

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of October 12, 2010**

ITEM # 27

**ITEM TITLE:**

Consider Approval of an Independent Contract with Catalyst Consulting Group for Security Engineering Services to Develop the District Access Control and Alarm Monitoring System Standard

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested for an Independent Consultant Contract (ICC) with Catalyst Consulting Group (Catalyst) for Security Engineering Services to develop the District Access Control and Alarm Monitoring System Standard, in the amount of \$8,350.

**ITEM SUMMARY:**

On July 29, 2010 the District entered into an independent contract with Catalyst in the amount of \$75,750 for replacement design of the Johnson Controls, Inc. (JCI) entry access system with an improved system which will utilize the new picture ID keycards. This system will also be non-proprietary, and this open-access operating system will save the District significant lifetime funds over the JCI proprietary system. Because this \$8,350 raises Catalyst's total contract amount this Fiscal Year above the allowable independent contract amount of \$78,500, Board approval is requested. Including the currently requested fee, the total contract amount this Fiscal Year for Catalyst will be \$84,100.

**BACKGROUND/ANALYSIS:**

The bridging document for Merritt College's Allied Health Building is currently under development. This building will be the first new building to utilize the non-proprietary Lenel system as its Access Control and Alarm Monitoring System (ACAMS). A District Standard for this ACAMS system must be developed so that specifications for the Allied Health Building and all future building specifications reflect one standard. Catalyst is already familiar with the District access control requirements and is the proper choice to most cost-effectively produce this standard.

Catalyst was originally selected to design the replacement for the proprietary JCI system through an informal request for proposal process. District staff solicited quotes from three qualified firms for the work. Upon evaluation of the quotes, it was determined that Catalyst was the most qualified firm with confirmed references for similar work from other local community colleges.

Merritt's Allied Health Building Project was discussed at various Board Facilities and Land Use Planning Committee meetings including that of December 15, 2009.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Approval is recommended for an Independent Consultant Contract (ICC) with Catalyst Consulting Group (Catalyst) for Security Engineering Services to develop the District Access Control and Alarm Monitoring System Standard, in the amount of \$8,350.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure E and State Scheduled Maintenance Funds.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No  X

**COMMENTS:**

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Vice Chancellor Ikhara

**DID A BOARD STANDING COMMITTEE REVIEW THE ITEM? Yes  X  No \_\_\_\_\_**

**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**  
Prepared by: Sadiq B. Ikharo Date: 10-5-2010  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**DOCUMENT PRESENTED BY:**  
Sadiq B. Ikharo Date: 10-5-2010  
Dr. Sadiq B. Ikharo  
Vice Chancellor of General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:  Approved       Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
For Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:  Approved       Not Approved

Signature: [Signature] Date: 10/5/10  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: [Signature] Date: 10/6/10  
Wise E. Allen, Chancellor