

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of March 9, 2010**

ITEM # 15

**ITEM TITLE:** *(Please define the subject; e.g., change order – Berkeley City College)*

- Hicks Consulting Group: Mainframe/Legacy/SAFE Support

**SPECIFIC BOARD ACTION REQUESTED:**

- Request Approval for Contract Extension with Hicks Consulting Group

**ITEM SUMMARY:** *(PLEASE DISCUSS THIS ITEM)*

- Extension is requested for an agreement with Hicks Consulting Group to provide support and maintenance for Peralta's Mainframe and Financial Aid (SAFE) systems. This agreement includes special requests and support of the existing software for the remaining Fiscal Year 2009-2010. The compensation shall be, but not to exceed \$72,000.

**BACKGROUND/ANALYSIS:**

- The following contract is for John Walker, Tom Cluster, and Belinda Flowers-Birch. They are former Peralta employees who assisted in the development and support of the legacy system. Their responsibilities will include maintenance of COBOL programs and software packages used in the Mainframe and the Financial Aid (SAFE) application.

**ALTERNATIVES/OPTIONS:**

- N/A

**EVALUATION AND RECOMMENDED ACTION:**

- Support of this extension for the amount of \$72,000 is recommended.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

- Reallocation of \$72,000 from Ciber SOW#17 *(Project Management – Board Approved on 01/27/2009 for \$997,920; Remaining balances as of 03/01/2010: \$954,376.95)* to Hicks Consulting Group.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES     X     NO                     

**COMMENTS:**

- Financial Aid and Student Services

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

- Associate Vice Chancellor of I.T.

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES            NO     X**  
**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Minh Lam Date: \_\_\_\_\_

**DOCUMENT PRESENTED AND APPROVED BY:**

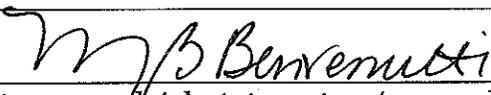
Presented and approved by: Minh Lam Date: \_\_\_\_\_

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

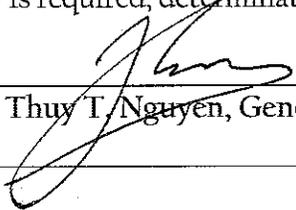
If not approved, please give reason: \_\_\_\_\_

Signature:  Date: 3/4/2010  
Finance and Administration Approval

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

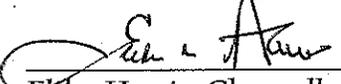
Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature:  Date: 3/2/10  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature:  Date: 3/1/10  
Elhu Harris, Chancellor

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of March 9, 2010**

ITEM # 12

**ITEM TITLE:**

Request for Authorization to Submit a Letter of Intent to Apply to the Corporation for National and Community Service Office for the Community for the Learn and Serve America Higher Education Grant for Laney College.

**SPECIFIC BOARD ACTION REQUESTED:**

Authorization to Submit a Letter of Intent to Apply to the Corporation for National and Community Service Office for the Community for the Learn and Serve America Higher Education Grant.

**ITEM SUMMARY:**

The purpose of the Learn and Serve America Higher Education program is to support institutions of higher education that use innovative service-learning programming to meet the needs of local communities. LSAHE programs promote institutional commitment to the local community while promoting lifelong civic engagement for student participants. Grant applicants must demonstrate that they will participate in service-learning projects in partnership with community-based organizations, local government agencies, non-profits, K-12 schools, and/or student organizations.

The amount to be funded is not to exceed \$200,000. The Chancellor recommends approval.

Funding Agency: Corporation for National and Community Service.

**BACKGROUND/ANALYSIS:**

Learn and Serve America fosters collaboration among schools, faith-based and other community organizations, and institutions of higher education to meet immediate community needs and strengthen the capacity of communities to address long-term needs.

Learn and Serve America grants are used to create new programs or replicate existing programs, as well as to provide training and professional development to educators and volunteers. Service-learning programs allow schools, community groups and colleges to combine community service activities with educational, civic and/or leadership objectives.

**ALTERNATIVES/OPTIONS:** N/A

**EVALUATION AND RECOMMENDED ACTION:**

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

CORPORATION FOR NATIONAL AND COMMUNITY SERVICE

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO \_\_\_\_\_

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

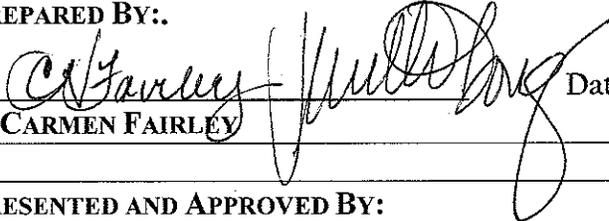
DR. WISE ALLEN

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM?**

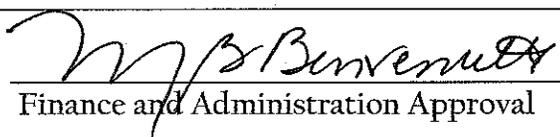
YES \_\_\_\_\_ No X \_\_\_\_\_ If "YES", PLEASE INCLUDE THAT  
INFORMATION IN YOUR SUMMARY.

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the  
Chancellor.)

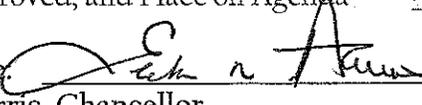
**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**  
Prepared by:  Date: 3/4/2010  
CARMEN FAIRLEY

**DOCUMENT PRESENTED AND APPROVED BY:**  
Presented and approved by:  Date: 3/9/10  
DR. WISE ALLEN

**FINANCE DEPARTMENT REVIEW**  
 Finance review required       Finance review *not* required  
If Finance review is required, determination is:  Approved       Not Approved  
If not approved, please give reason: \_\_\_\_\_  
Signature:  Date: 3/4/2010  
Finance and Administration Approval

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**  
 Legal review required       Legal review *not* required  
If Legal review is required, determination is:  Approved       Not Approved  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**  
 Approved, and Place on Agenda       Not Approved, but Place on Agenda  
Signature:  Date: 3/12/10  
Elihu Harris, Chancellor