

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 10, 2010

ITEM # 2

ITEM TITLE:

Consider Approval to Piggyback on National Joint Powers Alliance (NJPA) Contract #102908-KII with KI Furniture for College of Alameda's Phase 3 Learning Resources Center Lab Furniture

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested to piggyback on the National Joint Powers Alliance (NJPA) contract #102908-KII with KI Furniture to purchase lab furniture for College of Alameda's Phase 3 Learning Resources Center, in the amount of \$109,873.75.

ITEM SUMMARY:

Under Public Contract Code 20652, the governing board of any community college district without advertising for bids, and when that board has determined it to be in the best interests of the district, may authorized by contract to purchase materials and equipment utilizing the piggyback-able contracts. The District would like to utilize the piggyback-able NJPA contract for College of Alameda's furniture needs. The College contacted two furniture vendors who have competitively bid piggyback-able contracts and requested each vendor to provide proposals for the Learning Resource Center's (LRC) furniture needs. Based on review of the proposals, the College has determined the KI furniture is better suited for its needs and would like to utilize the NJPA piggyback-able contract to purchase the furniture.

BACKGROUND/ANALYSIS:

College of Alameda is requesting to upgrade the lab furniture in the Learning Resources Center, as the old furniture has exceeded its useful life. College of Alameda contacted two furniture vendors, KI and Commercial Services Group (CSG), who both offer piggyback-able contracts. Each vendor was asked to design the furniture layout that would best fit the environment and the College's functional needs and to quote the furniture on their most competitive piggyback-able contract. Both vendors were also told to quote the furniture that was of the same quality and comparable finishes to the existing computer lab furniture in rooms 202C and 205 that were recently upgraded (approved by Board at the meeting of March 24, 2009).

Both vendors provided valid piggyback-able contract pricing. KI quoted from the National Joint Powers Alliance Contract (NJPA) and CSG quoted from The Cooperative Purchasing Network (TCPN) contract.

The pricing for the vendors is as follows:

COA Library Furniture Piggyback-able Quotes		
Rooms	KI	CSG
202 (Open Lab)	\$ 20,420.18	\$17,466.28
207 (Math Lab)	\$ 18,701.73	\$12,659.57
226 (ESL Basic Skills Lab)	\$ 15,463.58	\$12,757.40
228 (Accounting Lab)	\$ 6,405.21	\$ 4,380.55
234 (Writing Lab)	\$ 20,955.62	\$12,526.27
235 (ESL Lab)	\$ 6,214.70	\$ 4,353.53
Hallway	\$ 1,501.74	\$ 1,081.44
Product Total	\$ 89,662.76	\$65,225.04
Installation	\$ 10,450.00	\$11,825.00
Subtotal	\$100,112.76	\$77,050.04
Tax @9.75%	\$ 9,760.99	\$ 7,512.38
Total	\$109,873.75	\$84,562.42

The price variance between the two vendors is due to the quality and styles of furniture. On May 4, 2010, the College and the District staff met with each vendor and reviewed their renditions of the areas and their pricing. Based on evaluation of both proposals, COA has determined that the KI furniture better suits its needs for the following reasons:

- KI's seating and table quality are consistent with the look and feel of the existing furnishings recently purchased from KI. (In 2009, COA upgraded the Computer Lab in room 202C and the Tutorial Workstations in room 205, and wanted this new furniture to mirror this existing furniture in the LRC.)
- KI's chairs are copyrighted and provide 12 degree of flex, have a plastic ridged back (for easy cleaning), seat cushions, and expanded ergonomics. CSG's chairs only had a mesh back which could rip, and did not have a padded seat cushion. CSG did not have a comparable plastic rigid back chair and only would be able to provide either a fabric mesh back chair or a fabric covered rigid-back chair.
- KI provided custom sized tables to accommodate the limited space. CGS's tables are not custom (to fit) and did not gang together (lock in together).
- KI's tables gang (lock) together, thus when the tables are arranged into one large conference table, the work surface should all be level as if it was one unit. CSG's tables do not lock together and can only be placed side-by-side.
- The power supplier for KI's computer workstations allowed access to the power supply from both the front and back of the workstations. The raceways that hide the cords seem to be a cleaner looking style than CSG's.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Due to the open environment of the LRC, it's critical that the furnishing match exactly what was recently purchased from KI. CSG's furniture, in particular the chairs and tables did not fit the college's needs. The lack of ridged plastic backed chairs, and the non-ganging tables, means CSG's furniture will not suit COA's furniture needs. Recommend approval to authorize the District to piggyback on National Joint Powers Alliance (NJPA), contract #102908-KII, for the College of Alameda's Phase 3 Learning Resource Center's Labs furniture, in the Amount of \$109,873.75; and to grant approval for the purchase of furniture via a piggyback-able contract. By utilizing a piggyback-able contract directly, the District will save time and expense of not having to competitively bid this project, yet still receives the competitive bid price.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, Exhibit A-1, College of Alameda, "Equipment, technology upgrades, and facility and classroom improvements and expansions for the college's following programs and proposed programs: Automotive Technology, Aviation Mechanic Technology Program, Diesel Mechanic Technology, Online-Education, Teacher Education, Institute in Foreign Languages (including but not limited to ESL and Spanish for Police Officers), Pharmacy Technician, Bioinformatics, Student Services, Dental Assisting, Accounting, **Library, Learning Resources Center**, Art, Anthropology, Apprentice programs, Astronomy and Physics, Biology, Extended Opportunities and Programs, Programs and Services for Students with Disabilities (Offices and adapted Computer Lab), Computer Information Systems, Diesel, Dance, Music, Health Services, and CalWORKs/Workforce Development."

Budget code: xxxxxxxxxxxxxxxxxxxxxxxxx

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

Yes _____ No X

COMMENTS:

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? Yes X No _____

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: 6/2/10
Dr. Sadiq B. Ikharo
Vice Chancellor for General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: 6/2/10
Dr. Sadiq B. Ikharo
Vice Chancellor for General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____
For Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen Date: 6/2/10
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 6/3/10
Elihu Harris, Chancellor