

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of December 15, 2009**

ITEM # 29

**ITEM TITLE:**

Consider Ratification of Change Order No. 1, Roof Replacement and Repairs at Laney College Gymnasium and Merritt College Building D, State Roofing Systems, Inc.

**SPECIFIC BOARD ACTION REQUESTED:**

Ratification is requested for Change Order No. 1 to the contract with State Roofing Systems, Inc. for the Roof Replacement and Repairs at Laney College Gymnasium and Merritt College Building D, in the amount of \$3,486.

**ITEM SUMMARY:**

On June 9, 2009, this Board awarded a contract to State Roofing Systems, Inc. for the Roof Replacement and Repairs at Laney College Gymnasium and Merritt College Building D. Ratification is now requested for Change Order No. 1 to the contract with State Roofing Systems, Inc., in the amount of \$3,486, which is 1.1% of the original contract amount (\$319,000).

The change order work was requested by the District to address unforeseen issues during construction, which involved:

- Z Counterflashing was required due to the unevenness of the concrete surface where the bottom edge of the courtyard metal cap terminates. Without the Z Counterflashing moisture would degrade the caulking.
- Lead caps were required to cover the twenty-four existing metal posts which support the roof sight screens. Without them the base will deteriorate due to water entering the posts and remaining.

Change Order No. 1 is attached. It has been determined that it will be in the best interests of the District and financially prudent to authorize the change order.

**BACKGROUND/ANALYSIS:**

The changes have been reviewed and approved by the project roofing consultant, Waterproofing Technologies, the project manager, and the General Services Department. It was necessary for the contractor to perform this work during the Thanksgiving weekend due to the noise involved and to meet requirements of working around scheduled classes. Approval was requested from the Chancellor for the change order work, and Change Order No. 1 is now brought before the Board for ratification.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Ratification is recommended for Change Order No. 1 to the contract with State Roofing Systems, Inc. for the Roof Replacement and Repairs at Laney College Gymnasium and Merritt College Building D, in the amount of \$3,486.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, Laney College, "Classroom and facilities repairs and grounds improvements," and "Upgrading of handicapped access throughout the campus."

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No  X

**COMMENTS:**

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Vice Chancellor Ikharo

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES \_\_\_\_\_ No  X**

**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Sadiq B. Ikharo Date: 12-8-09  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**DOCUMENT PRESENTED BY:**

Sadiq B. Ikharo Date: 12-8-09  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Thomas Smith  
Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy T. Nguyen Date: 12/9/09  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 12/9/09  
Elihu Harris, Chancellor

# PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

## CHANGE ORDER NO. 1

<b>PROJECT:</b> Roof Replacements, Laney Gym & Merritt D  <b>OWNER:</b> Peralta Community College District <b>CONTRACTOR:</b> STATE ROOFING SYSTEMS, INC.	<b>DATE:</b> 11/25/09 <b>DSA FILE NO.:</b> N/A <b>DSA APP NO.:</b> N/A <b>PCCD PROJECT #:</b> N/A <b>PROJECT MANAGER:</b> R. Beckwith
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The Contractor is authorized to make the changes listed in the Summary and described in Change Order Attachment when this Change Order has been approved.

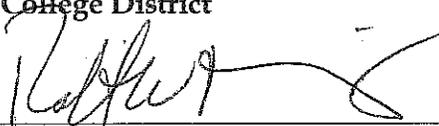
Original Contract Sum.....	\$	\$ 319,000.00	
Net Change by previously authorized Change Orders.....	\$	\$ 0.00	
The Contract sum prior to this Change Order was.....	\$	\$319,000.00	
The Contract sum will be increased/decreased by this Change Order.....	\$	\$ 3,486.00	
The New Contract Sum including this Change Order will be.....	\$	\$322,486.00	

Cumulative Change Order(s) as a percentage of contract including this Change Order: 1.09%

The Contract is changed by 120 Days

Contract completion date as of this Change Order therefore is: The requirement for this Change Order was only determined during the contractor's work. Due to the noise anticipated by them this work has been delayed until the Thanksgiving weekend, extending the contract 120 days. The contract completion date including this Change Order therefore is December 10, 2009.

Summary reference attached items P.C.O. 1

<b>Approved:</b> <b>Architect of Record</b>  Richard Egan, Consultant (see attached 10/4/09 & 11/8/09 emails)	<b>Approved:</b> <b>General Contractor</b>  State Roofing, contractor (see attached 9/25/09 Change Order Request)	<b>Approved: Peralta Community College District</b>   Director of Facilities & Operations  Date: 11/25/09
_____  Date: 11/25/09	_____  Date: 11/25/09	 Vice Chancellor of General Services  Date: 11-30-09
<b>Approved: Electrical or Structural Engineer</b>  N/A  _____  Date: N/A	<b>Approved: Mechanical Engineer</b>  N/A  _____  Date: N/A	<b>Approved: Div. of the State Architect</b>  N/A  _____  Date: N/A

# PERALTA COMMUNITY COLLEGE DISTRICT

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## SUMMARY OF CHANGE ORDER No. 1 Attachment

**PROJECT:** Roof Replacements, Laney Gym and  
Merritt Bldg D  
**OWNER:** Peralta Community College District  
**CONTRACTOR:** STATE ROOFING SYSTEMS, INC

**DATE:** 11/25/09  
**DSA FILE NO.:** N/A  
**DSA APP NO.:** N/A  
**PCCD FILE NO.:** N/A

<b>1</b>	<b>Merritt Bldg D Metal Caps &amp; Metal Posts</b>	<b>ADD:</b>	<b>\$ 3,486.00</b>
		<b>ADD:</b>	<b>120 Days</b>

**Description:** Install Z Counterflashing; and, 24 lead caps  
**Requested by:** The District (R. Beckwith)  
**Reason:** Z Counterflashing is required so the caulking is not exposed to the weather and therefore age. The metal posts which hold up the sight screens have no caps; the addition of caps will eliminate water from entering and thus preserving the base.  
**DSA prelim. approval date:** N/A; maintenance project.

<b>2</b>	<b>Insert Content Here</b>	<b>ADD/DEDUCT \$</b>	<b>Insert Amount</b>
		<b>ADD/DEDUCT</b>	<b>Insert No. Days</b>

**Description:** Insert Content Here  
**Requested by:** Insert Content Here  
**Reason:** Insert Content Here  
**DSA prelim. approval date:** Insert Date

<b>Insert Content Here</b>	<b>ADD/DEDUCT \$</b>	<b>Insert Amount</b>
	<b>ADD/DEDUCT</b>	<b>Insert No. Days</b>

**Description:** Insert Content Here  
**Requested by:** Insert Content Here  
**Reason:** Insert Content Here  
**DSA prelim. approval date:** Insert Date