

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of May 11 , 2010

ITEM # 26

ITEM TITLE: Consider Approval of Independent Contractor Contract - Center For Excellence (City College of San Francisco)

SPECIFIC BOARD ACTION REQUESTED: CONSIDER APPROVAL OF CONTRACT

ITEM SUMMARY:

Consider approval of a contract between College of Alameda and City College of San Francisco's Center of Excellence for an environmental scan on Logistics and Transportation Occupations

CCSF's Center of Excellence will provide:

- Labor market research services for a study on Logistics and Transportation Occupations in the Bay Area and Central Valley regions.
- Primary research services that will include creating survey instruments, database development, implementing phone and internet surveys with employers, collecting, analyzing and summarizing data from employer surveys.
- Secondary research services will include a literature review, conducting a focus group with industry experts, secondary labor market research, a survey of community college programs focused on logistics and transportation in the Bay Area and Central Valley regions, data analysis, and report writing.

Term of the contact: May 12, 2010 to June 30, 2010

Amount of contract: Not to exceed \$50,000

BACKGROUND/ANALYSIS:

Background of contract: The Center for Excellence (an arm of the Economic and Workforce Development Office / State Chancellor's Office) provides outstanding scans and analysis of labor market information for various industry sectors. The scan of the warehouse industry in the Bay area, produced by the Center for Excellence at City College of San Francisco, provided key information for the development of the ATLAS Program and the securing of a US Department of Labor grant for 2.25 million dollars.

Importance of project: The information which will be derived from the scan performed by the Centers for Excellence at CCSF and Modesto Junior College will provide valuable information concerning Logistics employers in the Bay Area and Central Valley – the corridor through which most goods move in Northern California. This information will shape the direction of program development for the partner colleges in the ATLAS Program (including College of Alameda) as well as identify potential contract education clients.

Faculty involvement: Faculty at COA have been involved in all stages of the development and implementation of the ATLAS Program. A number of faculty in the Business, Diesel Mechanics, and Auto Body departments have been and currently are providing input into program and curriculum development, grant writing, and instruction of the component classes in the ATLAS Program. Also, there are COA faculty on the ATLAS Industry Advisory Committee which meets quarterly

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

SOURCE OF FUNDS AND SPECIFIC BUDGET CODES (AND FISCAL/BUDGETARY IMPACT):

US DEPARTMENT OF LABOR GRANT 2-28-252-5105-1-672700-1845-00

NO FISCAL IMPACT ON GENERAL FUND – ALL FUNDS FROM US DEPARTMENT OF LABOR

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No xxx

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

PETER SIMON, DEAN, DIVISION 1, COLLEGE OF ALAMEDA

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No xx

_____ IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

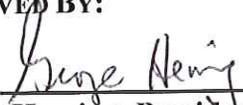
PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: 
Peter Simon, Dean, College of Alameda

Date: 5/3/10

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: 
George Herring, President, College of Alameda

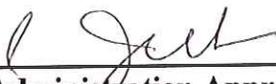
Date: 5/3/10

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature:  Date: 5/5/10
Finance and Administration Approval

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

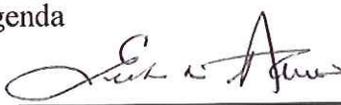
Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but
Place on Agenda

Signature:  Date: 5/4/10
Elihu Harris, Chancellor