

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of May 11, 2010

ITEM #

ITEM TITLE:

Consider Authorization for the Department of General Services to Submit Grant Application to the U.S. Department of Education for the Emergency Management for Higher Education (EMHE) Grant

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for the Department of General Services to Submit a Grant Application to the US Department of Education for the Emergency Management for Higher Education (EMHE) Grant, in an amount up to \$750,000.

ITEM SUMMARY:

The Department of General Services requests authorization to apply for the Emergency Management for Higher Education (EMHE) Grant announced by the U.S. Department of Education as a potential funding source to fill the gaps uncovered in the District's Emergency Preparedness, Response and Recovery Program Review conducted by Marsh Risk Consulting. The grant application is due on May 12, so submission must be authorized at this Board meeting.

The purpose of the EMHE grant is to support efforts by campuses to develop, or review and improve, and fully integrate, campus-based all-hazards emergency management planning efforts within the framework of the four phases of emergency management (Prevention-Mitigation, Preparedness, Response, and Recovery). The EMHE grant funds Institutions of Higher Education (IHE) to establish or enhance an emergency management planning process that integrates the various components and departments of each IHE; focuses on reviewing, strengthening, and institutionalizing all-hazards emergency management plans; fosters partnerships with local and State community partners; supports vulnerability assessments; encourages training and drilling on the emergency management plan across the community; and requires IHEs to develop a written plan for preventing violence on campus by assessing and addressing the mental health needs of students, faculty, and staff who may be at risk of causing campus violence by harming themselves or others.

With full intention to comply with Administrative Procedure 5.02 "Special Projects" revised on May 27, 1997, the District embarked on an initiative to update and improve its Emergency Preparedness, Response and Recovery program. This program is comprised of Emergency Response, Crisis Management, Facilities Recovery, Continuity Plans for Recovery and Information Technology Disaster Recovery tasks and activities across the District. While these activities have separate teams, all must work cohesively as a group to recover the District at the time of an event.

BACKGROUND/ANALYSIS:

During September and October 2009, Marsh Risk Consulting (Marsh) was chosen to perform a gap analysis of Peralta's current program so as to determine its capability to respond to emergencies, interruptions and other events that could negatively impact its operations. Marsh conducted individual and group interviews at the District office and each college campus to

identify and highlight recovery exposures and areas needing future enhancements. Many of the gaps noted were determined based upon our comparison to Marsh's best practices database, SEMS/NIMS Emergency Operations Plan assessment and compliance areas, as well as those commonly used through the business continuity profession, which are based on the guidelines set out in the Disaster Recovery Institute International's (DRII) Professional Practices and the Business Continuity Institute's Good Practice Guidelines.

DGS is seeking to aggressively pursue grant opportunities to augment or offset the limited Measure A resources through leveraging Stimulus Act dollars to fully fund projects already anticipated by the Department of General Services. The EMHE grant, if awarded, would allow the District to build highly efficient, best-in-class systems that are supported by best-in-class infrastructure frameworks—making the District a national model for leveraging federal, state and local dollars with voted approved funding.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval for the Department of General Services to Submit a Grant Application to the U.S. Department of Education for the Emergency Management for Higher Education (EMHE) Grant, in an amount up to \$750,000, is recommended.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Acceptance of the grant will result in funding received by the District from the U.S. Department of Education in an amount up to \$750,000.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo and President Adams

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ NO X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: 5/11/10
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: 5/11/10
Dr. Sadiq B. Ikharo
Vice Chancellor of General Services

and

Gregory Valentine
Director of Risk Management

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____
For Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: _____ Date: _____
Elihu Harris, Chancellor