

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of September 28, 2010**

ITEM # 44

**ITEM TITLE:**

Consider Ratification of Contract Award, Fabrication and Installation of the District-Wide Interior Signage Phase 1 (Bid No. 10-11/06), Stripe Inc. dba Garnett Sign Studio

**SPECIFIC BOARD ACTION REQUESTED:**

Ratification is requested of the contract award to Stripe Inc. dba Garnett Sign Studio (Bid No. 10-11/06) for the Fabrication and Installation of the District-Wide Interior Signage Phase 1 Expansion, in the amount of \$148,337.

**ITEM SUMMARY:**

Ratification is requested of the contract award to Stripe Inc. dba Garnett Sign Studio (Bid No. 10-11/06), in the amount of \$148,337, for the Fabrication and Installation of the District-Wide Interior Signage Phase 1 Expansion. This project involves the installation of 1,500 small R4 Evacuation Maps/Maximum Occupancy signs in all classrooms and meeting rooms at Berkeley City College, Laney College, College of Alameda and Merritt College.

The signs must satisfy all regulatory and code compliance, maximum occupancy must meet Alameda County Fire Marshall guidelines, and evacuation maps should be consistent with the Peralta Community College District standard per the 2008 Signage Standards Manual.

It was imperative that the maximum occupancy of each classroom and meeting room be installed and displayed prior to the commencement of the District's 2010 fall semester. To achieve this phase of the project, temporary paper signs were placed for convenience to be replaced later with permanent signs during the 120-day duration of this project.

A formal Request for Bids (10-11/06) was conducted for this project, and a bid opening was held on July 30, 2010. Five bids were received, as follows:

<b>CONTRACTOR</b>	<b>LOCATION</b>	<b>TOTAL BID</b>
Stripe Inc. dba Garnett Sign Studio	South San Francisco, CA	\$ 148,337
Priority Architectural Graphics	San Francisco, CA	\$ 235,000
Sign Technology, Inc.	West Sacramento, CA	\$ 286,300
John Plane Construction, Inc.	Brisbane, CA	\$ 345,306
Architectural Graphics, Inc.	Virginia Beach, VA	\$1,078,290

The lowest responsible and responsive bid was submitted by Stripe Inc. dba Garnett Sign Studio, in the amount of \$148,337. The contract award was approved by the Chancellor during the Board recess, permitted under the Chancellor Authorization to Sign (Resolution 99/00-5). This was necessary to begin the installation of temporary signs before the start of the fall semester. Board ratification of the contract award is now requested.

**BACKGROUND/ANALYSIS:**

The District-Wide Signage Project has been discussed by the Board Facilities and Land Use Committee and the Board of Trustees.

Bid information for this project was published in newspapers of general circulation and ethnic publications reflecting the diversity of the market area. Bid information was sent to all Chambers of Commerce within the market area to disseminate to their constituency, local plan rooms and associated contractor subscription services.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Ratification is recommended of the contract award to Stripe Inc. dba Garnett Sign Studio (Bid No. 10-11/06) for the Fabrication and Installation of the District-Wide Interior Signage Phase 1 Expansion, in the amount of \$148,337.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, and verified by the Finance Department as a qualifying expenditure in accordance with the language of this resolution and further described on the bond project crossover list for implementation.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

Yes \_\_\_\_\_ No  X

**COMMENTS:**

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Vice Chancellor Ikharo

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? Yes  X  No \_\_\_\_\_**

**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**  
Prepared by: Sadiq B. Ikharo Date: 9-22-10  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**DOCUMENT PRESENTED BY:**  
Sadiq B. Ikharo Date: 9-22-10  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**  
 Finance review required  Finance review *not* required  
If Finance review is required, determination is:  Approved  Not Approved  
If not approved, please give reason: \_\_\_\_\_  
\_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
For Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**  
 Legal review required  Legal review *not* required  
If Legal review is required, determination is:  Approved  Not Approved  
Signature: Thuy T. Nguyen by ve, electronically Date: 9/22/10  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**  
 Approved, and Place on Agenda  Not Approved, but Place on Agenda  
Signature: Wise E. Allen Date: 9/23/10  
Wise E. Allen, Chancellor



**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Office of General Services**

August 02, 2010

**MEMORANDUM**

**TO:** Chancellor Wise E. Allen

**FROM:** Dr. Sadiq B. Ikhara, Vice Chancellor for General Services *SBI*

**SUBJECT:** Acceptance of Bid and Award of Contract for Fabrication and Installation of District Wide Interior Signage Phase 1 Expansion (Bid No. 10-11/06)

Your approval is requested to accept the bid and award a contract to Stripe Inc. dba Garnett Sign Studio, in the amount of \$148,337, for the Fabrication and Installation of the District Wide Interior Signage Phase 1 Expansion. This project involves the installation of 1,500 small R4 Evacuation/Maximum Occupancy signs in all classrooms and meeting rooms at Berkeley City College, Laney College, College of Alameda and Merritt College.

The signs must satisfy all regulatory and code compliance, maximum occupancy must meet Alameda County Fire Marshall guidelines, and evacuation maps should be consistent with the Peralta Community College District standard per the 2008 Signage Standards Manual.

It is imperative that the maximum occupancy of each classroom and meeting room be installed and displayed prior to the commencement of the District's 2010 Fall Semester. To achieve this phase of the project, temporary paper signs may be placed for convenience and replaced later with permanent signs during the 120-day duration of this project.

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The lowest responsible and responsive bid was submitted by Stripe Inc. dba Garnett Sign Studio in the amount of \$148,337. Your approval is requested to enter into a contract with Garnett Sign Studios so that the work can commence during the Board

recess period. Your approval is requested to award the contract during the Board recess, as permitted under the Chancellor Authorization to Sign (Resolution 99/00-5). Ratification of the bid award will be placed on the agenda for the September 14, 2010 Board meeting. This will allow the project mobilization to happen sooner and to ensure maximum occupancy paper signs are in place ready for the Fall semester. This project is funded through Measure A.

SBI:JC:cr  
Attachment

Approved: Wise E. Allen Date: 8/11/10  
Wise E. Allen, Chancellor