

**PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of April 27, 2010**

ITEM # 10

ITEM TITLE:

Contract extension for The ELS Group, LCC

SPECIFIC BOARD ACTION REQUESTED:

Consider approval of the Independent Contractor Agreement with The ELS Group, LCC for professional consultation services of George Kozitza in the Business Office.

ITEM SUMMARY: (PLEASE DISCUSS THIS ITEM)

Consider approval of a 2-month extension of the Independent Contractor Agreement with The ELS Group, LCC for professional consultation services of George Kozitza in the Business Office. The amount to be approved shall not exceed \$25,000 through June 30, 2010. \$25,000 had previously been approved under the Chancellor's contract authority, for a total of \$50,000 for this fiscal year. George Kozitza has been serving in this capacity since March 2010, and a continuation of his services is needed until the Laney Business Officer position is permanently filled. Dr. Kozitza will provide professional consultant services in the areas of: fiscal solvency & budget development, operational protocols and procedures, and facilities. Please see the attached contract for detailed scope work.

BACKGROUND/ANALYSIS:

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

5-01-531-5105-1-672000-0000-00 ... Salary budget for vacant Business Officer position.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO X

COMMENTS:

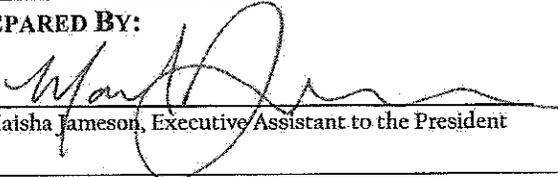
WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

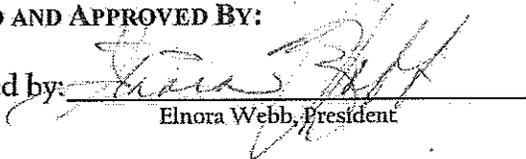
Laney College President, Dr. Elnora T. Webb

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ NO X
IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(****Board contract approval is subject to negotiation and execution by the Chancellor.)

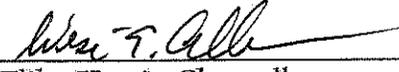
PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:
Prepared by:  Date: 04/19/10
Maisha Jameson, Executive Assistant to the President

DOCUMENT PRESENTED AND APPROVED BY:
Presented and approved by:  Date: 04/05/10
Elnora Webb, President

FINANCE DEPARTMENT REVIEW
 Finance review required Finance review *not* required
If Finance review is required, determination is: Approved Not Approved
If not approved, please give reason: _____
Signature:  Date: 4/21/10
Finance and Administration Approval

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):
 Legal review required Legal review *not* required
If Legal review is required, determination is: Approved Not Approved
Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL
 Approved, and Place on Agenda Not Approved, but Place on Agenda
Signature:  Date: 4/20/10
Elihu Harris, Chancellor Interim Chancellor