

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of March 9, 2010**

ITEM # 16

**ITEM TITLE: CONSIDER APPROVAL OF A CONTRACT EXTENSION WITH MICHEL (MICKEY) MATHEWS.**

**SPECIFIC BOARD ACTION REQUESTED: APPROVAL OF A CONTRACT EXTENSION FOR MICHEL MATHEWS WHO IS HELPING CENTRALIZE FINANCIAL AID UNDER THE AVC OF STUDENT SERVICES/A&R. NO ADDITIONAL FUNDS ARE REQUESTED, JUST AN EXTENSION OF TIME THROUGH JUNE 30, 2010.**

**ITEM SUMMARY:** The District is requesting an extension of Michel Mathews contract for further centralization of processes and procedures for Financial Aid, to assist in the implementation of the web-based SAFE Financial Aid system, and to assist with investigation of audit exceptions involving Financial Aid. Funds to pay Michel Mathews were authorized at the July 21, 2009 Board Meeting, and no further funds are being sought for this purpose. The ICC was approved to go through Jan. 31, 2010, and just needs to be extended to June 30, 2010, for the work to be completed.

**BACKGROUND/ANALYSIS:**

**ALTERNATIVES/OPTIONS:**

**EVALUATION AND RECOMMENDED ACTION:** An extension through June 30, 2010 is recommended to allow the required work to be completed; no additional funds are being sought.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):** MEASURE A FUNDS WERE ALREADY AUTHORIZED AND EXIST IN THE BUDGET OF THE VICE CHANCELLOR OF EDUCATIONAL SERVICES FOR PAYMENT OF THIS ICC.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ NO  X

**COMMENTS:**

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?** Wise E. Allen, Vice Chancellor, Ed Services.

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM?** YES \_\_\_\_\_ NO  X   
IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(\*\*\*\*\*Board contract approval is subject to negotiation and execution by the Chancellor.)

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Wise E. Allen  
Wise E. Allen, Vice Chancellor of Educational Services

Date: 3/2/10

**DOCUMENT PRESENTED AND APPROVED BY:**

Presented and approved by: Wise E. Allen  
Wise E. Allen, Vice Chancellor of Educational Services

Date: 3/2/10

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:     Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: Alton Jelks      Date: 3/4/2010  
Alton Jelks, Acting Vice Chancellor for Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:     Approved       Not Approved

Signature: Thuy T. Nguyen      Date: 3/2/10  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: Elihu M. Harris  
Elihu M. Harris, Chancellor

Date: 3/2/10