

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 28, 2010

ITEM # 29

ITEM TITLE: Consider Approval of Designation of Facility Responsibility for College of Alameda's Child Development Center

SPECIFIC BOARD ACTION REQUESTED: Approve Jacob Ng, Vice Chancellor of Student Services, to assume facility responsibility for College of Alameda's Child Development Center, as required by the State of California – Health and Human Services Agency, California Department of Social Services for the possible expansion of the Child Development Center at COA.

ITEM SUMMARY: In order to accommodate space for the Head Start program from Alameda Family Services at COA's Child Development Center, we need to modify the program to accommodate 28 more students in the facility. This change of capacity license is being applied for through the State of California – Health and Human Services Agency, California Department of Social Services. In the event of Vice Chancellor of Student Services absence, Sandra Lee Wandschneider is authorized to receive any documents including reports of inspections and consultations, accusations and civil and administrative processes on his behalf at the Child Development Center at COA.

BACKGROUND/ANALYSIS:

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

JACOB NG, ED.D
VICE CHANCELLOR OF STUDENT SERVICES

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ No X
_____ IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

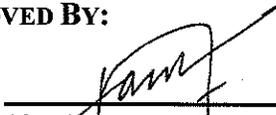
PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Jacob Ng, Vice Chancellor of Student Services
[Enter Your Name and Title of Individual Here]

Date: 09/20/10

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: 
[Enter Name of College President, (if originating from a college), or Vice-Chancellor or
Manager (if originating from the District), and Title of the Individual Here]

Date: 9-20-10

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____
Finance and Administration Approval

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

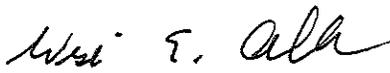
Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but
Place on Agenda

Signature:  Date: 9/24/10
Wise Allen, Chancellor

PERALTA COMMUNITY COLLEGE DISTRICT
Designation of Facility Responsibility
RESOLUTION 10/11-26

WHEREAS Licensed facilities are required to have an authorized person continuously present at the facility during operational hours to represent the facility and to accept licensing reports,

NOW, THEREFORE, BE IT RESOLVED that the Peralta Community College District/College of Alameda Children's Center designates Sandra Lee Wandschneider as the authorized designee.

PASSED AND ADOPTED by a unanimous vote of the Governing Board, unless the meeting minutes reflect otherwise, on this 28th day of September, 2010.

Wise E. Allen, Chancellor
Secretary to the Board of Trustees
PERALTA COMMUNITY COLLEGE DISTRICT