Agreement

ITEM SUMMARY: (PLEASE DISCUSS THIS ITEM)

Extension is requested of an agreement with AEKO consulting to provide consulting support services for Finance and purchasing department. The scope of work will include (1) providing technical and functional assistance; (2) perform training in areas of requisitions, budgets, and workflows; (3) developing ad-hoc reports. This agreement covers the support for the remainder of 2009-2010 fiscal year. The compensation shall be but not to exceed \$54,000.

BACKGROUND/ANALYSIS:

Currently, we are using AEKO Consulting to provide the technical and functional support of the Financial and Purchasing Departments. The consultant identifies and provides the support necessary to resolve the issues associated with the PeopleSoft System. They provide the interaction with particular departments regarding computer processing issues and testing proposed solutions.

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

Extension is recommended until IT is adequately staffed.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A Funds

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES X NO

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Minh Lam, Associate Vice Chancellor of Information Technology

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES NO X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: _____ Date: _____
[Enter Your Name and Title of Individual]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Mark Sam Date: 09/10/2009
[Enter Name of College President, (if originating from a college), or Vice-Chancellor or Manager (if originating from the District), and Title of the Individual]

FINANCE DEPARTMENT REVIEW

_____ Finance review required _____ Finance review *not* required

If Finance review is required, determination is: _____ Approved _____ Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____
Thomas Smith, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

_____ Legal review required _____ Legal review *not* required

If Legal review is required, determination is: _____ Approved _____ Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

_____ Approved, and Place on Agenda _____ Not Approved, but Place on Agenda

Signature: _____ Date: _____
Elihu Harris, Chancellor