

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of January 12, 2009

ITEM # 15

ITEM TITLE:

Consider Approval of Amendment No. 2 to the Agreement for Consulting Design Services with Carrier Johnson + Culture for District-Wide Wayfinding and Room Identification, Phase II

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Amendment No. 2 to the Agreement for Consulting Design Services with Carrier Johnson + Culture for the design of the District-Wide Wayfinding and Room Identification Signs, Phase II, in the amount of \$12,000.

ITEM SUMMARY:

Under this amendment, Carrier Johnson + Culture will provide the following services for the project to address additional signage and wayfinding needs at College of Alameda, Laney College, Merritt College and Berkeley City College:

- Structural calculations for all electronic media signage to facilitate Division of the State Architect (DSA) review and approval.
- Additional design documentation to complete drawings for the electronic media signage.
- Additional client review meeting/bid coordination meeting to review bid documentation prior to DSA review.

BACKGROUND/ANALYSIS:

The original agreement, in the amount of \$98,000, was approved at the Board meeting of January 21, 2008. Amendment No. 1, in the amount of \$95,000, was approved at the Board meeting of October 14, 2008. Including this Amendment No. 2, in the amount of \$12,000, the total agreement amount will be \$205,000.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for Amendment No. 2 to the Agreement for Consulting Design Services with Carrier Johnson + Culture for the design of the District-Wide Wayfinding and Room Identification Signs, Phase II, in the amount of \$12,000.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, District-Wide Projects, "Communications, bell and fire alarm systems."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

Yes _____ No X

COMMENTS:

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? Yes _____ No X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: Jan 5, 10
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: Jan 5, 10
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Thomas Smith Date: 1/7/10
Thomas Smith
Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen Date: 1/7/10
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 1/8/10
Elihu Harris, Chancellor



October 19, 2009

Mark Sennette
Director of Capital Projects
Peralta Community College District
333 East Eight Street
Oakland, CA 94606

RE: Addendum #2 to Agreement for Peralta Community College District's Signage and Wayfinding Design Oakland, California

Dear Mark,

It is Carrier Johnson + Culture's pleasure to present this proposal for Additional Services to the Peralta Community College District.

PURPOSE OF PROPOSAL

This Proposal is entered into between Peralta Community College District (hereinafter referred to as "Client") and Carrier Johnson. This Proposal when signed by Client and Carrier Johnson is intended to form a binding and legally enforceable agreement between the parties (hereinafter referred to as the "Agreement"). Any subsequent agreements between the parties shall incorporate the terms and conditions set forth in this Agreement. This Agreement may be amended, modified or superseded only by a written instrument signed by both Client and Carrier Johnson.

PROJECT DESCRIPTION

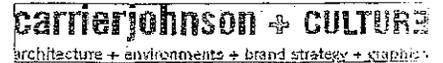
This proposal will address the Peralta Community College District's additional signage and wayfinding needs.

SCOPE OF SERVICES

Carrier Johnson + Culture will address the following services for the Peralta Community College District, including Merritt College, Laney College, Berkeley City College, and College of Alameda.

1. Structural Calculations for all Electronic Media Signage to facilitate DSA review and approval
2. Additional Design Documentation to complete drawings for Large Size Electronic Media Signage for Laney College
3. Additional Client review meeting/Bid Coordination meeting to review final Bid Documentation prior to DSA review

Mark Sennette
Peralta Community College District
October 19, 2009
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COMPENSATION

Carrier Johnson proposes to provide the Scope of Services outlined above on a lump sum basis.

Design Phase	Fee
Structural Calculations for Media Signage	\$6,000.
Design Documentation for Large Size Media Sign	\$3,500
Additional Meeting to Review/Coordinate submittal with Client	\$2,500
Total	\$12,000.

This total estimated compensation excludes cost of project related expenses, see attached Rate Schedule.

Additional services, outside the Scope of Services identified above will be provided on an hourly basis per the attached Rate Schedule. This agreement will be equitably adjusted in compensation and/ or schedule to reflect Client requested scope changes that cause a change in project schedule, building program, scope, and/or design direction.

Method of Compensation: Carrier Johnson shall provide a monthly statement of amounts due for Basic Services, Additional Services and Reimbursable Expenses relative to the work performed during the previous billing period. Amounts billed shall be due upon presentation and shall be considered delinquent if not paid within thirty (30) days from the billing date. Amounts due and unpaid shall bear a monthly late fee of 1-1/2% on past due balances, from the date payment is due. Projects with balances past due and unpaid after sixty (60) days from the billing date shall be stopped until accounts are current.

We look forward to the opportunity to work with Peralta Community College District. Should you have any questions, please do not hesitate to call. Please provide your acceptance by signing below. Return one copy of this document to Carrier Johnson. Please keep the other for your records.

Sincerely,

CARRIER JOHNSON

A California Corporation

By: _____

Jeff Haack

Project Design Principal

Date: _____

10/22/09

COMPANY NAME

By: _____

Mark Sennette

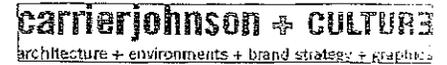
Director of Capital Projects

Date: _____

22, OCT, 2009

Attachment: Hourly Rate Schedule

Mark Sennette
Peralta Community College District
October 19, 2009
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Hourly Rate Schedule

EFFECTIVE MAY 31, 2008

TITLE	HOURLY BILLING RATE
Design Principal	\$ 325.00
Principal	\$ 240.00
Associate Principal	\$ 220.00
Sr. Proj. Manager	\$ 200.00
Sr. Proj. Designer / Sr. Proj. Architect / Sr. Interior Designer	\$ 190.00
Project Manager / Project Architect	\$ 170.00
Project Designer / Interior Designer	\$ 135.00
Designer	\$ 115.00
Jr. Designer / Technical Support	\$ 95.00
Intern / Administrative Support	\$ 70.00

1. Consultants are billed with a 20% mark-up to cover additional time associated with coordinating their services.
2. Actual out-of-pocket expenses for travel, reproduction, photography, messenger, etc. are billed with a 15% mark-up to cover the administrative costs of handling these items. Direct billing to client accounts is another viable option.
3. Billing Rates are subject to revision every six months.
4. Expert Witness Rates available upon request.