

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of November 10, 2009

ITEM # 1)

ITEM TITLE:

Ratification of Change Order No. 1, Electrical and Data/Telecom Related Upgrades at Buildings F and G Computer Labs at Laney College, Sousa Electric Corporation dba D.C. Sousa Electric

SPECIFIC BOARD ACTION REQUESTED:

Ratification is requested for Change Order No. 1 to the contract with Sousa Electric Corporation dba D.C. Sousa Electric for the Electrical and Data/Telecom Related Upgrades at Buildings F and G Computer Labs at Laney College, in the amount of \$11,326.

ITEM SUMMARY:

On January 13, 2009, this Board awarded a contract to Sousa Electric Corporation dba D.C. Sousa Electric for the Electrical and Data/Telecom Related Upgrades at Buildings F and G Computer Labs at Laney College. This project is one of the previously approved Laney College Modernization and Short-Term Projects, funded by Measure A. Ratification is now requested for Change Order No. 1 to the contract with Sousa Electric Corporation dba D.C. Sousa Electric, in the amount of \$11,326, which is 8.2% of the original contract amount (\$138,000).

The change order work addresses design omissions and includes owner requested items that involved:

- Additional electrical and data work at F206.
- An adjustment to electrical connection to furniture in Building F.
- Installation of power poles in lieu of hard wired connections to furniture in rooms F251 and F254.

Change Order No. 1, which includes further description of the change order items, is attached. It has been determined that it will be in the best interests of the District and financially prudent to authorize the change order.

BACKGROUND/ANALYSIS:

The changes have been reviewed and approved by the project architect, the project manager, Consolidated Construction Management, and the General Services Department. It was necessary for the contractor to perform this work to meet operational requirements and to meet requirements of the educational curriculum. Approval was requested from the Chancellor for the change order work, and Change Order No. 1 is now brought before the Board for ratification.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Ratification is recommended for Change Order No. 1 to the contract with Sousa Electric Corporation dba D.C. Sousa Electric for the Electrical and Data/Telecom Related Upgrades at Buildings F and G Computer Labs at Laney College, in the amount of \$11,326.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Laney College, "Upgrade power grid, network capacity and cooling/ventilation in labs, including science, math, English, language, and technology labs."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? Yes _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: 11-4-09
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: 11-4-09
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 11.5.09
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen Date: 11/5/09
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 11/4/09
Elihu Harris, Chancellor

PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

CHANGE ORDER NO. 1

PROJECT: F & G Computer Labs @ Laney College
Bid no. 08-09/16

DATE: MARCH 9TH 2009

OWNER: Peralta Community College District

DSA FILE NO.: NA
DSA APP NO.: NA
PCCD PROJECT #: 08-09/16 #2314
PROJECT MGR: 'Benga Olayomi

CONTRACTOR: DC SOUSA ELECTRIC

The Contractor is authorized to make the changes listed in the Summary and described in Change Order Attachment when this Change Order has been approved.

Original Contract Sum.....\$ 138,000.00
 Net Change by previously authorized Change Orders.....\$ 0
 The Contract sum prior to this Change Order was.....\$ 138,000.00
 The Contract sum will be increased/decreased by this Change Order.....\$ 11,326.00
 The New Contract Sum including this Change Order will be.....\$ 149,326.00
 Cumulative Change Order(s) as a percentage of contract including this Change Order : 8.2%
 The Contract is changed by (10) Days
 Revised Contract completion date as of this Change Order therefore is: February 27th 2009

Summary reference attached items P.C.O.

<p>Approved: Architect of Record</p> <p><i>[Signature]</i> Date: 2009 Sep 29</p>	<p>Approved: General Contractor</p> <p><i>[Signature]</i> Date: MARCH 11, 2009</p>	<p>Approved: Peralta Community College District</p> <p><i>[Signature]</i> Director of Capital Projects Date: 26, OCTOBER 2009</p> <p><i>[Signature]</i> Sadiq B. Ibrahim Vice Chancellor of General Services Date: 10/28/09</p>
<p>Approved: Electrical or Structural Engineer</p> <p>Date:</p>	<p>Approved: Mechanical Engineer</p> <p>Date:</p>	<p>Approved: Div. of the State Architect</p> <p>Date:</p>

PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

SUMMARY OF CHANGE ORDER No. 1 Attachment

PROJECT: F & G COMPUTER LABS 08-09/16
Electric and Data / Telecom Upgrade

OWNER: Peralta Community College District

CONTRACTOR: DC SOUSA ELECTRIC

DATE: MARCH 9TH 2009

DSA FILE NO.: NA
DSA APP NO.: NA

PCCD FILE NO.: 2314

1	Executed Preliminary Change Order No. 1	ADD/DEDUCT \$7,486.00 ADD/DEDUCT 10 CD
----------	--	---

Description: As per Bulletin #1, provide additional electrical and data work at F206

Requested by: F-4: Architect and end user.

Reason: Items previously requested by Laney during design phase that were not included in the final bid documents.

DSA prelim. approval date: NA

2	Executed Preliminary Change Order No. 2	ADD/DEDUCT \$2,146.00 ADD/DEDUCT:- 0 CD
----------	--	--

Description: Reverse the system furniture whip from (e) side to side of the (n) power poles at F bldg.

Requested by: F-1: Owner

Reason: Due to conflict in the design document E1.1 that indicated that "all flex cables & connections to furniture's shall be provided by furniture suppliers" These are all existing furniture's therefore, no furniture suppliers.

DSA prelim. approval date: NA

3	Executed Preliminary Change Order No. 3	ADD/DEDUCT \$1,694.00 ADD/DEDUCT:- 0 CD
----------	--	--

Description: At rooms F251 and F254, install power poles w/user plug outlets in lieu of hard wire to existing furniture system.

Requested by: F-4: Architect & Owner

Reason: Clarification of conflict in drawing E3.1 that called for power pole model 30TC-2V vs. required model type 25DTP-4CG

DSA prelim. approval date: NA

End of Items