

PERALTA COMMUNITY COLLEGE DISTRICT
Board of Trustees Agenda Report
For the Trustee Meeting Date of December 7, 2010

ITEM # 20

ITEM TITLE: *(Please define the subject; e.g., change order – Berkeley City College)*

Request approval of a contract extension with Michel (Mickey) Mathews for up to an additional six months of service, as needed.

SPECIFIC BOARD ACTION REQUESTED:

Request approval of a contract extension with Michel (Mickey) Mathews for up to an additional six months of service, as needed. Said contract not to exceed \$72,000.

ITEM SUMMARY: *(PLEASE DISCUSS THIS ITEM)*

Dr. Mathews has been assisting with all Financial Aid related issues: Financial Aid centralization, Financial Aid policies and procedures manual, implementation of the SAFE/EMAS Pro web-based financial Aid program. His services are still needed in these areas. Additionally, Dr. Mathews is needed to assist with ongoing audit issues, especially for Berkeley City College. Said ICC contract extension shall not exceed six months, and shall not excel \$72,000.

BACKGROUND/ANALYSIS:

ALTERNATIVES/OPTIONS:

EVALUATION AND RECOMMENDED ACTION:

SOURCE OF FUNDS (AND FISCAL/BUDGETARY IMPACT):

MEASURE A FUNDS: "CLASSROOMS AND FACILITIES TO ENHANCE THE COMMUNITY OUTREACH CAPABILITIES OF THE DISTRICT AMONG THE NUMEROUS ETHNIC COMMUNITIES LIVING IN AND SERVED BY THE DISTRICT AND TECHNOLOGY UPGRADES (INCLUDING CONSOLIDATION OF STUDENT SERVICES)."

OTHER DEPARTMENTS IMPACTED BY THIS ACTION (E.G. INFORMATION TECHNOLOGY):

YES _____ NO _____

COMMENTS: THIS PROJECT IS A JOINT EFFORT BETWEEN FINANCE, ED SERVICES AND INFORMATION TECHNOLOGY.

WHO WILL BE PRESENTING THIS ITEM AT THE BOARD MEETING?

VICE CHANCELLOR DEBORAH BUDD

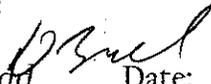
DID A BOARD STANDING COMMITTEE RECOMMEND THE ITEM? YES _____ NO _____

_____ **IF "YES", PLEASE INCLUDE THAT INFORMATION IN YOUR SUMMARY.**

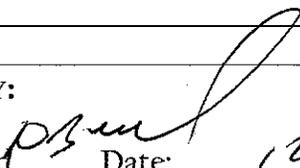
(*****Board contract approval is subject to negotiation and execution by the Chancellor.)

PLEASE ACQUIRE SIGNATURES IN THIS ORDER:

DOCUMENT PREPARED BY:

Prepared by: Deborah Budd  Date: 12-1-10
[Deborah Budd, Vice Chancellor of Educational Services]

DOCUMENT PRESENTED AND APPROVED BY:

Presented and approved by: Deborah Budd  Date: 12-1-10
[Deborah Budd, Vice Chancellor of Educational Services]

FINANCE DEPARTMENT REVIEW

Finance review required Finance review *not* required

If Finance review is required, determination is: Approved Not Approved

If not approved, please give reason: _____

Signature: Ron Gerhard, electronically Date: 12/3/10
Finance and Administration Approval

GENERAL COUNSEL (Legality and Format/adherence to Education Codes):

Legal review required Legal review *not* required

If Legal review is required, determination is: Approved Not Approved

Signature: _____ Date: _____
Thuy T. Nguyen, General Counsel

CHANCELLOR'S OFFICE APPROVAL

Approved, and Place on Agenda Not Approved, but Place on Agenda

Signature: Wise E. Allen Date: 12/1/10
Dr. Wise E. Allen, Chancellor