

**PERALTA COMMUNITY COLLEGE DISTRICT**  
**Board of Trustees Agenda Report**  
**For the Trustee Meeting Date of October 26, 2010**

ITEM # 20

**ITEM TITLE:**

Consider Approval of Amendment No. 2 to the Independent Contract for Audio Visual Design Services with Rosen, Goldberg, Der & Lewitz, Inc. for the District-Wide Smart Media Classroom Initiative

**SPECIFIC BOARD ACTION REQUESTED:**

Approval is requested for Amendment No. 2 to the independent contract for Audio Visual Design Services with Rosen, Goldberg, Der & Lewitz, Inc. for the District-Wide Smart Media Classroom Initiative, in the amount of \$69,100.

**ITEM SUMMARY:**

This firm originally began providing services under an independent contract in the amount of \$78,000. The original fee was based on the initial review of the basic project scope of work and accelerated schedule for all four campuses in conjunction with guidelines set forth in the District-Wide Facilities Master Plan. As programming continued and discussions were held with stakeholders, further needs for the equipment deployment, electrical upgrades and construction documents were identified to maintain the college's individual programs to the current standards. The increase in project scope required an increase of audio visual design fees in the amount of \$120,000. Amendment No. 1 to provide these services was approved by the Board of Trustees at the meeting of May 25, 2010. It should be noted that this is a design build project.

The current Amendment No. 2, in the amount of \$69,100, includes the following additional services:

- Revised plans and specifications for an additional forty-six classrooms
- Creation of an enhanced Level 1 design
- Review of the alternate Nomad System
- Addition of security devices to the contract documents
- Investigation of a third party streaming video provider, e.g. Cisco
- Additional requested redesign at Berkeley City College and College of Alameda

**BACKGROUND/ANALYSIS:**

An initial list of classrooms was developed but later modified to include forty-six Level 1 rooms. During the review of the design development documents, it was determined that additional design decisions needed to be evaluated and selected, as well as assistance in the evaluation of a third party streaming video provider. Lastly, Berkeley City College as well as College of Alameda requested changes to the original design. The design changes at Berkeley City College will reduce the construction amount, and the change at the College of Alameda is to include at least one Level 3 classroom at the campus. College of Alameda previously did not have a Level 3 technology classroom earmarked for the campus.

The Smart Classrooms project has been discussed at various Board of Trustees and Board Facilities and Land Use Planning Committee meetings, most recently at the meeting of May 20, 2010. Including Amendment No. 2, the total contract amount for Rosen, Goldberg, Der & Lewitz, Inc. will be \$267,100.

**ALTERNATIVES/OPTIONS:**

Not applicable.

**EVALUATION AND RECOMMENDED ACTION:**

Approval is recommended for Amendment No. 2 to the independent contract for Audio Visual Design Services with Rosen, Goldberg, Der & Lewitz, Inc. for the District-Wide Smart Media Classroom Initiative, in the amount of \$69,100.

**SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):**

Measure A, as approved by the voters in Peralta's constituency and authorized under Resolution 05/06-45, and verified by the Finance Department as a qualifying expenditure in accordance with the language of this resolution and further described on the bond project crossover list for implementation.

**OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):**

YES \_\_\_\_\_ No  X

**COMMENTS:**

All Board recommended contracts are subject to negotiation and execution by the Chancellor.

**WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?**

Vice Chancellor Ikharo

**DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? Yes  X  No \_\_\_\_\_**

**IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

**PLEASE ACQUIRE SIGNATURES IN THIS ORDER:**

**DOCUMENT PREPARED BY:**  
Prepared by: Sadiq B. Ikharo Date: 10-14-2010  
Dr. Sadiq B. Ikharo  
Vice Chancellor for General Services

**DOCUMENT PRESENTED BY:**  
Sadiq B. Ikharo Date: 10-14-2010  
Dr. Sadiq B. Ikharo  
Vice Chancellor for General Services

**FINANCE DEPARTMENT REVIEW**

Finance review required       Finance review *not* required

If Finance review is required, determination is:  Approved     Not Approved

If not approved, please give reason: \_\_\_\_\_

Signature: [Signature] Date: 10/24/10  
For Finance and Administration

**GENERAL COUNSEL (Legality and Format/adherence to Education Codes):**

Legal review required       Legal review *not* required

If Legal review is required, determination is:  Approved     Not Approved

Signature: [Signature] Date: 10/19/10  
Thuy T. Nguyen, General Counsel

**CHANCELLOR'S OFFICE APPROVAL**

Approved, and Place on Agenda       Not Approved, but Place on Agenda

Signature: [Signature] Date: 10/19/10  
Wise E. Allen, Chancellor

ROSEN  
GOLDBERG  
DER &  
LEWITZ, INC.

Acoustical and Audiovisual Consultants

August 6, 2010

L. Mark Sennette  
Director of Capital Projects  
Department of General Services, Peralta Community College District

Subject: Additional Services request - PCCD Smart Media Initiative Project

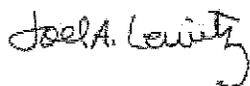
Dear Mark:

This letter summarizes the changes and additional audiovisual systems design services requested by the District beyond our present approved fee of \$198,000. The changes are summarized below.

- Revise plans and specifications after completion of bid documents based on multiple changes to the Room Matrix from the original list submitted by the campuses.
- Study and analysis and site visits related to comparison of the NOMAD system against the Board approved equipment list.
- Add the security devices portion of the "Technology Infrastructure" section of the ILETS matrix to our scope of work and the AV contractor's bid documents.
- Changes to the bid documents based on revised room lists and new equipment matrix in response to requests for additional technology. Creation of "Enhanced Level 1 technology" for some rooms.
- Investigate the possibility of including technology enable furniture into the bid documents.
- Add equipment and cost estimating for the Cable Television Head End portion of the "Technology Infrastructure" section in our scope.

**Additional fee requested      \$48,100**

Sincerely,  
Rosen Goldberg Der & Lewitz, Inc.



Joel A. Lewitz, PE  
Principal, RGDL

ROSEN  
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LEWITZ, Inc.

Acoustical and Audiovisual Consultants

September 2, 2010

L. Mark Sennette  
Director of Capital Projects  
Department of General Services  
Peralta Community College District

by email: [msennette@peralta.edu](mailto:msennette@peralta.edu)

Dear Mark:

We have just completed and submitted the functionality and cost summary matrix for the video streaming host analysis to Olivia. We need to revisit the amount of work that was required to complete this task. As I explained in our meeting, the video streaming *technical* functionality was included in the bid documents to be priced and installed by the AV contractor and therefore part of our original scope of work.

The selection of a host is a separate item, to be determined and paid for by the District and not part of the AV contractor's work. At Olivia's request, we took on this additional task, to help solicit and evaluate proposed solutions for the hosting on behalf of the District.

Don Parish performed most of this work and over a period of six weeks expended 70 hours of time between the various correspondences with manufacturers, vendors, Olivia and users. This issue is complex and the resulting comprehensive 22 page report which we submitted was not originally anticipated as part of our scope of AV bid document design work.

I want to point out that the hosting is an expensive component and the value our study brings to the District's decision justifies the cost of the work. Our report could save the District literally hundreds of thousands of dollars.

70 hours at Don's rate of \$150 per hour is \$10,500. If there are no more requests for analysis or explanations, we will only bill the \$10,500 already expended.

On a fast track project like this it is difficult to know and propose in advance how much time will be expended until the work is done and all the requests and changes have been received from the District. Add to that the fact that the work needed to be done immediately, before Board Approval could be obtained. In the best interest of the project, we chose to proceed in good faith.

L. Mark Sennette  
September 2, 2010

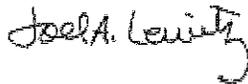
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With that, I respectfully submit this request for a change order in the amount of \$10,500 for the investigation and analysis matrix for the video streaming host.

Please do not hesitate to call if you have any questions.

Sincerely,

Rosen Goldberg Der & Lewitz, Inc.

A handwritten signature in black ink that reads "Joel A. Lewitz". The signature is written in a cursive style with a large, looping 'L' at the end.

Joel A. Lewitz, PE  
*Principal, RGDL Acoustics*

ROSEN GOLDBERG DER & LEWITZ, INC.

Acoustical and Audiovisual Consultants

1100 Larkspur Landing Circle #375 | Larkspur CA 94939

Tel 415 464 0150 ext. 322 | Fax 415 464 0155

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Bay Area Green Business

ROSEN  
GOLDBERG  
DER &  
LEWITZ, INC.  
Acoustical and Audiovisual Consultants

October 7, 2010

L. Mark Sennette - Director of Capital Projects  
Department of General Services - Peralta Community College District

Dear Mark:

Here is a summary of the current changes we recently received from Olivia with an estimate of the fee required to complete.

Additional services proposal.

1. Redesign Berkeley rooms 421, 422, 423 and 424 to function as level 1 rooms when used individually and as a level 3 room with partitions retracted. Prepare design and drawings for contractor pricing including meetings, correspondence with Bryan Gibbs or site visits as required. \$3,000.
2. Berkeley auditorium room 021. This room was not on the original list. Change is to add this room as a level 3 room incorporating existing equipment as required. Prepare design and drawings for contractor pricing including meetings, correspondence with Bryan Gibbs or site visits as required. \$3,600.
3. Alameda room L237. Change from level 2 room to level 3 room. Incorporate existing equipment as required including consideration of portable items per District. Prepare design and drawings for contractor pricing including meetings, correspondence with users or site visits as required. \$1,500.
4. Design and documents to add a Level 1 room for Berkeley D116. \$1,200
5. Design and documents for Alameda room L215 to mesh with existing equipment.

Summary

1	\$3,000
2	\$3,600
3	\$1,500
4	\$1,200
5	\$1,200
<b>Total</b>	<b>\$10,500</b>

L. Mark Sennette

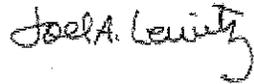
October 7, 2010

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Please do not hesitate to call if you have any questions.

Sincerely,

Rosen Goldberg Der & Lewitz, Inc.

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Joel A. Lewitz, PE

*Principal, RGDL Acoustics*

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