

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of September 28, 2010

ITEM # 33

ITEM TITLE:

Consider Approval of Change Order No.1, District Administration HVAC Project, Chevron Energy Solutions Company

SPECIFIC BOARD ACTION REQUESTED:

Approval is requested for Change Order No.1 to the contract with Chevron Energy Solutions Company for the replacement of heating, ventilation and air conditioning (HVAC) units at the District Administration Center, in the amount of \$98,282.

ITEM SUMMARY:

On December 9, 2009, Peralta Community College District entered into an Energy Services Contract with Chevron Energy Solutions Company for the replacement HVAC units at the District Administration Center. Approval is now requested for Change Order No.1 to the contract with Chevron Energy Solutions, in the amount of \$98,282, which is 9.9% of the original contract amount (\$990,003).

The change order work includes the following:

- The Operations and Maintenance Department has experienced difficulty for several years balancing the air flow in the District Administration Center Payroll office. They have requested the installation of a new five-ton water source heat pump with controls to remedy this problem. This project is an excellent opportunity to improve the environmental conditions and will ultimately save the District the expense of going out to bid on a single HVAC packaged unit.
- The installation of an additional air conditioning unit over the District Administration Police Department is requested by Capital Projects. Additional air volume will be required for the expansion of the Sheriff's Control Center, due to the increased heat capacity generated by the surveillance camera monitoring equipment that will be installed during the District-Wide Security Project.

The District Administration HVAC Replacement Project is scheduled to be completed on September 30, 2010, and Change Order No.1 is brought before the Board for approval.

BACKGROUND/ANALYSIS:

The changes have been reviewed by the Project Manager and approved by the Department of General Services Administration. It has been determined that it is in the best interests of the District and financially prudent to authorize this change order.

ALTERNATIVES/OPTIONS:

Not applicable.

EVALUATION AND RECOMMENDED ACTION:

Approval is recommended for Change Order No.1 to the contract with Chevron Energy Solutions Company for the Replacement of the District Administration HVAC Project, in the amount of \$98,282.

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

Funding Source: Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, and verified by the Finance Department as a qualifying expenditure in accordance with the language of this resolution and further described on the bond project crossover list for implementation.

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ No X

COMMENTS:

All Board recommended contracts are subject to negotiation and execution by the Chancellor. The Chancellor recommends approval.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

Vice Chancellor Ikharo

DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ NO X

IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Sadiq B. Ikharo Date: 9-22-10
Dr. Sadiq B. Ikharo
Vice Chancellor for General Services

DOCUMENT PRESENTED BY:

Sadiq B. Ikharo Date: 9-22-10
Dr. Sadiq B. Ikharo
Vice Chancellor for General Services

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: _____ Date: _____
For Finance and Administration

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: Thuy T. Nguyen, by re, electronically Date: 9/22/10
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 9/22/10
Wise E. Allen, Chancellor

PERALTA COMMUNITY COLLEGE DISTRICT

Office of General Services • 333 East 8th Street Oakland, California 94606 • Phone 510/466-7200 • Fax 510/466-7315

SUMMARY OF CHANGE ORDER No. 1 Attachment

PROJECT: DISTRICT ADMIN HVAC PROJECT **DATE:** JULY 26, 2010
PROJECT NUMBER # 2359 **DSA FILE NO.:** Not / Applicable
OWNER: Peralta Community College District **DSA APP NO.:** Not / Applicable
CONTRACTOR: CHEVRON ENERGY SOLUTIONS **PCCD FILE NO.:** 2359

1	Change Order No. 1	ADD/ \$ 55,129.00 ADD/DEDUCT No change
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Description: Install a new 5 ton Water source Heat Pump and controls over District Admin Payroll Office.

Requested by: F-2 Owner Requested information (Operations & Maintenance Department).

Reason: Air balancing in this area as been an issue for many years, opportunity to correct the problem.

DSA prelim. approval date: Not Applicable.

2	Change Order No. 2	ADD/ \$ 43,153.00 ADD/DEDUCT No change
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Description: Install a new AC unit over Police Department in District Admin Building

Requested by: F-2 Owner Requested Information (Capital Projects Department)

Reason: Expansion of room to accommodate the District Wide Security Cameras will increase the Heat capacity.

DSA prelim. approval date: Not Applicable.

ADD/ ADD/DEDUCT

End of Items