

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of June 22, 2010

ITEM # 34

ITEM TITLE:

Request Approval for Contract Extension with CIBER, Inc – District Office (IT).

SPECIFIC BOARD ACTION REQUESTED:

Request approval for a contract extension with CIBER, Inc. CIBER consultants will perform functional and technical services to assist Peralta in supporting Oracle/PeopleSoft Financials and Campus Solutions. The amount approved shall not exceed \$200,000. This will cover expenses from July 1, 2010 to December, 2010.

ITEM SUMMARY:

Scope of Work

- Provide support for Financial Audit team,
- Develop specifications for queries or report to support GL reconciliation,
- Provide technical review and support for bundle application, for bundles directly affecting Student Financials,
- Implement Payment Plan functionality,
- Provide additional DBA support,
- Implement Billing for students and corporations,
- Implement Enrollment Cancellation to drop students from classes for non-payment of fees within the PeopleSoft System,
- Implement Collections functionality for students and corporations. Collections implementation includes: aging process, processing collections, letter generation, and communications to students and corporations,
- Implement Write-off Process,
- Assist Peralta in defining/refining business processes for each implementation function, create documentation, train staff on new implementation functionality, mentor the student financial lead and continue to provide production support for all facets of the Student Financials Module,
- Provide recommendations for resolving technical issues of the above tasks,
- Provide Weekly Status Reports.

EVALUATION AND RECOMMENDED ACTION:

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Measure A

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO _____

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Wise E. Allen, Vice Chancellor of Educational Services.

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ NO X

_____ IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Debbie Budd Date: 6-17-2010
Debbie Budd, Associate Vice Chancellor of Academic Affairs

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Wise E. Allen Date: 6-17-2010
Wise E. Allen, Vice Chancellor of Educational Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____
Mike Lenahan, Vice Chancellor for Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Elihu Harris Date: 6/17/10
Elihu Harris, Chancellor