

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of May 25, 2010

ITEM # 14

ITEM TITLE:

Request Authorization to enter into a contract agreement with Contra Costa College to provide training, counseling and facilities for the College of Alameda, Alameda Transportation and Logistics Academic Support (ATLAS) program.

SPECIFIC BOARD ACTION REQUESTED:

College of Alameda requests approval for Contra Costa College to act as full partner in the ATLAS initiative. Contract period is from 6/1/2010 to 6/30/2010 and not to exceed \$90,000

ITEM SUMMARY:

1. Provide training services for 3 cohorts (60 participants) of the ATLAS Basic Warehousing program including:
 - a. Direct instruction in warehouse operations, forklift, and hazmat training
 - b. Provision of instructional supplies and handbooks
 - c. Course preparation including the ability to offer the warehousing program for transferable community college credit,
2. To provide academic counseling services using their existing CTE counseling capacity
3. To provide adequate facilities for the delivery of instructional services
4. To act as a full project partner in the ATLAS initiative, including
 - a. Collaboration with RichmondWORKs and the Workforce Collaborative on outreach, pre-eligibility determination, and reporting on student progress as needed,
 - b. To make instructors available, as needed, for additional planning or collaborative supervision of student progress and ongoing assessment of student needs.
 - c. Be responsible for keeping detailed records of expenditures and transmission of those to Peralta to **MAINTAIN COMPLETE** audit records for compliance with EDD regulations.
 - d. To cooperate with case management, placement, and retention activities as these may have an impact on instruction or other college services to students
 - e. Participation in ongoing leadership team meetings
 - f. Transmission student data to RichmondWORKs as appropriate for JTA tracking.

BACKGROUND/ANALYSIS:

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

SOURCE OF FUNDS:

Grant funded through Employment Development Department (EDD)

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ **NO** _____

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

GEORGE HERRING

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ **NO** _____

_____ **IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

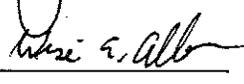
PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by:  Date: _____

JEANETTE DONG & CARMEN N. FAIRLEY

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by:  Date: 5/24/10

DR. WISE ALLEN, VICE CHANCELLOR, EDUCATIONAL SERVICES

FINANCE DEPARTMENT REVIEW

_____ Finance review required _____ Finance review *not* required

If Finance review is required, determination is: ___ Approved ___ Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____
Finance and Administration Approval

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

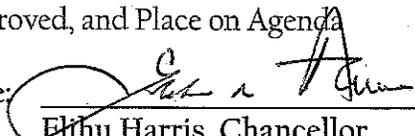
_____ Legal review required Legal review *not* required

If Legal review is required, determination is: ___ Approved ___ Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

___ Approved, and Place on Agenda ___ Not Approved, but Place on Agenda

Signature:  Date: 5/24/10
Elihu Harris, Chancellor