

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of March 23, 2010**

ITEM #

**ITEM TITLE:**

Consider Approval to Enter into an Agreement with Davillier-Sloan, Inc. for Project Labor Agreement Administration

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested to enter into an agreement with Davillier-Sloan, Inc. to provide Project Labor Agreement Administration Services for a three-year period at an annual not-to-exceed fee of \$72,000.

**ITEM SUMMARY:**

The selected firm will provide professional consulting services for Project Labor Agreement administration as required for the implementation, enforcement, management, and operation of the District's Project Labor Agreement (PLA).

A Request for Qualifications was advertised on December 3, 2009. On December 23, 2009, the Department of General Services (DGS) received five (5) proposals from firms to provide Project Labor Agreement Administration Services. The five proposals were reviewed by a DGS staff committee, and three firms were selected for further evaluation. The three firms with the highest average score were as follows:

1. Padilla & Associates
2. Mason Tillman & Associates
3. Davillier-Sloan, Inc.

A final interviewing committee was formed also comprised of DGS staff. After the final interview, all three firms were asked to submit fee proposals and complete a matrix clarifying the services include in their firm's proposal. The following chart provides a comparative view of the fee proposals submitted:

<b>Fees</b>	<b>Davillier-Sloan</b>	<b>Mason Tillman</b>	<b>Padilla &amp; Associates</b>
Not-to-Exceed Monthly Fee	\$ 6,000	\$ 6,520	\$ 10,834
Not-to-Exceed Yearly Fee	\$72,000	\$78,240	\$ 130,000

Davillier-Sloan was the recommended firm, submitting a not-to-exceed flat fee of \$6,000 per month, amounting to an annual not-to-exceed fee of \$72,000. Approval is requested to enter into an agreement with Davillier-Sloan, Inc. to provide Project Labor Agreement Administration Services for a one-year period, for a not-to-exceed fee of \$72,000. The agreement will include a provision that the agreement will be extended for two additional one-year periods at the same amount based on a favorable annual performance review and Board approval.

Davillier-Sloan was the recommended firm, submitting a not-to-exceed flat fee of \$6,000 per month, amounting to an annual not-to-exceed fee of \$72,000. Approval is requested to enter into an agreement with Davillier-Sloan, Inc. to provide Project Labor Agreement Administration Services for a one-year period, for a not-to-exceed fee of \$72,000. The agreement will include a provision that the agreement will be extended for two additional one-year periods at the same amount based on a favorable annual performance review and Board approval.

**BACKGROUND/ANALYSIS:**

The PLA was ratified by the Board at the meeting of October 13, 2009. At the Board Facilities and Land Use Planning Committee meeting of August 20, 2009, the committee recommended implementation of a formal bid process for PLA services.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Approval is recommended to enter into an agreement with Davillier-Sloan, Inc. to provide Project Labor Agreement Administration Services for a three-year period at an annual not-to-exceed fee of \$72,000.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, District-Wide Projects, "Classrooms and facilities to enhance the community outreach capabilities of the District among the numerous ethnic communities living and served by the District," and all bond projects under Measures A.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No  X

**COMMENTS:**

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Vice Chancellor Ikhara

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM?** Yes  X  No \_\_\_\_\_

**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**

Prepared by: Sadiq B. Ikharmo Date: 3-16-10  
Dr. Sadiq B. Ikharmo  
Vice Chancellor for General Services

**DOCUMENT PRESENTED BY:**

Sadiq B. Ikharmo Date: 3-16-10  
Dr. Sadiq B. Ikharmo  
Vice Chancellor for General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required  Finance review *not* required

If Finance review is required, determination is:  Approved  Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: M. J. Bennett Date: 3/19/2010  
For Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required  Legal review *not* required

If Legal review is required, determination is:  Approved  Not Approved

Signature: Thuy T. Nguyen Date: 3/15/10  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda  Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 3/18/10  
Elihu Harris, Chancellor